



ICRC

International Committee of the Red Cross
ICRC Compound, Ministries Road, Amarat Juba, South Sudan



JOB OPENING HEALTH FIELD OFFICER – PHARMACIST ASSISTANT Based in Juba

The International Committee of the Red Cross (ICRC), an impartial, neutral and independent organisation striving to protect and assist the victims of war and internal violence, has been working in South Sudan since 1986. The ICRC is looking for an enthusiastic and motivated person for the above position based in Juba.

Main Duties & Responsibilities:

- Maintains contact with the ICRC central stores/WHO and is aware of the drug requirements of the Ministry of Health and ensures that requirements are met in the ICRC supported health facilities.
- Supports Hospital administrator or Assistant in ordering, storage, inventory and monitoring of medical stocks.
- Prepares requisition orders via Field Supply System (FSS) and receives stock.
- Ensures impress system is respected and updated as required
- To organise, and ensure that all items required for the ICRC surgical procedures are available in the pharmacy.
- Follow ICRC drug consumption, Hygiene supplies and equipment allocated to JMH.
- Initiate the Drug request or supplies based on the monthly impress in collaboration with the Hospital assistant or Hospital administrator and submit to Hospital Project manager.
- Do the monthly inventory of all supplies allocated to JMH.
- Facilitate and deliver the supplies requested by the different unit under the supervision of the HPM.
- Maintain the cleanest ICRC pharmacy.
- Participate to the contingency plan of JMH.
- Maintains an inventory of all surgical instruments, equipment, drugs, replaces as needed and makes request for new items.
- When deployed outside Juba Military Hospital, gives assistance to organise the setting up of the local pharmacy.
- To participate and organise, store, maintain and replenish the mobile surgical kit (equipment, drugs and consumables) before and after an intervention, in order to be quickly operational again.
- Support field sites pharmacy when needed

Minimum Required Knowledge & Experience:

- Diploma or degree in pharmacy or equivalent experience.
- 3-5 years of experience in a humanitarian area, health
- Good level of English and Arabic, both written and spoken
- Good level in computer applications especially Word, Excel and Power-point
- Good knowledge of geographically assigned environment
- Learning, Team Work, Security Management, Planning, Organization & Assessment; Communication (Ability to express views and ideas)

Interested candidates should submit their application clearly marked "Health Field Officer (Pharmacist Assistant), Juba" (including C.V. written in English and copies of certificates) at latest **Monday 10th October 2016** to **The Administrator:**

either At the ICRC reception : Juba, Wau, Bor and Rumbek
or By email to : jub_hr_services@icrc.org

Only short-listed candidates will be contacted. Application files not retained will not be returned.