



CARE South Sudan

CARE South Sudan is an International NGO working in South Sudan. CARE and its partners work with vulnerable communities to address the underlying causes of poverty and promote peace and development, through its strategic goal to reduce poverty by empowering women, enhancing access to resources and services and improving governance.

CARE South Sudan is looking for 1 (One) suitable candidate to fill the position of Food Security and Livelihood Manager

Position:	Food Security and Livelihood Manager
Department:	FSL
Location:	Juba
Reports to:	Program Quality and Development Coordinator

JOB SUMMARY

CARE is seeking a Food Security and Livelihoods (FSL) Manager who will be responsible for providing the overall strategic direction and performance of CARE FSL sector in South Sudan. The range of duties include playing a critical role in defining the sector's programs principles, objectives and operational strategies; setting standards for project implementation, monitoring and evaluation; overseeing project planning and budgeting; giving technical assistance to staff (or recruiting and hiring specialists as needed for various projects); ensuring collaboration with counterpart agencies; representing the CO to external organizations. The FSL Manager will be responsible for new project development starting with the identification of program initiatives appropriate to both the sector and country strategies, all the way through submission of quality proposals. The FSL Manager assures collaboration and synergies among projects within the sector as well as between this sector and Gender & GBV, Health, Nutrition, and Peace-building.

The position will be based in Juba, South Sudan, with regular visits to the other project locations. The Food Security and Livelihoods Manager shall participate in coordination meetings such FSL cluster meetings, donor meetings and meetings coordinated by Government. The Food Security and Livelihoods Manager shall also provide technical approaches and technical guidance to field teams either designing new projects or implementing existing FSL projects. S/he will be responsible for ensuring that reports from field teams are reviewed and that they meet technical requirements and donor guidelines before submission to different stakeholders.

The position will be based in Juba, and requires regular field visits to CARE project locations.



Key Duties and Responsibilities:

Program quality and implementation:

- Provide overall responsibility for the planning, coordination, implementation and monitoring and evaluation of FSL project as well as ensuring that the projects meet the objectives through effective implementation.
 - To ensure that project plans and activities are meeting intended purpose and goals and the staff have adequate knowledge and skills through technical support
 - To ensure that the project takes into account the need to incorporate cross-cutting issues, and lessons learnt, whilst ensuring maximum participation of stakeholders.
 - Participate in developing and implementing information dissemination activities to publicize the project achievements and results with concerned stakeholders and communities.
 - Work closely with the GBV and Health and Nutrition teams at national and field levels to deliver holistic programming to meet the diverse and unique needs of women and girls;
 - Work closely with CARE finance office to ensure timely and accurate reporting.
 - Keeping up to date with CARE South Sudan's financial, procurement and compliance systems and procedures and best practice in managing resources; and with Donor requirements concerning resource utilization
 - Reviewing monthly and quarterly expense reports prepared by CARE South Sudan Finance team and provide feedback and comments where necessary to the supervisor and the finance team
 - Promote a culture of learning whereby lessons-learned and good practices are documented and shared for institutional memory;
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- People Management.
 - Support new projects with startup activities including recruitment processes, workshops and other mobilization meetings
 - Ensure timely and quality recruitment, induction, coaching and mentoring of high caliber staff
 - Encourage and model continued learning and professional development of staff through capacity building
 - Promote gender equity and diversity by encouraging a gender responsive work environment and conducting gender equitable staff recruitment.
 - Ensure adequate and strong working relationships between project team members and other field staff.
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- Monitoring, Evaluation, Accountability, and Learning (MEAL)
 - Maintaining monitoring and evaluation framework for all FSL projects to track progress and advise accordingly
 - Working with appropriate staff and partners to implement, evaluate and report on FSL program activities.
 - Using approved and standard reporting formats and graphical summaries review and present high quality donor reports; and disseminate these reports in an appropriate manner
 - Ensuring that detailed quarterly and annual work plans and budgets are developed in order to deliver against all aspects of the FSL program
 - Conducting targeted field visits to project sites where projects are being implemented to monitor and provide feedback on the effectiveness of interventions.
 - Ensuring that the FSL program is implemented based on needs of, and accountability to the participating communities in targeted areas
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Representation, Liaison and Coordination

- Represent CARE in coordination meetings such as FSL cluster and Government coordinated meetings
- Liaise with technical counterparts in government and humanitarian organisations and coordinate project activities
- Represent CARE in relevant technical working groups; consortia meetings, local authorities and other agencies meetings

Resource Mobilization & Program Development

- Identify project proposal opportunities and contribute to technically sound proposals for new or follow on projects.
- Inform and provide sound, objective and regular analysis of both humanitarian and emergency situations in FSL in order to support and inform the development of project proposal as well as for safety and security
- Continuously assess food security needs and suggesting new projects to address identified un met needs;

Qualifications and Experience

- Minimum of a Bachelor's Degree in agronomy, food security, resilience development or equivalent with 5 years' experience in the food security sector applied in emergency response operations and/or resilience settings.
- Proven experience in programmed design and proposal development
- Ability to write and review reports to improve their quality
- Minimum 2-year experience managing and/or providing advisory services to diverse teams and resilience programming
- Operational experience and track record of success at community and field level;
- Knowledge and in particular interest in South Sudan and/or East Africa
- Excellent communication and interpersonal skills

WORKING CONDITIONS

- This position is to be based at Juba.

HOW TO APPLY

The positions will be based in Juba with frequent travels within Central Equatoria, Jonglei and Eastern Equatoria. This position is ONLY open to South Sudan Nationals.

Opening Date is 29th/Nov/2018 and Closing date for receiving application will be **19th/12/2018**

Applications and CVs should be sent by Email to: **jobs.southsudan@care.org** or hand delivery to: CARE South Sudan NPA Building 3rd floor, Martyrs Street Juba, South Sudan

NOTE: CARE is an Equal Opportunity Employer, promoting gender, equity and diversity. Qualified female candidates are Strongly encouraged to apply.
