



South Sudan
 Plot 592, Block 3K, Airport Road
 Tomping, Juba (UNMISS ROAD)
 Central Equatoria

15th June 2017

VACANCY ANNOUNCEMENT

POSITION TITLE: Nutrition Coordinator
DUTY STATION: Kapoeta South and Budi Counties
REPORTS TO: County Coordinator
STATUS: Full Time
SUPERVISOR CAPACITY: Nutrition field staff as assigned



COUNTRY PROGRAM OVERVIEW

ARC has been working in South Sudan since 1994 in partnership with returning refugees, displaced people, host communities, and government health services to improve access to services and healthcare service delivery. ARC has also been actively involved in providing services to survivors of gender-based violence through case management, livelihoods training, and women's empowerment activities. Working in three states, ARC has developed strong relationships with communities and leaders, involving them in programming and building local capacity. By improving the health and nutrition of target communities and providing comprehensive reproductive health and protection services, ARC aims to support healthy and productive lives of beneficiaries through integrated health, nutrition, and protection activities implemented with gender- and conflict-sensitivity.

PRIMARY PURPOSE OF THE POSITION

The Nutrition Coordinator is responsible for technical support and guidance of nutrition programs that encompasses Community management of acute malnutrition (CMAM) and Maternal infant and young child nutrition (MIYCN) in HPF2 Lot 3 which covers Budi and Kapoeta South counties. The Nutrition Coordinator mentors and builds the capacity of staff, establishes clear systems and protocols to ensure services are of quality and meet international and nationally-accepted standards. The Nutrition Coordinator also represents ARC or partners at donor meetings, nutrition cluster meetings, and other inter-agency meetings. In addition, in collaboration with the County Health Department (CHD) organizes the nutrition coordination meeting for nutrition partners in Kapoeta South to ensure smooth implementation of activities by the nutrition partners and avoid duplication of activities.

The Nutrition Coordinator will be working under the supervision of the County Coordinator and in collaboration with the Nutrition Specialist who will provide technical support and guidance. The Nutrition Coordinator will be based in Kapoeta South County, but will be responsible for the



overall design and implementation of nutrition activities throughout Budi and Kapoeta South counties. Frequent travel between counties will be required.

MAJOR AREAS OF ACCOUNTABILITY PRIMARY DUTIES/RESPONSIBILITIES:

Technical Guidance and Leadership – 50%

- Together with the nutrition implementing partners, identify capacity gaps of staff and CHD counterparts and develop capacity building trainings and mentorship to strengthen implementation of services, technical capacity of nutrition personnel and CHD.
- Strengthen the capacity of the CHD in technical planning, implementation, monitoring and evaluation, reporting and advocacy of nutrition services in order to prepare the CHD for future handover.
- Provide technical support and guidance to the nutrition implementing partners and ensure implementation of nutrition activities are per the government approved guidelines and protocols.
- In collaboration with the nutrition consortium partner/s, supervise and coordinate the implementation and monitoring of nutrition project activities in line with proposal targets and work plan timelines.
- Provide technical oversight in the integration of nutrition activities in other sectors such as health and food security.
- Build the capacity of the nutrition implementing partners on proper nutrition reporting as per the approved reporting tools and formats (MIYCN, CMAM and other nutrition activities).
- Manage the implementation of rapid assessment, SMART surveys and M&E framework/tools for CMAM;
- Provide support in monitoring and implementation of nutrition programs as per CMAM protocols through quarterly support supervision visits.
- Travel frequently to Lot 3 supported sites for supervisory visits.

Program Design, Development, and Implementation – 35%

- In collaboration with nutrition consortium partner/s, plan and coordinate the implementation of all nutrition interventions to be in-line with approved budgets, donor requirements and program deliverables and timelines.
- Along with the nutrition consortium partner/s, ensure proper management of nutrition supplies including appropriate and timely procurement/requisition to prevent stock outs.
- Provide inputs for the development of new proposals, budgets and initiatives for nutrition programs.

Representation and Coordination – 15%

- Maintain ongoing relations with nutrition stakeholders within the HPF2 Lot 3.
- Represent ARC and liaise with donors, local authorities, Ministry of Health, UN, both international and national NGOs and nutrition cluster forums at County or State level to facilitate successful coordination of activities and ensure transparency in the community.
- Organize the monthly nutrition coordination meeting in Kapoeta South County in conjunction with the County health department.
- Liaise regularly with the Nutrition Specialist to provide updates on the program, discuss emerging challenges, and collaborate on the design of new programs or changes to existing programs.



EDUCATION, TECHNICAL SKILLS & KNOWLEDGE REQUIRED

- Diploma in Nutrition, minimum qualification.
- Minimum 3 years of experience in managing nutrition programs in emergency settings.
- Working in resource poor environment and complex emergencies.
- Computer literate (Microsoft word and excel essential).
- Have good communication and interpersonal skills.
- Fluent written and spoken English
- Experience in designing and implementing nutrition surveys and other methodologies.
- Knowledge in computer statistical packages such as SMART and basic data analysis skills.

KEY BEHAVIORS & ABILITIES

- Highly motivated self-starter who takes direction well, but also works independently.
- Extremely flexible with the ability to cope with stressful situations.
- Team player.
- Willingness to frequently travel and live in remote and sometimes insecure situation.

HOW TO APPLY

Qualified and interested candidates should submit their letters of interest plus CVs to ARC South Sudan office located at Thong ping UNIMIS road Juba (near UNMIS main). Applications can also be submitted to the following email address: ssvacancies@arcrelief.org

Please note that ARC retains all applications and the files will not be returned to the applicants at the end of the recruitment process. Due to the urgency of the position, applications will be reviewed on regular basis hence these positions may be filled before the expiry date of the advert. **Only shortlisted candidates will be contacted for an interview.**

The Deadline for receiving applications is 6th July 2017 at 5:00 pm local time.

