



**Malteser
International**
Order of Malta Worldwide Relief

Malteser International Europe · 51103 Cologne · Germany

Country Coordination Office
Plot No: 445 Kololo Road 3k South
Tong Ping, Juba Town
South Sudan

Juba, 02.11.2018

**INVITATION TO BID
ITB/JUB/2018/0277**

Supply of drugs, medicines, medical consumables and laboratory consumables.

This is an Invitation to Bid for the above mentioned supply. Please find enclosed the following documents, which constitute the tender dossier:

- A. Annex 1: Specification of Bidding
- B. Annex 2: Bill of Quantity


The whole Specification for bidding dossier (digital version) can be down loaded here on the South Sudan NGO Forum's website.

We look forward to receiving your quotation by or before the **submission deadline on 16.11.2018 at before: 2:00 PM** at the addresses specified in the documents.

Thank you for your cooperation.

Sincerely Yours,

Name:


Nermin Silajdzic
Country Logistics and Security Manager

Sign:



SPECIFICATION OF BIDDING

Related to our advertised Invitation to Bid **ITB/JUB/2018/0277** Malteser International herewith calls for tenders concerning the supply of **drugs, medicines, medical consumables and laboratory consumables**.

Under the following reference number:

Donor project number: 10

Malteser International project number: 1318-SD2-JUB-2018

1) Description of the organization and its activities

Malteser International is a worldwide humanitarian relief service of the Sovereign Order of Malta and legally a division of Malteser Hilfsdienst e. V. based in Cologne, Germany. Malteser International is a charitable organization recognize as a relief organization according to the Geneva Convention. In South Sudan, Malteser International is running basic health care programs, a sleeping sickness control program and supporting people affected by leprosy. In addition, Malteser International supports School Feeding program in Lologo primary School, Al-Salam School and also Implementing WASH project in lologo Funded by BMZ in Juba, South Sudan,

Objective of Call for Tender

In accordance with the overall targets of above mentioned operations, Malteser International plans to procure

Drugs, medicines, medical consumables and laboratory consumables.

The technical specification of the **Drugs, medicines, medical consumables and laboratory consumables** in Annex 1 (Bill of Quantity) which is part of this Call for Tenders.

Suppliers are invited to present an offer complying with the requirements here below specified:

2) Offer Presentation

- The offer shall be delivered in a sealed envelope to Malteser International Country Office Juba (Plot No. 445 Tong Ping, Juba, South Sudan)

The deadline for the delivery of the offer is: 16.11.2018 @ 2:00 PM

- The offer shall be written in English
- The envelope must state the following information:
 - Reference to the Tender Number
 - Address to which the offer is being submitted
 - The words *“Not to be opened before deadline”* written in English
- The offer should be valid until **1 month after the deadline**
- The format BoQ can be used or a separate one depending on suppliers choice.

3) General Conditions

- The offer shall be typed or written and signed on each page by the legal representative of the supplier
- The winning supplier might be requested to provide catalogues, pictures, technical descriptions and/or samples of items at the order stage when required
- The prices of the offer will be expressed in United States Dollars. The prices must be on unit price basis as well as by totals
- The prices will be considered fixed whereas Malteser International will not process Tax exemption and Terms of shipment must be indicated clearly which should include Incoterms, Insurance terms of shipping Latrine Slab and Construction Materials and mode of transportation and port of entry should be indicated separately on RFQ or suppliers' quotation. No additional change of whatsoever nature and type will be accepted by Malteser International
- Malteser International reserves the right to accept or reject all quotations depending on prevailing condition at the time.
- **Terms of Payment:**
The payment will be done in United States Dollar by bank transfer or cheque as specified below:
- There is no down payment required and payment is only fully granted when 100% of the delivery is made and upon presentation of commercial invoice and documents and satisfactory reception of the Slabs and the building Materials a checklist approved and signed by MI. The payments will be done within 45 days of completed delivery.

Terms of Delivery: The delivery of the **Drugs, Medical Consumables and Laboratory Consumables/Reagents** should be completed latest within 1-4 weeks period upon order. Should the supplier consider this delivery time inadequate, he has to state it in the offer suggesting a different deadline for the delivery.

Kindly Note: The items should have more than 1 year to their date of expiration.

