

SD. H. S  
Approved  
Alm. MLPS/HTA  
22/5/2017



**ARC**  
American Refugee Committee  
South Sudan  
Plot 592, Block 3K, Airport Road  
Tomping, Juba (UNMISS ROAD)  
Central Equatoria

22<sup>th</sup> May 2017

## VACANCY ANNOUNCEMENT

**POSITION TITLE:** Nutrition Supervisor (1)  
**DUTY STATION:** Kajo keji  
**REPORTS TO:** Nutrition Coordinator  
**STATUS:** Full Time  
**Duration:** Eight (8) Months.

### COUNTRY PROGRAM OVERVIEW

The overall objective of the ARC South Sudan program is to assist the South Sudanese to respond and react to community needs. To achieve this objective, ARC implements a multi-sectoral program that includes primary health care, tertiary care, Nutrition, WASH and Gender based violence prevention and response activities. ARC currently works closely with the County Health Departments in large scale county wide health and nutrition programming. ARCs GBV programming is expanding its outreach mechanisms and introducing innovative new initiatives. ARC has program activities in Central and Eastern Equatoria, Northern Bahr Gazal, and Upper Nile.

### PRIMARY PURPOSE OF THE POSITION

Working under the guidance of the Nutrition Coordinator, the Nutrition Supervisor shall be directly responsible for the day to day management and smooth implementation of the nutrition program which include the Community Based Management of Acute Malnutrition (CMAM) programme and promotion of optimal maternal infant and young child nutrition (MIYCN) practices. The post holder will work in close collaboration with the County Coordinator, the County Health Department, UN agencies, NGO partners, local authorities and community members to improve the nutritional status of the community.

### MAJOR AREAS OF ACCOUNTABILITY PRIMARY DUTIES/RESPONSIBILITIES:

Overall scope of the work:

#### Key Responsibilities

- Implement and supervise outpatient therapeutic feeding of severely malnourished children under-five years and referral of cases with medical complications and no appetite to the Stabilization center (SC) while following the stipulated protocol.



- Follow up of children referred to the SC for inpatient care.
- Supervise and strengthen routine nutrition screening of children under-five years at the health facility and in the community to ensure timely detection and treatment of malnutrition.
- Ensure follow ups of absentees, defaulters and beneficiaries who are not responding well to treatment are carried out at household level.
- Supervise the promotion of appropriate maternal infant and young child feeding practices through formation and facilitation of mother to mother support groups, integrated MIYCN education and counselling at the health facility level, house to house counselling and forums with community as well as religious leaders.
- Train and mentor the Nutrition Nurses, Nutrition Assistants as well as the Community Nutrition Volunteers (CNVs) through identification of capacity gaps during support supervision and carrying out refresher trainings as well as on the job trainings.
- Overall forecasting and monitoring of nutrition supplies, making sure they are sufficient for the functioning of the outpatient therapeutic programme at all times in all the sites and ensure the distribution is carried out as per the stipulated protocols.
- Make monthly physical inventory of all nutrition supplies.
- Participate in the annual SMART nutrition surveys conducted in the County.
- Liaise with key partners including County health departments, local leaders, NGO partners, and other stakeholders (as necessary) to ensure good links between nutrition program and other sectors.
- Ensure weekly and monthly reports are collected and compiled appropriately on a timely basis and to the correct standard.
- Analyze nutrition situation as well as the prevailing trends and provide feedback to the nutrition team (Nutrition Nurses, Nutrition Assistants and CNVs).
- Plan and actively involve the community in marking the World breastfeeding week.
- Attend nutrition cluster coordination meetings at the County level.
- Carry out any other duties as assigned by the supervisor.

#### **Required Qualifications, Experience and Competencies**

- Should be a qualified Nutritionist or Clinical Officer from a recognized health training institution.
- Work experience of at least two years in CMAM program.
- Experience in Maternal infant and young child nutrition.
- Able to work with minimal supervision.
- Able to plan his/her work daily.
- Computer literate (Microsoft word and excel essential).
- A team player.
- Should be flexible.
- Have good communication and interpersonal skills.
- Fluent written and spoken English.





#### HOW TO APPLY

Qualified and interested candidates should submit their letters of interest plus CVs to ARC South Sudan office located at Thong ping UNIMIS road Juba (near UNMIS main) and ARC Field Offices .Applications can also be submitted to the following email address: [ssvacancies@arcrelief.org](mailto:ssvacancies@arcrelief.org)

Please note that ARC retains all applications and the files will not be returned to the applicants at the end of the recruitment process. Due to the urgency of the position, applications will be reviewed on regular basis hence these positions may be filled before the expiry date of the advert. **Only shortlisted candidates will be contacted for an interview. The Deadline for receiving applications is 8<sup>th</sup> June 2017 at 5:00 pm local time.**

