**Vacancy Announcement**

**Vacancy: # (1)**

**Job title: Wash Programme Officer**

**Location: Juba with frequent travel to the field locations.   
duration: 6 months with possibility for extension**

**Date of the advertisement: 6th April 2017  
Closing date: ASAP**

Africa Development Aid (ADA) is a non-political, non-governmental and non-profit National Organization founded in October, 2012 to involve in development and humanitarian intervention in South Sudan. ADA is legally Registered by RRC/2012 with the registration No 283 and Ministry of Justice Registration No 1633 in South Sudan.

Our vision is to build “A nation that is stable economically, enjoying health and wellbeing, free from hunger and illiteracy, with equal rights for all.” Mission is “To reach out to vulnerable people of South Sudan through Christian outreach, education, health and wellbeing, and capacity building as well as to promote sustainable agriculture for the betterment of the socio-economic status of communities in order to help provide for a brighter future for South Sudan.”

**Summary of the job:** Under the guidance of the WASH Officer, the incumbent will be responsible for technical leadership and support of WASH project. The WASH Officer will provide timely technical support in term of analysis, planning, implementation, monitoring, evaluation and timely reporting to UNICEF WASH department timely.

The WASH Program Officer ensures that water, sanitation, and hygiene project, programs, and awareness are implemented effectively, professionally, and in accordance with the culture and practices of the local population.  
  
**Job description**

* Advising the WASH team in water, sanitation and hygiene promotion programming, in broad coordination with other sectors
* Ensuring quality and integrity of implementation, including adherence to technical guidelines, administrative systems, and established deadlines
* Identifying and addressing staff capacity building opportunities
* Evaluating the relevance and appropriateness of current and future programming in relation to water, sanitation and hygiene promotion in the local context
* Advising on mainstreaming gender, protection, and DRR in project and program activities
* Assisting in the preparation of the WASH proposals
* Conducting inquiries to evaluate the costs for WASH project
* Preparing the activity plan and monitoring and evaluation system for the proposal
* Analyzing the baseline study data to determine the underlining needs of the beneficiaries
* Undertaking staff capacity building in the use of mapping tools
* Contributing to contingency planning for possible WASH emergency response if required
* Contributing to the preparation of internal and external reports for the NGO and donors, including expenditure plans and situation reports (SitReps)

**Representation**

* Representing the organization externally
* Collaborating and coordinating with the government, NGOs, and UN agencies on WASH issues at counties and states level.
* Participating in states and national level WASH meetings and other relevant humanitarian/recovery coordination meetings
* Ensuring that all relevant stakeholders have information about the organization’s background, program, objectives, working areas, duration of programs and activities in the field
* Promoting and reinforcing relationships with district and provincial technical authorities
* Ensuring correct MOUs are in place with relevant counties and states stakeholders

**Qualification and skills required**:

* University degree from a recognized university in the following: Environmental Science, Hydrology or Environmental, Public Health or a related field associated with water supply, sanitation and hygiene behaviour change.  Advanced University degree would be an advantage.
* Degree in Engineering, or other relevant training in WASH
* Experience dealing with sensitive topics and an appreciation for how these issues are dealt with in different cultural contexts
* Training in gender issues would be an asset
* Experience in cross-cultural settings would be an asset
* A minimum of Five (5) years progressively responsible professional work experience in WASH and engineering, project administration, capacity building and training WASH, monitoring and evaluation, multi-stakeholder planning and knowledge management.

**Languages**

* Fluency in English both spoken and written is essential.
* Knowledge of Juba Arabic and South Sudanese cultures,
* Knowledge of local language of the duty station, will be an asset.

**Competency Profile:**

**i)  Core Values (Required)**

• Commitment

• Diversity and Inclusion

• Integrity

**ii) Core Competencies (Required)**

• Communication

• Working with People

• Drive for Results

**iii) Functional Competencies (Required)**

• Formulating Strategies and Concepts

• Analyzing

• Applying Technical Expertise

• Learning and Researching

• Planning and Organizing

**Specific Technical Knowledge Required**

Advanced Technical Knowledge of the theories, principles and methods in the following areas: communication for behavior change, WASH in schools, water supply projects management, Water Safety and Security Plan, monitoring and evaluation; integrated water resource management, appropriate water supply and quality technology i.e. community based water supply.

**Common Technical Knowledge required (for the job group)**

• Community based sanitation i.e.: hygiene education or latrine construction and waste management.

• WASH in School, Children as change agent, Child friendly WASH facilities

• CLTS/CATS/SLTS: concept of changing social norms against open defecation

• Community engagement and empowerment: to demand improved WASH services

• Supply Chain management: to ensure availability of quality WASH products and services available to the community members at reasonable price

**General knowledge of:**

• Methodology of programme/project management

• Programmatic goals, visions, positions, policies and strategies for sectoral programmes

• Knowledge of global human rights and gender issues, specifically relating to children and women.

• ADA policies and strategy to address WASH issues, including those relating to conflicts, natural disasters, recovery, and disaster risk reduction and environment.

• Mid-Term Strategic Plan

• Government development plans and policies

• Knowledge and proficiency in the use of corporate office computer system applications and software, including LAN, email, word processing, spreadsheet, database, telecommunications.

• Knowledge of environmental issues that pertain to sustainable development and specifically relation to children and woman.

• Gender equality and diversity awareness

**Technical Knowledge to be Acquired/Enhanced (for the Job)**

• Government development plans and policies

• Knowledge of local conditions and country legislation relevant to CADA programmes

Applications consisting of a cover letter and an up-to-date CV should be sent to [duop,cada@gmail.com](mailto:duop,cada@gmail.com)/ yior[.ada@gmail.com](mailto:.ada@gmail.com) by 19th April 2017.

**Only short listed candidates will be contacted and applications submitted will not be returned.**

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