



## **VACANCY ANNOUNCEMENT**

**October 2017**

**Reports to:** Community Officer

**Duty Station:** Morobo / Kaya, South Sudan

**Liaises with:** Facility Officers, M&E Officer, Reproductive Health Officers, Project Accountants

### **Back Ground**

Action Africa Help International (AAH-I) is an African-led, regional organisation, working in East and Southern Africa to improve the lives of livelihood-challenged communities. It was first conceived and established in South Sudan over 25 years ago. AAH-I has Country Programmes in Kenya, Somalia, South Sudan, Uganda, and Zambia. It brings over 25 years' experience working with communities in conflict and post-conflict situations, including refugees, internally displaced people and host communities.

AAH-I South Sudan is therefore looking for a qualified applicant to fill the position of Community Officer that will work as a team member to provide leadership and technical guidance to Village Health Committees (VHCs) & Home Health Promoters (HHPs) to ensure full implementation of the joint HPF bridging Work Plan; oversee monitoring & evaluation of programme activities; ensure implementation focus at health facility and community level is sustained and further strengthened. Responsible for supervision of HHPs & VHCs, gives on job training and support supervision to VHC members; ensure the community participate in community based health care activities. Plan, implement, monitor and evaluate Primary Health Care delivery at community level

### **Duties & Responsibilities**

- Ensure Health Pooled Fund (HPF 2) Project joint work plan is effectively implemented in close collaboration with the County Health Department (CHD). Ensure the agreed reporting deadlines are fully complied with.
- Provide regular technical assistance and supportive supervision and monitoring HHPs & VHCs, focusing on basic package primary health care services quality and coverage
- Facilitate the formation and capacity building of VHCs & HHPs.
- Conduct health education/ awareness raising activities at community outreach and facility level.
- Mobilize community to participate in and benefit from the project.
- Act as focal person for AAH-I in promoting ownership of the community.
- Rollout innovates approaches like: CAC (Community Action Cycle); CLTS (Community Lead Total Sanitation);
- Strengthen the follow up system of key client for example Expanded Programme on Immunization (EPI) defaulters, antenatal defaulter, post natal mother, and infants and HIV positive people with view to increase services uptakes DPT3, ANC4, PMTCT.
- Together with county health department, ensure EPI activities is fully supported and implemented and targets actually is met according to MoH standards.
- With the M&E officer, ensure the monthly reports are compiled, completed and submitted in time.
- With the M&E officer, ensure that quarterly reports shared with programme manager
- Facilitate, coordinate and participate in training of health care providers; HHPs and VHCs

- To participate in planning, implementation and continuous monitoring project activities in the county

### **Qualification**

- Bachelor's degree in any of the following disciplines; Public Project Management and Social Sciences. Diploma in any of the above disciplines, 3years experience in community mobilization is accepted
- Relevant experience of working in insecure environment with limited resource

### **Application Instructions:**

1. Interested candidates should email application letter and CV (with 3 referees) and copies of academic certificates/transcripts addressed to [recruitss@actionafricahelp.org](mailto:recruitss@actionafricahelp.org) to be received not later than **4:00 PM on 13<sup>th</sup> October 2017.**
2. The email subject Line must show **"Community Officer"**. AAH I is an equal-opportunity employer.
3. All applications documents should be submitted electronically. We will not accept hard copies.
4. Only shortlisted candidates will be contacted.