

CALL FOR QUOTATION

Background

Action Africa Help International (AAH-I) is a nongovernmental Organization and nonprofit making operating in South Sudan with a mission to support disadvantaged Communities to sustainably improve their standard of living through Community empowerment approach in partnership with stake holders. AAH-I implements Primary Health Care, Agriculture, Humanitarian aid projects and Capacity Building.

The organization is calling for proposal from competent and reputable Consultants for provision of consultancy services as per the following Terms of Reference.

TERMS OF REFERENCE

DEVELOPING STRATEGIC PLAN FOR COMMUNITY BASED HEALTH CARE SERVICES IN MARIDI AND IBBA STATE COMMUNITY HEALTH

I. BACKGROUND

Action Africa Help International (AAH –I) is a Non-Profit Organisation registered in Kenya and will consequently be registered in other countries of operation - Sudan, Uganda and Zambia. AAH has supported community-based projects in South Sudan for the past several years, in the sectors of health, agriculture and civil society. These have largely been in three counties – Maridi, Mundri and Yei – of West Bank, Equatoria Region. Main activities of AAH –I in South Sudan are centred on;

- The provision of technical, logistical and support structures for primary health care.
- Provision of technical, logistical and support structures for a food and income security projects.
- Technical support to the logistics sector of the refugee care program in South Sudan.

Between March 2018 2005 and February 2021, AAH –I will implement the regional Primary Health Project in the Counties of supporting Maridi county Hospital and 34 PHC facilities in Yei, Morobo, Mundri West, Maridi & Ibba counties. The main objective of the RPHC project is, to; Sustainably improve access and quality of basic health services in the five Counties of Maridi, Ibba, Mundri West, Morobo and Yei in former Western and Central Equatoria through awareness creation, capacity building of health personnel, provision of clearly targeted health services and improved management

The Boma Initiative is a Government framework for strengthening community systems for health services delivery. The initiative concept accordingly consists of the following components.

- 1) Strengthening the community based institutions, namely; the Bomas Health Teams and the Boma Health committees.
- 2) Empowering the community through the community based institutions to prevent and mitigate key causes of mortality and morbidity, namely; maternal and child hood diseases, water and sanitation related diseases, TB/HIV/AIDS, malaria and STI, psychosocial problems and improve health seeking behaviour.

- 3) Establish systems and structures for community based planning, monitoring and evaluation and reporting and learning, namely; community based management information systems, community supervisory systems and community feedback mechanisms.
- 4) Enhance local capacity for conflict mitigation and peace building through; conflict sensitive planning and management, building community institutions for dialogue conflict management and promoting inclusive development using targeted livelihoods interventions.

The overall goal to which this project will contribute is **“improved quality of life”** for the community of Maridi, Ibba, Mundri, Morobo and Yei Counties, South Sudan.

This community based approach will stimulate community spirit for self-help and promote self-reliance. The above programme components are mutually synergistic and impact on quality of life, and will as well mitigate intra and inter-ethnic conflict potential amongst local communities that may have existed because of the civil war, IDP situations and social economic despondence.

AAH – I seeks to support Maridi State to develop a Strategic Plan with key stakeholders in Maridi and Ibba. The Strategic Plan is considered necessary to promote participation of all stakeholders in Maridi State determine the strategies, activities and long – terms targets, which should be achieved in this vital area of health services delivery, identify role of key players in implementation and form basis for resource mobilisation by the State towards sustained community empowerment for health services delivery.

II. OBJECTIVE

Action Africa Help International intends to support Maridi State to develop a Strategic Plan for empowerment of communities for health services delivery, with active participation of key stakeholders.

The strategic plan will be in context of the mechanisms for empowering communities for health services through the Boma Initiative program advocated by Government. The objective of exercise will be to: facilitate the strategic planning workshop and produce the strategic plan from proceedings of the workshop. Details of technical should include;

- 1) Outline of applicable national and international binding policies and operational guidelines.
- 2) Stakeholder analysis, including roles, which will be played by key players.
- 3) Goal, purpose and objectives to be achieved for the coming five years including the logical framework.
- 4) Strategies and activities, which should be adapted to achieved projected objectives.
- 5) Methods and mechanisms for monitoring and evaluation.

III. METHODOLOGY

A participatory approach is proposed, literature review, etc. amongst the methods to be used for developing the strategic plan. The consultant(s) will however provide leadership and bear responsibility for the process, the content of the final document.

IV. PERIOD OF THE SURVEY

The consultancy will be from 22nd March – 30th March 2018. Key activities are stated below;

V. STATEMENT OF WORK

The consultant shall carry out the following activities, but not limited to them:

The consultant will familiarise Her/himself with health services delivery in South Sudan in general and Maridi and Ibba Counties in particular and facilitate the strategic planning workshop.

- Task 1 Review all relevant existing documents; i.e. national and international binding policies, reports, existing county plans for Maridi and Ibba Counties.
- Task 2 Facilitate the workshop to develop the strategic plan..
- Task 3 Write the draft strategic plan.
- Task 4 Conduct review of the draft strategic with key stakeholders.
- Task 5 Write final strategic plan, including the changes recommended by stakeholders.

VI. OUTPUTS

The main expected outcome of the consultancy is the Strategic plan report in four hard copies and 2 CD copies made available not later than 2nd April 2018.

The scope of the consultancy shall cover the situation in Maridi and Ibba Counties in the following areas:

VII. PROPOSED TIMING:

The study will take place over approx. 10 days starting from 22nd March through to 2nd April 2018

Description of tasks (activities)	Duration (in days)
Conduct Literature review of reports/ policies, etc.	1
Facilitate strategic planning workshop	3
Develop Draft report	3
Conduct stakeholders' workshop	1
Compile final reports (three separate reports)	1
Subtotal	10

Total Number of working consultant days – 10 days

AAH-I RESPONSIBILITIES:

AAH-I will meet the travel costs and transport costs for field travel, as well as accommodation costs in the field and any costs related to production of the study report. AAH-I shall also avail necessary project documents (Health Master Plan, Project proposal, progress reports etc.) and relevant stationery for the strategic plan.

APPLICATION PROCEDURE

The interested candidates are requested to submit:

- a. Technical proposal document which shows how the consultant intends to carry out the consultancy.
- b. Financial proposal.
- c. Samples of previous work on projects evaluation.
- d. Curriculum Vitae of the consultant

All the above documents should be submitted to **procurement@actionafricahelp.org** with the title ***Consultancy: Developing Strategic Plan for Community based Healthcare Services*** on the subject line on or before **16th March 2018**.

EVALUATION AND AWARD OF CONSULTANCY

Eligible proposals will be evaluated based on full and open competition, in strict adherence to the Scoring Criteria detailed below:

Criteria	Score
Interpretation of scope of work	20 points
Suitability of the proposed Methodology	30 points
Experience and expertise in similar assignments	30 points
Financial Proposal	20 points