



Call for Bids from Suppliers

Invitation to Tender- Supply of Land cruiser vehicle x 1, Motorbikes x 2, 45KVA Generator x 1.

Introduction

War Child Holland (WCH) is an independent and impartial international non-governmental organization investing in a peaceful future for children and young people affected by armed conflict. WCH works to enable adults and empower children and young people affected by armed conflict to bring about positive and lasting changes in their lives.

Our activities seek to maximize children and young people's participation in both project activities and broader decision affecting their lives, in particular those who have previously been excluded from participating in such decision making.

As an organization, we are committed to promote, strengthen and support the meaningful participation of children and young people

2) Mandatory documentation and information:

1. Certificate of registration of business (in Country where company was registered)
2. Revenue Authority Tax Registration Certificate (Indicating TIN)
3. Tax Clearance Certificate (Must be Valid for the period ending 31st December 2015, or later)
4. Certificate of registration with South Sudanese Chamber of Commerce (for South Sudan registered companies)
5. Valid Operation and/or Trading License (whichever is applicable)
6. Articles and Memorandum of Association (complete document)
7. Audited Accounts for at least the last three years indicating the annual turnover (in case of a Joint Venture or Partnership, Audited Accounts of one of the principle partners will suffice)
8. Official Business physical, postal, telephone and email addresses
9. Certified Bank Statement for the period ended 31st March 2016
10. Reference and recommendations from at least 3 present and 3 past clients

How to apply:

3) Submission of applications:

a) Hard copy submissions only to:

The Tender Committee- War Child Holland, Plot No. 879 Block 3K South, Tong ping, Opposite Turkey Embassy, Juba South Sudan,



4) Labeling and marking of submissions:

Hard Copy Submissions MUST be contained in a Single large Envelope clearly labeled:

A. SSWCH/ BOR/ VEH/2016/001- Supply of Land cruiser 10 seater Vehicle x 1

B. SSWCH/BOR/GEN/ 2016/001- Supply and installation of Generator- Perkins Diesel Engine 45KVA Generator x 1

C. SSWCH/BOR/VEH/ 2016/ 003'- Supply of Honda Motorbikes – gender friendly x 2

. All attachments MUST be submitted in company letterhead and stamped.

5) Deadline for request for clarification and submission of documentation:

Any requests for clarifications should be made in writing only and addressed to the Tender Committee at the address mentioned on the tender documents and MUST be received before or not later than 08 April 2016, 11:00am (East Africa Standard Time). Feedback will be given not later than 12th April 2015 by email. The closing date for submitting a complete bid is **29th April 2016**, 1600hrs, East Africa Standard Time.

For any clarifications please call on +211920011181

War Child Holland reserves the right to accept or reject any bid and is not bound to give reasons for its decision.

6) Accessing the Tender documents details: Tender documents with detailed information can be obtained from our Juba offices on address mentioned on 3 above.

7) Selection criteria:

ONLY companies that fully and satisfactorily meet the requirements listed in Section 2 above (Mandatory information and documentation), the Supplier questionnaire Prequalification Form and any other criteria which the Tender Committee shall deem necessary for this purpose, shall be used.

Canvassing will result in disqualification of Bidders

8) Feedback to successful/unsuccessful applicants:

Successful bidder(s) will be advised by email or phone within four (4) weeks from date of closure of receipt of the bids. In case you submit a bid and but don't hear from us after four(4) weeks of the closing date, please consider your bid unsuccessful; no separate or individual communication to this effect shall be made by WCH in South Sudan.