

## CALL FOR QUOTATION

### **Background**

Action Africa Help International (AAH-I) is a nongovernmental Organization and nonprofit making operating in South Sudan with a mission to support disadvantaged Communities to sustainably improve their standard of living through Community empowerment approach in partnership with stake holders. AAH-I implements Primary Health Care, Agriculture, Humanitarian aid projects and Capacity Building.

The organization is calling for quotations from competent and reputable suppliers for supply of the following items.

1.	Supply of plastic pallets 4 wat entry (stackable plastic pallets 120x100x16cm)  Length: 120cm Width: 100cm Height:16cm Weight:24.5kg Color: Blue	800 pcs
2.	Supply of assorted spare parts	List available in the office.

Interested suppliers can pick list of items from **AAH-I/UNHCR Logistic Base Juba South Sudan.**

### **REQUIREMENTS**

**Price and Currency:** The prices shall be in **United States Dollars (USD).**

#### **Submission of Quotes**

The quotations shall be submitted in **Hard copies in sealed envelopes**, and there shall be no submission of quotes in soft copies. The suppliers must adhere to this instruction to avoid inconveniences.

#### **Submission Address**

The bids shall be submitted to:

**AAH-I/UNHCR Logistic Base Juba South Sudan**  
**Near JIT Supermarket, the envelope should be labeled**  
**Read: Plastic pallets**

If applying for the spare parts, the envelope should ready:

**Read: Assorted spare parts.**

**AAH-I South Sudan.**

**Registration for submission:**

Please ensure that, you register your hand delivered quotation with the Procurement department and drop it in the bid box yourself, before you leave the Procurement department.

**Request for clarifications**

Any request for clarification must be made in writing through the email:

[procurement.southsudan@actionafricahelp.org](mailto:procurement.southsudan@actionafricahelp.org)

Strictly and must be received not later than Tuesday the **13<sup>th</sup> of March 2018** at **4:00 pm local time**.

**Deadline for the submission of the quotation**

The deadline for the submission of the quotes will be strictly on **Thursday the 15<sup>th</sup> March 2018** at **12:00 pm local time**.

**Notification of the results**

Only the successful and competitive bidder will be notified, and if you do not receive email communication within two weeks after the expiry of the dead line, consider your bids not successful.

**Language for the bids**

The language for the bids shall be **English** only, but no other languages to be used.

**Disclaimer**

This is only a Call for quotations and AAH South Sudan reserves the right to either amend or cancel it at any time with or without notice. In such cases, AAH South Sudan shall accept no liability whatsoever. The prospective bidder is wholly responsible for any and all costs related to the preparation and submission of their quotations.

The decision of the AAH South Sudan Procurement Review Committee shall be final.