- The supplier has to deliver the items according to the terms and condition as mentioned above. In case of a delivery delay, a deduction of 0.2 % per day will be applied, calculated on the overall value of the contract and nothing will be due to the supplier. Malteser International reserves the right to sue for damages.
- **Delivery Site:** All the Material will be delivered to **Malteser International Country Office, Plot 445, Tomping, Juba**
- The supplier has to deliver the items according to the terms and condition as mentioned above. MI reserves the right to sue for damages and/or return these goods if not compliant with her specifications.

a) Particular Conditions:

The supplier is required to provide, together with the offer, the following documentation:

- Company Profile
- Certificate of Incorporation (local or international level)
- Authorization license from Manufacturer to act as an agent
- Chamber of Commerce Membership
- Tax identification Certificate/no. (from the country of origin or business establishment)
- Past Performance in supplying similar items for INGO's with references focusing on value of contract and delivery period
- Certificate of Operation
- Financial References
- Bank details



b) Opening Bids Procedure/Evaluation:

- The bid will be opening at Malteser International Country Office and bidder's representatives are not invited to attend or participate in the process; Malteser tender committee will open the quotations and evaluate their content behind closed doors. If the bidder does not receive written confirmation, the offer has then not been considered as successful.

c) General Offer Evaluation

Malteser International will evaluate the offers on the basis of the following criteria:

- Based ratio quality/price
- Delivery time
- Capacity to supply
- Price responsiveness
- Compliance with international quality specification standards

d) Specific Technical and Financial Evaluation Criteria to standards:

- Comparative Bid Analysis and justification basing on responsiveness of the selected supplier by internal committee
- Purchase Order will directly be issued to the selected supplier upon approval

e) Cancellation of Tender

Under no circumstances, Malteser International will be liable for damages whatsoever their nature, in particular damages for loss or profit; or in relationship to the cancellation of this tender, even if Malteser International has been advised of the possibility of damages.

The publication of the procurement notice in the media does not commit Malteser International to implement the project announced nor to procure the materials. Nothing will be due to the supplier in case this procurement needs to be cancelled due to whatsoever reason.

On behalf of Malteser International

Signature:

Date:

ITB/JUB/2018/0277
Annex I Bill of Quantity
Malteser International

Annex B

LOT 1: DRUGS				
DESCRIPTION	Unit	Quantity	Unit Price	Total
AMILODIPINE 10 MG	TABS	10,000		
AMPICILLIN/CLOXACILLIN 500MG	CAPS	10,000		



CARBAMAZEPINE 200MG	TABS	20,000		
CEFIXIME 400MG	CAPS/TABS	2,500		
CEFTRIAZONE 1G	VIAL	2,500		
CIPROFLOXACIN 200MG/100ML IV	BOTTLE	2,000		
CLOTRIMAZOLE 500mg PESSARIES	PCKTS	1,000		
CLOXACILLIN 250 MG	CAPS	20,000		
CLOXACILLIN 500 MG INJ	TAB	5,000		
DEXTROSE 5% 500mls	BOTTLE	500		
Diazepam tablets 5mg	TAB	20,000		
DIAZEPAM INJ 5 MG/ML 2ML	AMP	2,000		
DICLOFENAC INJ 25MG/ML 3 ML	AMP	10,000		
DICLOFENAC 50MG	TAB	20,000		
DIGOXIN 0.25MG	TAB	10,000		
FRUSEMIDE 40MG INJ	AMP	10,000		
FRUSEMIDE 40MG	TABS	20,000		
GLIBENCLAMIDE 5MG	TAB	20,000		
IBUPROFEN 400MG	TAB	20,000		
HYDROCORTISONE INJ	VIAL	5,000		
LORAZEPAM 0.5mg	TAB	1,000		
LOSARTAN POTASSIUM 50 MG	VIAL	10,000		
MAGNESIUM TRISILICATECOMPOUND 250/125MG	TAB	30,000		
METFORMIN 500MG	TAB	10,000		
METOCLOPROMIDE 10MG	AMP	5,000		
METRONIDAZOLE INJ (500MG IN 100ML VIAL)	AMP	5,000		
MULTIVITAMIN TABS	TABS	20,000		
NIFEDIPINE TABS 20MG	TABS	10,000		
OMEPRazole 20 MG	TAB/CAP	5,000		
PHENOBARBITAL 30MG	TAB	5,000		
PREDNISOLONE 5MG	TABS	10,000		
PYRIDOXINE (B6) INJ	AMP	5,000		
RANITIDINE INJ 25MG/ML 2ML	AMP	5,000		
RINGERS LACTATE INFUSION 500ML	BOTTLE	500		
SALBUTAMOL 4MG	TAB	20,000		



