



Position Title Project Officer (1)

Project: Livelihoods Recovery and Resilience Program (LRRP)

Location: Pibor, Boma State

Project End Date: September, 2018

Reports to: LRRP Deputy Director

Required: Ability to communicate fluently in Murle Language and Extensive living and working experience in Boma State

OVERVIEW OF CRS

Catholic Relief Services (CRS) is the overseas relief and development agency arm of the United States Conference of Catholic Bishops. It was founded in 1943 and works in over 100 countries globally. CRS has been operating in South Sudan since 1984, supporting and implementing initiatives in Emergency Response, Peacebuilding, Agriculture, Health, Education and Income Generation. CRS's work reflects and expresses the principles of the Catholic Social Teaching however CRS assists persons of the basis of need, not race, creed or nationality.

PURPOSE OF THE POSITION:

CRS-South Sudan Program currently wishes to recruit highly competent, proactive and self-driven person (South Sudanese Local Staff) to fill the position of **PROJECT OFFICER** to be based in **Pibor, Boma State**. The project officer position is part of the USAID/OFDA funded three year Livelihoods Recovery and Resilience Program (LRRP), which aims to build resiliency across the conflict affected communities in Jonglei, Eastern Lakes, and Boma State by addressing low agricultural production, poor market access, and limited access to water and sanitation facilities. The project officer provides leadership for planning, coordinating and directing all LRRP activities in the specific operation area. This includes:

- Purpose 1: Farmers have increased production of agriculture, livestock and fisheries products
- Purpose 2: Households have greater stability and opportunities
- Purpose 3: Households have improved health status

KEY RESPONSIBILITIES

- Lead the implementation of all project activities as outlined in the detailed implementation plan.
- Facilitate, organize and support project activities, including overseeing the work of CRS Pibor field office staff, the Field Extension Agents, Community Animal Health Workers, Health and Flygiene Promoters and Project partners.
- Mobilize and liaison with local actors for inclusion in the project, and maintain external relationships that will be beneficial to the project.
- Plan meetings with the local partners and seconded staff, set agendas and outputs, and monitor their activities in the field, including their compliance and financial monitoring.
- Provide timely reporting to next level management as per strict reporting schedule.
- Advise management about issues affecting project implementation.



- Manages local office and all admin activities such as FMRs, staff logistics support, procurement, cash advances and liquidations, all done in conjunction with CRS policies and procedures
- Maintain administration and filing systems for the project, including minutes, mailing, copying, etc.

MINIMUM QUALIFICATIONS and EXPERIENCE

- Degree/Diploma in a directly related field
- Experience implementing agriculture, livelihoods, fisheries or WASH activities
- Minimum of three to five years of work experience
- Excellent communication skills in English and Murle
- Proficiency in computer applications (MS Word, Excel)

Non-returnable cover letters and CVs together with the names of three professional referees, should reach the undersigned not later than Thursday, 13th October, 2016.

Senior Human Resources Officer-Juba
Catholic Relief Services –South Sudan program, in Juba or CRS field offices.

Applications can also be e-mailed to: jobapps@crssudan.org
Make sure to put "LRRP Project Officer Pibor" in the subject line of your email

Only short-listed candidates will be contacted.

DISCLAIMER CLAUSE

This job description is not an exhaustive list of the skill, effort, duties and responsibilities associated with the position.

