

South Sudan Mission

VACANCY NOTICE

Action Against Hunger-USA is part of the Action Against Hunger-International Network which works to save lives by combating hunger and diseases that threaten the lives of vulnerable communities, through nutrition, food security and Livelihoods, water and sanitation, health and advocacy.

Action Against Hunger-USA is current looking for suitable candidates to fill the position of **MET Program Manager, (1 position)**

Position open date: February 6, 2018
Closing date: February 23, 2018
Starting date: As soon as possible (ASAP).
Duty Station: Roving within South Sudan.

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| Objective 1 | Overall Nutrition Emergency response management with regards to CMAM program activities: |
| Tasks & responsibilities | <ul style="list-style-type: none"> • In collaboration with EMG Coordinator to contribute to the identification and analyses of NNGOs where surge capacity support is required • Once areas of intervention is defined, to conduct Pre and post assessments for baseline data and to monitor progress after intervention against SPHERE standards. • Training and coaching for NNGO nutrition staff on CMAM and IYCF • Supervises, coordinates, and maintains the daily operations of the MET team during deployments. • Monitor the medical follow up inside the Stabilization Centre during the medical consultation and in cases that need transferring to hospital • Define a capacity building plan for partners in collaboration • Reinforce SAM/MAM treatment at health facility level as well as community mobilization activities for identification and referral cases • Ensures CMAM program performance indicators are monitored, reported and reach performance according to international/national thresholds. • Is able to adjust the program according to any change in the context. • Conduct spot checks at field sites to ensure that stock is being properly stored and monitored through the use of stock cards and delivery notes. • Ensuring and managing formal, contextually appropriate mechanisms for beneficiary feedback • Document lessons learnt in each deployment |
| Objective 2 | To coordinate internally with ACF MET members and externally with stakeholders/authorities linked to the CMAM component of the project. |
| Tasks & responsibilities | <ul style="list-style-type: none"> • Ensures at least weekly communication with the Emg. Co for program Update. • Follows up program budget, prepare cash forecasts and prepare logistic procurement request in collaboration with Log team. • Lead Pre-Response Assessments in the field through mass screenings as well as collecting key logistical, security and operational information from actors on the ground |



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| | <ul style="list-style-type: none"> • Ensure well coordination and representation with Stakeholders at state and field level when required. • Keep update on the evolution of the health and nutrition situation in all the states targeted by the response, and on the evolution of the responses in the areas. |
| Objective 3 | To follow human resource ACF policies. |
| Tasks & responsibilities | <ul style="list-style-type: none"> • Responsible to recruit staff to support activities. • Manages the MET program staff in order to ensure the smooth running of Activities in respect with all HR procedures. • Ensures at least one performance evaluation per year for each staff of the MET team • Mentor his team and proposes additional training to the team staff whenever necessary and relevant. |
| Objective 4 | To ensure timely reporting to ACF MET Field Co and health authorities. |
| Tasks & responsibilities | <ul style="list-style-type: none"> • Is responsible for the elaboration of donor reports (proposal, quarterly, final reports), with respect of the formats and deadlines. • Prepares monthly activity Internal reports • Prepares punctual qualitative study (surveys, focus groups, etc), supports report. • Collaborate in the development of proposal when required. |
| Objective 5 | To ensure positive and effective internal and external communication. |
| Tasks & responsibilities | <ul style="list-style-type: none"> • In collaboration with Emg. Coordinator communicates with the State and County MOH to ensure understanding and role of the monitoring activities • Works closely in coordination and synergy with other technical departments in order to provide a well structure Multi-Sectoral response. • Communicates regularly with the Emg Co. and Technical Coordinator. |

INTERNAL & EXTERNAL RELATIONSHIP

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| Internal | <ul style="list-style-type: none"> • EMG Coordinator : hierarchical relationship – exchange of information • Tech. Coordinator (NUT,WASH, FSL): technical support – exchange of information • HR Coordinator : exchange of information and collaboration on recruitment, training and, if need be, on team management problems • MET team : direct supervision |
| External | <ul style="list-style-type: none"> • Local governmental and non-governmental partners: exchange of information, coordination, training, supervision, influence on choice of technical options. • Local representatives of international aid organisations: exchange of information. |

REPORTING RESPONSIBILITIES

- Monthly narrative/quantitative reports on field activities
- Monthly & quarterly donor and cluster reports as required.

POSITION REQUIREMENTS
QUALIFICATIONS

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- Master's degree in public health, nutrition or related field or Bachelors' degree in Food, nutrition and Dietetics
- At least 2 years of experience of emergency setting up and managing.
- At least 2 years of experience with community based approach to malnutrition treatment, including community mobilization and monitoring & evaluation aspects.

SKILLS & EXPERIENCE

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| ESSENTIAL | <ul style="list-style-type: none"> • 2 year experience in nutrition program management in emergency set-up including proposal writing, budget management, reporting and training provision. • Significant experience in working with governments and demonstrating capacity towards achievements through national institutions • Capacity building commitment and techniques for ACF and MoH essential. • Excellent writing and analytical skills. • Strong understanding of nutrition information system, monitoring and evaluation. • Good management and representation competencies. • Excellent in influencing and negotiation skills. • Easily integrate with remote areas living conditions. |
| PREFERRED | <ul style="list-style-type: none"> • Strong communication and advocacy skills to liaise with authorities and partners • Experience in multi sectoral approach programming. |

To apply send your application with CV, cover letter and three professional references to recruitment.ssd@acf-international.org specifying **"MET Program Manager"** in the title of your email, or deliver your application to: Action Against Hunger Office at Hai Cinema next to Bari Church.

The deadline for applications is Friday 23th February 2018 at 5:30 pm. NOTE; due to urgency of the position we will be reviewing the applications as they come and interviews may be done before the closing date.

Note: Applications submitted are non-returnable


