



ICRC

International Committee of the Red Cross
ICRC Compound, Ministries Road, Amarat Juba, South Sudan



JOB ADVERTISEMENT **Water and Habitat Technician 2-Logistical Support** **Based in Juba**

The International Committee of the Red Cross (ICRC) is an impartial, neutral and independent organization whose exclusively humanitarian mission is to protect the lives and dignity of victims of armed conflict and other situations of violence and to provide them with assistance.

The ICRC is mandated to work in countries affected by armed conflict or other situations of violence. The ICRC is present in over 80 countries and has some 15,000 field staff.

In 1986, the ICRC expanded its presence to South Sudan. There are around 1,000 ICRC staff working in Juba, Bentiu, Bor, Malakal, Rumbek, and Wau. The ICRC is looking for an enthusiastic and motivated person for the above position.

ICRC is Equal Opportunity Employer giving highest priority to staff safety and security.

For more information, visit website: <http://www.icrc.org/>

AIM OF THE POSITION

The WatHab Technician Logistical support follow up with Logistic department on all the requests related to Supply Request, monthly planning, inventory, and various Logistical follow-up. He/she is checking the quality of the received materials for the Water and Habitat department.

Main Duties and Responsibilities:

- Elaborates and follow-up on Supply Requests and their delivery to the requesters;
- Check the quality of the materials received in the warehouse for WatHab;
- Inform the needed WatHab responsible on the reception of all the materials and the cost related to it;
- Gives feedback and suggests improvements to the WatHab unit regarding the contractor's quality of materials supplied;
- Provides technical support to Logistics for purchases; controls and attests the conformity of material received from Logistic department; signs packing list upon delivery if requested;
- Keeps an accurate record of all material, spare parts, tools and equipment delivered and used in WatHab by the ICRC;
- Conduct inventory of WatHab stock when requested; gathers, compiles and analyses information related to stocks;
- Manages the stock of spare parts and ensure their availability at all time.
- In charge of the administrative tasks related to his works/projects in the office;
- Translates for the WatHab Delegate or other delegates, if necessary;
- Follows administrative and logistic ICRC procedures (contracts, selection tables, allocation of expenditures, RO's, Waybills, FSS, WatHab stock);

Education and professional qualifications

Only short-listed candidates will be contacted. Application files not retained will not be returned.



- Technical vocational training, apprenticeship (in plumbing, electricity, masonry or related discipline) or equivalent professional experience. Bachelor degree or associate degree an asset
- Excellent command (spoken and written) of local language(s).
- Good command (spoken and written) of English and/or French.
- Computer literacy (expert level is required for this post)
- 4–5 years' professional experience (post-training) in plumbing, masonry, electrical installation or related discipline (WaSH, sanitation, construction, engineering...)
- If no certification, 6–7 years professional experience.
- Experience in managing 1–3 technical support staff.

The additional below points are an asset:

- Skilled in the following competencies: Adapting & Learning; Team Work, Planning, Organization & Assessment; Analysis & Synthesis; Responsibility & Autonomy
- Familiarity with the standard norms and rules for materials and tools in construction and requirements for construction
- Driving license
- Experience in assessing, surveying, calculating and preparing estimates and technical drawings of buildings.

HOW TO APPLY

Interested candidates should submit their application clearly marked "**Water and Habitat Technician 2-Logistical support - Juba**" (including C.V. written in English) and copies of certificates at latest **Monday, 4th March 2019** to the **HR Manager**.

either: At the ICRC reception in **Juba, Wau, Rumbek, Bor, Malakal and Bentiu**

or By email to: jub_recruitment_services@icrc.org

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