



JUBA COUNTY OFFICE
19 MAY 2016
Approved
[Signature]

PLAN INTERNATIONAL SOUTH SUDAN JOB ADVERT

Plan is an International Child Centered Community Development organisation – without religious, political or governmental affiliation – that works with children and their communities in 50 of the world’s poorest countries to make lasting improvements in their lives. Plan’s work worldwide benefits around six million children in Africa, Asia and Latin America. Program implementation takes place in 50 Country Offices and 4 Regional Offices, working with more than 90,000 mostly rural communities.

As an International child-centered community development organization, Plan International South Sudan is committed to the wellbeing of children and to supporting the Convention of the Rights of the Child and it does not tolerate child abuse. The institution therefore expects that all of its employees and others who work with it have children’s best interests at the heart. Plan International is committed to protecting children from all forms of abuse and violation of their rights.

Plan International South Sudan supports development interventions in the domains of education, livelihood, building relations, child protection, governance and social protection.

Plan International South Sudan is seeking to recruit dynamic and suitably qualified and experienced South Sudanese for the following vacant position:

POSITION 1; No. of Vacancies (2)

Job Title	:	Education Project Officer
Grade	:	C2
Tenure	:	Six (6) Months
Department	:	Program
Reports to	:	Project Manger
Location	:	Pibor

I. Job Summary

The Education Officer will assist the Project Manager with the day to day running of activities and supervise Community Mobilisers. The officer will work closely with community mobilizers in designing and implementation of activities plans and monitoring the progress the project is making.

II. Typical Responsibilities - Key End Results of Position:

- Be accountable for the work of the project and oversee the various activities listed below as they are being implemented at the field level. community engagement activities; sensitize communities, PTAs/SMCs on child rights (with a focus on girls’ rights), gender equality and protection
 - Monitor and supervise the extension of 3 and construction of 2 ECCD centres with WASH facilities and learning equipment
 - Design and organize training of 15 ECCD teachers and 45 ECCD Assistant Teachers and 10 Parent Assistants. Operationalise a CP code of conduct
 - Work with the centres in running of 20 parenting circles and 5 ECCD Management Committees

- Assist the PM in the formation and supporting 5 peer support groups for adolescent mothers and conducting community Awareness Raising and Campaigns on ALP - 'back to school campaigns' in four target counties (Pibor, Verteth, Gumuruk and Likuangole)
- Coordinate with local authorities and mobilizers the establishment of ALP centres, enrol learners and start afternoon classes in 7 government primary schools
- Plan and organize training of 28 ALP teachers (including target of at least 30% female)
- Work with community mobilizers in providing support to Child Rights' Clubs and ECCD Management Committees with small grants to do their own activities that promote peace, tolerance, protecting schools from attack and children's education in the community
- Coordinate and work with ALP centres (government primary schools) in developing school safety plans including to protect schools from attack and prepare for potential future disruption of education
- Engage community leaders in developing referral systems in 2 payams (Gumuruk and Verteth) and support establishment of 7 Child Rights' Clubs (56 girls and 56 boys)
- Work with school administration in establishment of childcare facilities for the adolescent mothers' attending ALP centres and Identify, form and train 2 Community-Based Child Protection Networks (CBCPN)
- Coordinate with project manager in strengthen/form 7 PTAs (56 members) as required and provide training.
- Participate in education cluster and networking, advocacy and Plan visibility at the level of County and Payam.
- Participate in the partnerships and networks with NGOs, Government Officials and CBOs at the County and project level.

Dealing with Problems:

Complexity of problems handled & the degree of investigation, analysis, & creative thinking required solving them:

The Education Officer (EO) will identify problems and devise corrective measures to ensure that project performance and momentum gained are not frustrated. He should be a team player and ably discern conflict within a team. His analysis should reflect a thorough, unbiased and high degree of investigation to identify the root cause of a problem. He should be a creative thinker and forward planner.

The incumbent should be alert to child protection and gender related issues needing response to ensure confidentiality , minimize PR risks and maintain community confidence and trust in Plan South Sudan; be able to identify critical and systemic risks and take timely and appropriate actions

Communications and Working Relationships:

Working contacts inside and outside the organization; include the purpose and level (high, medium, low) of the contact

Internal

- Project Manager
- Programs Manager
- Education Program Manager
- Country Finance Manager and Team
- Resource Mobilisation Team

External:

- Projects/ Program partners (INGOs, NGOs and CBOs)
- Contractors.
- Donors
- Government partners

Knowledge, Skills, Behaviors, and Experience Required to Achieve Role's Objectives:

Knowledge

- A diploma, preferably Degree in Education,
- Professional Certifications/Licenses in Project Planning and management
- 2-3 years working experience
- 1-2 years in a supervisory position
- Experience in community development programming

Skills

- Excellent written and spoken English skills
- Technical skills
- Innovative and field oriented
- Good communication skills

Behaviours

- Focused and results oriented
- Dynamic and capable of mobilizing and organizing children/communities to help the production of quality communication items.
- Able to adapt to the norms of the communities
- A good listener
- Humble and respectful
- Aptitude to work in a team

All applications marked on the right hand corner of the envelope "Application for the Position of Education Project Officer" should be addressed to:

**The HR & OD Business Partner
Plan International South Sudan, Country Office
Hai Cinema - Juba**

The closing date for receipt of applications is before close of business on June 3rd, 2016.

*Interested persons can collect the **Plan Application Form** from the **Country office** at the above address.*

Plan International is an equal opportunity employer within the meaning of the relevant UN convention. Women are encouraged to apply.

Note: Applications once submitted are not returnable. Only short listed applicants will be contacted.