



JOB DESCRIPTION

Job Title:	CSRF Head of Analysis & Outreach
Location:	Juba, South Sudan
Reporting to:	CSRF Director
Key relationships:	CSRF Team, CSRF Consortium
<p>Description of the Conflict Sensitivity Resource Facility (CSRF):</p> <p>The Conflict Sensitivity Resource Facility (CSRF) is a two-year pilot programme funded by the British, Swiss, Dutch, and Canadian donor missions to support the integration of conflict sensitive principles and practices into donor strategies and donor-funded programming in South Sudan. Conflict sensitivity is a programming approach that emphasises strong contextual analysis and programmatic flexibility to minimise aid’s negative consequences and maximise positive impacts. Conflict sensitivity is particularly important in volatile, conflict-affected contexts where inadequate understanding of conflict and political dynamics can lead to donors and implementing partners inadvertently exacerbating the conflict. The programme is implemented by a consortium of NGOs; Saferworld is in the lead, with swisspeace and CDA Collaborative Learning playing support roles.</p> <p>The pilot programme, which runs from September 2016 – August 2018 with a possibility of a three year follow-on programme, is anticipating additional funding beginning from January 2018, and seeks to expand a number of functions, including providing additional analysis of the South Sudan context and how it is interacting with donor-funded programming, greater outreach to more stakeholders working in South Sudan, additional training at the subnational level, and additional research and dissemination.</p>	

Job Purpose:

The post holder will:

- Produce and support the production of regular and on-demand analysis.
- Support the development, production, and review of CSRF-led research projects.
- Lead the CSRF's outreach activities, tailoring information products to reach more audiences through more platforms.
- Lead the CSRF's reporting.
- Support the ongoing development of the CSRF strategy and other work streams.

Roles and Responsibilities:

In coordination with the CSRF Team, the Head of Analysis and Outreach will:

Analysis

- Develop and produce both regular monthly and on-demand written analysis for both donor and public consumption.
- Provide briefings and presentations to a range of audiences on the South Sudan context and CSRF work.
- Collaborate with the CSRF Research Advisor on side research and analysis projects.
- Support, review, and edit analysis produced by other CSRF team members.
- Develop relationships and partnerships if necessary with GIS-capable entities.

Supporting Research

- Contribute to the design and development of research projects, both through the Terms of Reference for the research as well as supporting the researchers.
- Review and edit research products produced by the CSRF.
- Produce research briefing notes as requested.

Outreach

- Lead the CSRF's outreach activities, developing a strategy to improve sharing of information, analysis, tools, and lessons learned.
- Tailor information products to reach more audiences through more platforms, including web-based.
- Facilitate regular or one-off roundtables and events to promote joint analysis and responses.
- Engage with the communications teams at swisspeace, CDA and Saferworld to support coordinated outreach efforts.
- Support external meeting planning, in South Sudan or regionally.

Reporting

- Lead on the CSRF quarterly reporting requirements.
- Support the design or redesign of CSRF public products and milestone deliverables.
- Support the collection of data for monitoring & evaluation and learning & reflection.

Support to Other CSRF Outputs

- As the CSRF is a small team, the successful candidate will be a team player and able to wear multiple hats when needed. S/he will coordinate well with the other CSRF outputs, and work to draw and apply lessons across the programme. The four (current) CSRF outputs are:

1. Contextualised Principles and Guidance
2. Research and Analysis
3. Capacity Building and Institutional Development
4. Learning and Reflection.

PERSON SPECIFICATION

The successful candidate will need:

- A Master's degree in relevant field, or commensurate professional experience.
- Excellent (fluent/native) English writing skills including editing and reviewing research and analysis.
- Excellent oral presentation skills.
- At least 5 years of work experience with demonstrated analytical skills, preferably in the South Sudan context.
- Experience working in humanitarian aid, development or peacebuilding sectors preferred
- Strong work ethic and ability to work independently or with little supervision.
- Strong ability to work in teams and collaborate on projects with a diverse team.
- Strong networker and effective at outreach, both online and in person.
- Ability and willingness to travel to the field (subnational) level in South Sudan and comfort in extremely basic environments.
- Ability to plan and work within agreed timeframes
- Ability to demonstrate initiative and work well under pressure.
- Ability to manage budgets and handle administration and finance tasks for self at minimum.
- Excellent communication and interpersonal skills and ability to work with consortium based in different countries and time zones.

TERMS AND CONDITIONS

Probation:	There will be a probationary period of three months
Holidays:	28 days holiday a year in addition to relevant public holidays
R&R:	In addition to standard leave, the candidate will receive 4 R&Rs each year, each consisting of 5 days leave and a regional flight (expatriates only).
Hours:	The standard working week is 40 hours.
Housing:	Accommodation will be provided (for expatriates only)

APPLICATION PROCESS

To apply please fill in an application form a copy of which can be found at www.saferworld.org.uk/about/jobs and send it to recruitment@saferworld.org.uk. Please state, CSRF-AO18 in the subject line.

As this post is South Sudan-based, successful candidates will need to be eligible and willing to live in Juba.

Deadline for applications: 24th February 2018