



INTERNAL/EXTERNAL VACANCY ANNOUNCEMENT
Vacancy No: JBA-2019/11/3/1

Who we are?

The Danish Refugee Council (DRC) is a private, independent, humanitarian organization founded in 1956 currently working on all aspects of the refugee cause in more than twenty five countries throughout the world. The aim of DRC is to protect refugees and internally displaced persons (IDPs) against persecution and to promote durable solutions to the problems of forced migration, on the basis of humanitarian principles and human rights. DRC works in accordance with the UN Conventions on Refugees and the Code of Conduct for the ICRC and NGOs in Disaster Relief.

The protection and assistance to conflict affected population is provided within a long-term, regional and rights-based approach in order to constitute a coherent and effective response to the challenges posed by today's conflicts. Assistance consists of relief and other humanitarian aid, rehabilitation, support to return and repatriation as well as promotion of long-term solutions to displacement and its causes. In addition, support and capacity building of local and national authorities and NGOs form an integral part of DRC's work.

Country and Project Background:

The Danish Refugee Council/Danish Demining Group (DRC-DDG) has been working in Sudan since 2004 and was subsequently present in South Sudan when it gained independence in 2011. DRC-DDG South Sudan programme's current focus is on supporting forcibly displaced and conflict-affected people, including refugees, internally displaced persons (IDPs) and returnees, to access their rights in a safe and secure environment. Currently DRC-DDG is operational in Greater Equatoria, Unity and Upper Nile States. Currently the South Sudan Programme works in 5 field locations working in the sectors of Camp Coordination and Camp Management, Protection, Shelter/NFI, and Food Security and Livelihoods and Demining.

DRC-DDG Seeks to Recruit:-

Position Title	Mobile CCCM Officer
Report to	CCCM Manager
Duty Station	Juba with 70% field travel
Contract Type	Fixed-term with possibility of extension depending on funding availability
Employment Start Date	As soon as possible
Eligibility	South Sudanese Only
Salary	According to DRC DDG Salary policy – non negotiable
Advertisement Closing Deadline	28 th March, 2019

Purpose of the post

The CCCM Officer is an officer level national position within DRC Mobile Response. The officer will be assigned to implement planned activities in either a formal IDP camp or as part of a mobile team working in informal settlements. The CCCM Officer will focus primarily on two-way communication with IDP representatives, needs identification, documentation and referrals/service requests, in addition to regular liaising with stakeholders. The aim of which is to enable a liveable environment for vulnerable populations in sites of displacement.

Responsibilities and Tasks

- Provide support to CCCM teams in formal IDP camp and/or support IDP site representatives in informal settlements.
- Support to Senior CCCM Officer in establishing, strengthening and monitoring an effective, transparent, representative site governance system including coordination of camp(s) service provision and other defined activities as necessary.



- Work as guided by Senior CCCM Officer for the training to the communities on basic communications, representation and use of minimal CCCM related tools to IDP site representatives.
- Ensure regular contact (physical or through phone calls) and collect site specific information/updates from IDP representatives.
- Assist in identifying needs, service gaps in all targeted sites.
- Report to Senior CCCM Officer about the activities, document, track and provide timely referrals and service requests to specialist service providers.
- Propose and facilitate awareness campaigns or information dissemination to IDP populations using various communication methods, ensuring they are understandable by the IDP community
- Assist in facilitating meetings with various stakeholders, including national authorities and IDPs, including translation and minute taking of meetings
- Assist in drafting weekly situation reports and providing any other relevant information pertaining to IDP life and services.
- Maintain and keep updated an excel database of key information/indicators for each site that is targeted for DRC assistance.
- Any other duties as assigned by line manager/CCCM Senior Officer.

Overarching tasks

- The CCCM Officer is a Juba based roving position. The professional must travel wherever necessary in the field.
- The CCCM Officer will undertake any other tasks, within the framework of his/her position, as requested by his/her supervisor.

PERSON SPECIFICATION

Qualifications and Experience:

- Minimum 3 years of experience in international and/or local NGO; ideally involved in the direct implementation of field level humanitarian assistance to CCCM related programmes.
- Proven leadership skills and experience in creating, establishing and negotiating relationships and building alliances and networks With various stakeholders at community and field level,
- Strong understanding of humanitarian issues, especially related to South Sudanese crisis and different contextual displacements.
- Ability to write reports and situational briefings in English.
- Sound computer knowledge in Microsoft Offices and the Internet.

Education

University degree in management, law, administration, Humanitarian aid, Sociology, Political science, Social work or equivalent (Bachelor as a minimum).

Language

- English – Excellent
- Arabic (Juba or classic) – Excellent
- Knowledge of other local languages is an advantage

How to apply

Please send a covering letter outlining how your skills and experience meets the Person Specification along with your CV, National ID card and academic documents to Human Resources Department through jobs.southsudan@drc-ssudan.org or submit your hard copy application to the Human Resource Department to the attention of HR Manager DRC-DDG Office located along Addis Ababa Road opposite NPA Mine Action Main Office.

Further information

Title of the position/vacancy number MUST be clearly marked in the application and on envelop.



Gender Equity: DRC-DDG is committed to achieving gender parity in staffing at all levels. In light of this, women candidates are particularly encouraged to apply to bridge the gender gap.

Equal Opportunity: DRC-DDG is an equal opportunity employer. We value diversity and we are committed in creating an inclusive environment based on mutual respect for all employees. We do not discriminate on the basis of age, sex, disability status, religion, ethnic origin, colour, race, marital status, or other protected characteristics.

Further information

Please note, as this position is urgent, applicants may be shortlisted and interviewed prior to the closing date. We appreciate your application however, only short listed candidates will be contacted for interview. If you have not been contacted within two weeks of the closing date, we regret that your application has been unsuccessful. Please continue, however, to periodically review our website, South Sudan NGO Forum website <http://comms.southsudannngoforum.org/> for other suitable opportunities.