SPIRONOLACTONE 25MG	TAB	10,000		
			Total	

LOT 2: NON-PHARMACEUTICAL CONSUMABLES				
DESCRIPTION	Unit	Quantity	Unit Price	Total
DISPENSING DRUG ENVELOPES/BAGS(plastic)	PKCTS	5,000		
GAUZE ROLLS-LARGE SIZE	ROLL	100		
NG TUBE SIZE 18G	PCS	500		
NG TUBE SIZE 16G	PCS	500		
NG TUBE SIZE 14G	PCS	100		
NG TUBE SIZE 12 G	PCS	100		
NG TUBE SIZE 10G	PCS	100		
NG TUBE SIZE 8G	PCS	100		
NG TUBE SIZE 6G	PCS	100		
PLAIN CATGUT (1/0)	PCKTS	10		
PLAIN CATGUT (2/0)	PCKTS	10		
PLAIN CATGUT (3/0)	PKCTS	10		
PLAIN CATGUT (4/0)	PCKTS	10		
SUTURE, NYLON (0)	PCKTS	50		
SUTURE, NYLON, (1)	PCKTS	50		
SUTURE, NYLON(2/0)	BOX	50		
SUTUR, NYLON-(2)	BOX	50		
SUTURE, NYLON (3)	BOX	50		
SUTURE, VICRYL, (2/0,) 75CM THREAD, 36MM NEEDLE 1/2-12s	BOX	30		
SUTURE, VICRYL,(0) 75CM THREAD,31MM NEEDLE 1/2 R-12s	BOX	30		
SUTURE, VICRYL, (2) 75CM THREAD,45MM NEEDLE 1/2 RO-12s	BOX	30		
SUTURE, VICRYL, (1)75CM THREAD,40MM NEEDLE 1/2 RO-12s	BOX	30		
SUTURE, VICRYL, (3/0)75CM THREAD,30MM NEEDLE 1/2 RO-12s	BOX	30		
Zinc Oxide Plaster 5CM/7.5CM	ROLL	200		
			Total	



LOT 3: LABORATORY SUPPLIES				
DESCRIPTION	Unit	Quantity	Unit Price	Total
APPLICATOR STICKS	PIECES	10,000		
ANTI A SERUM 10ML	BOTTLE	10		
ANTI B SERUM 10ML	BOTTLE	10		
ANTI D BLOOD GROUP TESTING 10ML	BOTTLE	10		
BRUCELLA ABORTUS ANTIGEN 5ML SUSPENSION	BOTTLE	50		
BRUCELLA MELLETTENSIS ANTIGEN 5ML SUSPENSION	BOTTLE	50		
CAPILLARY TUBES	TINS	50		
EDTA VACUTAINER TUBES	PACKETS	50		
ESR TUBES(DISPOSABLES)	PIECES	10,000		
GIEMSA STAIN	LITRES	20		
HB 301 HAEMOCUE MICROCUVETTES 50S	BOTTLE	50		
HEPATITIS B TEST STRIPS-50s	PCS	4,000		
HEPATITIS C VIRUS ANTIBODY TEST STRIPS , SERUM/PLASMA -50s	PCS	2,000		
H. PYLORI RAPID TESTS- 20 s	PCS	2,000		
MICROSCOPIC GLASS SLIDES FROSTED END	PCKTS	100		
PLAIN VACUTAINER TUBES	PCKTS	50		
PLASTIC PASTEUR PIPETTES	PIECES	5,000		
PLASTIC WAX/SEALING CLAY	PCS	50		
TURKS SOLUTION	LITRES	10		
TYPHOID RAPID TEST DIP STICKS-50S	TESTS	2,500		
URINE/STOOL COLLECTION CONTAINERS	PCS	5,000		
URINE TEST STRIPS 10 PARAMETERS-100s	TESTS	3,000		
VDRL Test Kits-	PCS	5,000		
			Total	

