



Sa-H-3
Approved
Inspector

12/04/2016



Vacancy Announcement

Job Title:	Clinical Officer
Duty Station:	Nagero County, Western Equatoria State
Reports to:	Project Coordinator in Nagero
Reporting to position:	Office Cleaner/Cook and Guards
Duration of contract	Six (6) Months with high possibility of extension

Johanniter-International Assistance is an International Non-Governmental Organisation, dedicated to excellence in the field of first aid, ambulance service, social service programmes and other projects in the medical and social field. In South Sudan, Johanniter is operating health and nutrition programs in Western Equatoria and Western Bahr el Gazal States. In Western Equatoria State, The Johanniter South Sudan core program goals revolve around promoting a more active *community in preventive health in Nagero County working closely with the Health Facilities and the County Health Department*; expand community participation in improving access to *quality primary health care and disseminating health information*.

Staff Managed:

Certified Nurses, CHWs, MCHWs, Laboratory Assistants, VCT Counsellors, Pharmacy Assistants, Clerks, Cleaners and Guards

Main Purpose of Job:

The Clinical Officer's principal task is to provide curative care to patients in the assigned area of work; and have overall responsibility in the provision of preventive, diagnostic and curative services in the PHCC. The Clinical Officer in charge is also responsible for the overall management and smooth running of the PHCC.

Main Duties:

- Provide clinical diagnosis and treatment of disease in both out-patient & in-patient settings and monitors patient follow-up.
- Reviewing patient histories, and confirm questionable and notifiable diseases
- Oversee prescriptions, supervise treatment procedures and personally perform the more technically difficult ones
- Performs minor surgical procedures likes incision and drainage, circumcisions, stitching (including emergency obstetric procedures like MVA etc)
- Responsible for accurate record keeping, and compiling week and monthly statistical / epidemiological data/report and timely submission of reports
- Actively take part in disease surveillance by reviewing and analyzing epidemiological data and taking appropriate action
- Regularly assess the health facility needs i.e. drugs, supplies and equipment in all units within the PHCC and report to the Facility Supervisor.
- Monitor drug management and use in the entire PHCC by ensuring all registers, bin cards, stock cards are properly and regularly updated and balances in the records tally with the physical stock.
- Review prescriptions made by the Nurses, Midwives and CHWs and encourage rational drug use
- In coordination with the CHO or EPI Supervisor, the Clinical Officer in Charge is expected to management of overall clinic based immunization programme, and initiate measures aimed at maximizing coverage i.e. scheduling EPI outreach clinics in the catchment area, etc and ensure reports are submitted in time

- Plan and prepare staff leave roster, approve duty rosters and schedules, and rotate staff to ensure all departments are adequately covered and services running
- Reorganise and oversee patient flow ensuring orderliness during service provision
- Work closely with the health committee promoting their activities and actively participating in the committee's meetings
- Identify training and development needs at the PHCC and work with the Facility Supervisor in planning and facilitating refresher trainings for the CHWs, MCHWs and Nurses
- Conduct daily ward rounds and using the those opportunities to provide clinical mentorship to the Nurses, CHWs and MCHWs
- Evaluate the performance of the PHCC at regular intervals and provide feedback in a timely manner
- Provide emergency obstetric care (EmOC) services as needed
- Plan and hold regular staff meetings to discuss day to day issues affecting staff and service delivery
- Supervise and evaluate local staff, including keeping an accurate attendance register of staff working at the PHCC
- Orientate new staff and visitors on PHCC activities.

Reporting:

Maintain up to date records on above functions for provision of reports to supervisor as requested.

Systems Compliance and Improvement:

- Maintain security, communications and ensure human resource/administration policies and procedures are observed.
- Ensure any violations of the Sexual Abuse and Exploitation Code of Conduct are reported to the Facility Supervisor or the designated person(s). The reporting of violations is an obligation on the part of all staff members.
- Ensuring the non disclosure of any information whatsoever relating to the practices and business of Johanniter acquired in the course of duty, to any other person or organization without authority, except in the normal execution of duty.

Approved Labor

Qualifications, Skills and Experience:**Education:**

- Diploma in Clinical Medicine and Community Health or Diploma in Clinical Medicine and Surgery.

Experience:

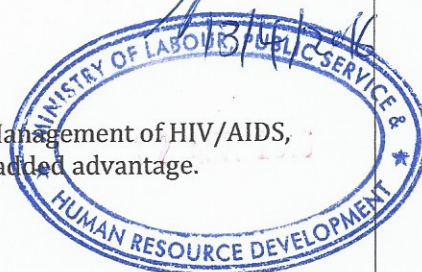
- Must have completed 1 year internship
- Experience with HPF and performance contracting .
- Clinical experience in Emergency Obstetric Care, IMCI, Syndromic Management of HIV/AIDS, PMCT or Clinical Management of Survivors of Sexual Violence is an added advantage.
- Previous experience managing a PHCC is an added advantage

Functional skills and knowledge:

- Excellent interpersonal and communication skills
- Remains productive when under pressure.
- Demonstrates a systematic and efficient approach to work.
- Works collaboratively with team members to achieve results.
- Relates and works well with people of different cultures, gender and backgrounds.
- Ability to work in isolated areas with minimum comfort. Flexible and innovative

Languages:

Fluency in English. Knowledge of local languages i.e. Arabic, Zande, Balanda will be an added advantage.



Interested applicants can submit application letter and CV to Johanniter office in Juba or Nagero or through e-mail to Florence.lukhumwa@thejohanniter.org. The deadline for application is 29th April 2016. The Johanniter Juba Office Field office is located neat JAM Office on Kololo Road, just opposite Suk Wewe Market (for direction, call 0954036927).