

**Invitation for National Competitive Tender-Translation of SILC Document from English to Murle Language**

**Tender Ref**: **CRS-S-SUDAN 703/J/16**

Catholic Relief Services (CRS) is a nonprofit international relief and development organization serving more than 80 million people in over 100 countries in five continents. The CRS South Sudan Program invites competent and qualified companies to bid for the below **Category**

|  |  |  |
| --- | --- | --- |
| s/no | **Category Reference** | **Category Content** |
| 1 | TRANSLATION OF SAVING AND INTERNAL LENDING COMMUNITIES FIELD AGENT GUIDE WRITTEN IN ENGLISH TO MURLE LANGUAGE | CONSULTANCY SERVICE |

The complete set of tender documents will be available for collection from Monday **August, Thursday 25th. 2016 through Wednesday, 31st, 2016** from 10:00 a.m. to 4:00 p.m. only on working days.

**The tender documents can be collected by one of the following**:

a) - Email to [SouthsudanPRs@crs.org](mailto:SouthsudanPRs@crs.org) using a scanned copy of the requesting letter in the company letter head and putting “*Request for tender documents for* **or Consultancy Service for Translation of SILC Document to Murle Language’** *Ref:703/J/16* in the subject line of the email.

Any request for tender documents will not be accepted after **4:00 p.m. on** **Friday August 26th, 2016.**

**Submission of Offer/Bids**

1) - **by** commercial courier. Bids submitted in person or by courier to the CRS Juba office should be in sealed envelopes, clearly marked “**Bid or Consultancy Service for Translation of SILC Document to Murle Language’ – Ref # 703/J/16”**

2) - The closing date for submission is 4**p.m. on Friday, September 9th 2016**. No bids offer is accepted after the closing date and time 4:00p.m.

**CRS reserves the right to cancel all or part of this bid without any notification. CRS reserves also the right to reject any offer and bid that does not meet the minimum criteria required and stipulated in the tender document.**