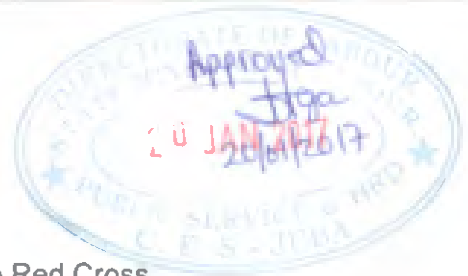




ICRC

International Committee of the Red Cross
ICRC Compound, Ministries Road, Amarat Juba, South Sudan



JOB OPENING

PHYSICAL REHABILITATION FIELD OFFICER

Based in Juba with frequent travels to field sites

The International Committee of the Red Cross (ICRC), an impartial, neutral and independent organisation striving to protect and assist the victims of war and internal violence, has been working in South Sudan since 1986. The ICRC is looking for an enthusiastic and motivated person for the above position.

Main Duties and Responsibilities:

- Contributes to the implementation and running of specific projects / programmes, mainly independently at the sites like Wau or Waat.
- Instructs and monitors the partner staff to implement a quality service
- Follows and maintains the technical guidelines/standards set by the ICRC PRP
- Is in charge for implementing the agreed PRP objectives of PFR under supervision of the; mobile P&O, PT and HoPRP/HoO
- Participates in the regular PRP meetings; keeps accurate records; support the PRP Manager, Prosthetist/Orthotist and Physiotherapist; channels all relevant information related to the department
- Acts as source of reference during the absence of the Prosthetist/Orthotist or Physiotherapist
- Organization of the Workshop (maintenance of tools, store etc) and PT department
- Prosthetics and orthotics lectures given to employees of the PRC
- Familiarization and networking for other organizations including health care service providers.
- Contributes to written reporting; contribute to the appraisal of PRC staff
- Respects security rules at all time and transmit immediately changes to his colleagues.
- Cooperates with other departments by providing them required information and necessary support; provides briefings on the PRP Department when necessary
- Participates in the delegation and team's weekly meetings; liaise with ICRC office/SubDel for patient transport
- Organise patient pickup to and from Airport in cooperation with Welcome or Air-ops department
- Collect invoices and ensure correct billing for patient transport related to referrals
- In collaboration with PRRC management plan and organize rotation schedule for PRC dormitory
- Reimbursements of the beneficiary transport for the service seekers who come on self-referral
- Is in charge of all related matters to the Orthopaedic material in terms of Logistical issues (RO, stock management, inventory...) in collaboration with the Log Department
- Manages the Ortho warehouse in the site and maintains a functional stock capacity with the warehouse and the local market. Updates the inventory at all time and keeps the logbook up to date.
- Follow-up the delivery of the material and equipment to the physical rehabilitation centre and assure the coordination between the different ICRC departments (Fleet, Airops, Med Log and within other sites of the PRP).
- Supports the Log Purchaser for the local material purchase in order to ensure the needed quality is respected
- Provides references and guidelines to Orthopaedic material purchased on the local market; periodically, does cost analysis for food and transport expenses of the project

Minimum required knowledge & experience:

- 5 years clinical experience working in an P&O or physiotherapy department
- Excellent spoken and written English. Local languages is an asset
- Experience in training or instructing
- Supervision or management experience
- Good computer skills in particular with MS Word and Excel
- Works well in a team, flexible, but also capable to work independently and able to take decisions
- Full driving license holder

Interested candidates should submit their application clearly marked "Physical Rehabilitation Field Officer" (including C.V. written in English) and copies of certificates at latest [Thursday, 2nd February 2017](#) to [HR Manager](#)

either: At the ICRC reception in Juba, Wau, Bor, and Rumbek
or By email to: jub_recruitment_services@icrc.org