



JOB ANNOUNCEMENT: PROJECT OFFICERS (3 POSITIONS YAMBIO, BOR AND RUMBEK).

Catholic Relief Services (CRS) carries out the commitment of the Bishops of the United States to assist the poor and vulnerable overseas. Our Catholic identity is at the heart of our mission and operations. We welcome as a part of our staff and partners people of all faiths and secular traditions who share our values and our commitment to serving those in need. CRS has been operational in South Sudan since 1983, focusing on agriculture, health, peacebuilding, WASH, emergency relief, and savings and lending activities. CRS also helps strengthen organizational capacity of local institutions.

Catholic Relief Services South Sudan Program is recruiting highly competent, proactive and self-driven persons to fill three (3) positions of Project Officer for the USAID funded '**Reconciliation for Peace in South Sudan**' project. We have one vacancy in each of the following locations; **Yambio, Bor and Rumbek**. Reconciliation for Peace in South Sudan is a multifaceted peacebuilding and reconciliation initiative that promotes broadly inclusive, equitable and transparent processes for grassroots truth-telling and reconciliation and formal negotiations.

PURPOSE OF THE POSITION:

The Project Officers will be responsible for the direct implementation and coordination of project activities in respective states, including in overseeing CRS partner supported project activities – particularly those implemented by the South Sudan Council of Churches (SSCC). He/she will also provide administrative and technical support to SSCC structures in respective states and manage different components of sub grant agreements implemented at the state level.

SPECIFIC RESPONSIBILITIES:

Program Quality

- Ensure that the 'Reconciliation for Peace in South Sudan' project strategies are implemented in full compliance with the approved project Detailed Implementation Plan (DIP) and in collaboration with the South Sudan Council of Churches and other stakeholders under the overall guidance of the State Project Manager.
- Assist Faith Based and civil society partners in drafting activity project narrative and financial reports
- Prepare State level work plans, budgets and progress reports as well as other reports as may be required by the Project Director and State Project Manager.
- Arrange regular meetings with partners to review and reflect on progress and results in order to identify, mitigate challenges and learn lessons for improved program delivery
- Contribute in developing appropriate strategies for advocacy with the South Sudan Council of Churches
- Ensure field level and grantee compliance with CRS administrative requirements in cooperation with the grants, finance and procurement department.
- Conduct quarterly visits to one or more project sites
- Participate in quarterly reviews of program data

Approved



- Collaborate in annual Data Quality Assessments as necessary
- Attend participatory reflection events involving CRS and partner staff to identify learning and recommendations as part of all evaluations and reviews
- Support the design of feedback and response mechanisms for the project
- Document and respond to all community feedback received on a quarterly basis. Support documentation of 'success stories', case studies and other anecdotal information to demonstrate results of program activities.

QUALIFICATIONS:

- A Bachelor's degree is preferred, in the Social Sciences. I.e. International Development, Conflict Resolution, Reconciliation, Governance, Peace Studies, International relations or any other related field
- Minimum two years' experience in a relevant field with a focus on partnering with Faith Based and Civil Society Organizations
- Proven leadership and inter-personal skills
- Ability to represent CRS at local level coordination meetings with local government and other civil society organizations
- Good writing skills
- Computer efficiency in Word, Power Point, Excel, and Outlook;
- Ability to build capacity, lead and mentor, effectively supervise and develop strong working relationships with senior national and international staff.
- Proficient in English (speaking, reading and writing ability) required; Arabic speaking and reading capability favored. Knowledge and use of local languages will be an added advantage

DISCLAIMER CLAUSE: This job description is not an exhaustive list of the skills, effort, duties, and responsibilities associated with the position

Application letters and CVs together with the names of three professional referees, should reach the undersigned not later than **March 31st, 2016**. Only short-listed candidates will be contacted.

“Clearly indicate the post and location you are applying for on the subject line or behind the Envelop”.

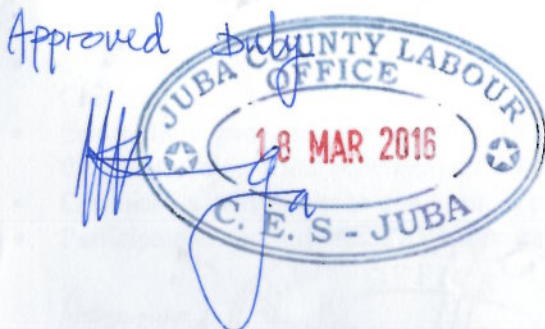
SENIOR Human Resources Officer - Juba.

Catholic Relief Services –

South Sudan program, Juba Office (or drop at the CRS Juba Office)

By E-mail: jobapps@crssudan.org

CRS South Sudan Program is an equal-opportunity employer. In making employment decisions it does not discriminate on the basis of gender, ethnicity, religion or political affiliation.





JOB ANNOUNCEMENT: NUTRITION PROJECT OFFICERS (6 POSITIONS IN DUK.).

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PURPOSE OF THE POSITION:

CRS is implementing an emergency response program funded by UN-WFP in Ayod and Duk Counties of Jonglei State. The nutrition component focused on community nutrition, including education mainly focuses in DUK County and aims to reduce SAM and MAM cases through home visits to children under 5 and PLWs, and to prevent acute malnutrition through food distribution and key messages.

The position is responsible for implementing the nutrition component of the program at the DUK County level and other areas, as deemed necessary. The position is one of the program teams in Duk supervised by the Team Leader. There will be a need to coordinate all program and program activities with the JFSP program and Field Area Coordinator at county level.

KEY RESPONSIBILITIES:

- Supervise, and provide technical and management assistance in all nutrition interventions, particularly in establishing and maintaining community-based therapeutic and supplementary feeding programs.
- Conduct trainings to build the capacity of staff and community in management of severe malnutrition.
- Together with the field team, develop project work plans that are communicated with the office
- Ensure planning and implementing of nutrition outreach and assessment; identify cases for admission to feeding centers.
- Identify areas where nutritional interventions are appropriate, and assist in coordinator to create linkage to appropriate organization.
- Compile and submit activity reports for to the FAC and coordinator including statistical and narrative analysis.
- Liaise with the local MOH on issues of capacity building and support in the design of nutrition policies and the implementation of evidence-based activities.
- Develop nutrition information data base and file project documents.
- Participate actively in the local cluster coordination meetings to present the organizations activities.
- Perform additional tasks as required.

QUALIFICATIONS:

- Bachelor's degree/Diploma in a nutrition related field
- At least 3 years work experience for Bachelor's and 6 years for Diploma in the field

Approved *July*



- Experience working with Community Mobilization
- Program Management experience
- Previous report writing experience
- Computer literacy
- Leadership and supervision
- Excellent oral and written communication skills
- Fluency in English required
- Knowledge of participatory approaches for engaging communities
- Data collection and analysis skills
- Flexibility and ability to work with multi-cultural team members
- Capacity to live, work and travel in DUK County and other Jonglei State areas.

Application letters and CVs together with the names of three professional referees, should reach the undersigned not later than **March 31st, 2016**. Only short-listed candidates will be contacted.

Senior Human Resources Officer - Juba.

Catholic Relief Services –

South Sudan program, Juba Office (or drop at the CRS Juba, Bor and Duk Offices)

By E-mail: jobapps@crssudan.org

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