



Our Vision for every Child, Life in all its Fullness; Our Prayer for every heart, the will to make it so

Building Brighter Futures for Vulnerable Children

INDIVIDUAL HOSPITAL COORDINATOR CONSULTANCY OPPORTUNITY

World Vision is a Christian relief, development and advocacy organisation dedicated to working with children, families and communities to overcome poverty and injustice. World Vision serves all people, regardless of religion, race, ethnicity or gender. All employment in World Vision is conditioned upon successful completion of all applicable background checks, including criminal record checks where possible.

World Vision South Sudan is now seeking for a qualified and dynamic **Individual Hospital Coordinator Consultant (Man or Woman)** who is willing to share in our vision and promise to Children, to join us as a an Individual Consultant for its Health in Yambio, Greater Western Equatorial. The Individual Consultant will be **based in Yambio with frequent travels to field project areas.**

Purpose of the Consultancy:

The State Hospital Coordinator is responsible for the overall delivery of this project. S/he is responsible for managing activities, planning, implementation, monitoring, manage all security, logistics, and procurement issues, set up hospital governance board, reporting and coordination with Ministry of Health and other authorities, UN agencies, international and national NGO partners.

Major Roles and Responsibilities of the consultant

- Administratively manage the HPF supported program activities at the State Hospital on behalf of World Vision South Sudan
- Work with the key hospital staff in the day to day planning and management of the State Hospital activities;
- Maintain high cordial and professional working relationship with fellow hospital staff, state ministry of health and other actors in the state;
- Advise and (administrative) support the senior nursing officer, the hospital director general and other senior staff in their day- to- day activities in order to achieve all the project deliverables;
- Participate in the Senior Health Management Team (HMT) meetings at the hospital as and when necessary;
- Work with the hospital director general and the senior nursing officer to identify hospital staffing gaps, develop terms of reference and support the state to recruit staff for the hospital and lobby for additional staff with the State Ministry of Health; Work with the Hospital Management Technical Advisor to prepare and submit weekly, monthly, quarterly reports to the Health Program Manager;
- Work with the hospital director general and the senior nursing officer to ensure health services are with strict observation of MOH/ WHO standards and ensure that all universal precaution /

infection prevention measures are in place. Ensure that health activities are provided in a clean environment.

- Identify and investigate poor quality promptly, identifying contributing factors and agreeing on methods for addressing them.
- Plan and conduct quarterly review meetings of the project with the participation of the State Ministry of Health, Hospital director general and the senior nursing officer and other key staff.
- Track, approve and review field purchase requests and ensure monthly financial reporting is undertaken;
- Attend relevant coordination meetings at the State and give feedback to WVSS Juba Office and as may be necessary;
- Promote project visibility (this will include MOH, Health Pooled Fund and WVSS) in project based events; Ensure donor compliance at every stage in the implementation of this project; this includes compliance in the areas of financial expenditures, procurements, use of equipment etc
- Manage all security, logistics, and procurement issues of the project in liaison with the Juba WVSS office; Attend and represent WVSS at all the Coordination meetings at State level; Line manage the finance, M&E and logistic staff working for the project, and any other tasks as mentioned by the line managers

Qualifications: Education/Knowledge/Technical Skills and Experience

- Bachelor Degree in Nursing or Environmental Health Sciences or Health care management. Msc in Health Management or Master's in Public Health will be an added advantage
- At least 7 years of work experience in a busy secondary or tertiary level hospital as hospital administrator or Principal nursing officer.
- A good understanding and experience of working with County Health Officials, State Ministry Officials, Donors and UN agencies and the health system in South Sudan;
- Previous experience of working in South Sudan and ability to work in areas of limited resources.
- Experience in project management and monitoring.
- Experience in pharmaceutical management.
- Excellent reporting and writing skills
- Energetic, innovative and able to work under limited supervision.

HOW TO APPLY

Interested Individual Consultants who meets the above criteria should submit their applications which shall include a cover letter, together with an updated CV with at least three referees with their telephone and email contacts.

Address your application to: The Human Resource Manager, World Vision South Sudan

Applications can be submitted either online to this email recruitsdno@wvi.org or hand delivered to **World Vision Offices in Yambio.**

(Please indicate on all your documents the position you are applying for)

Closing date for receiving applications is: 5th December, 2018

Please note that only shortlisted candidates shall be contacted and documents once submitted will not be returned to the candidates.

