



NEW VACANCY ANNOUNCEMENT

Job Title: Driver (2 Post)
Location: Maban,
Reports to: Fleet Supervisor
Start Date: ASAP
Deadline: December 7, 2017

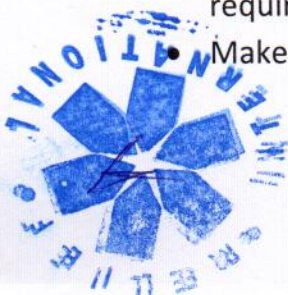
About RI: Relief International is a leading nonprofit organization working in 20 countries to relieve poverty, ensure well-being and advance dignity. We specialize in fragile settings, responding to natural disasters, humanitarian crises and chronic poverty.

Relief International combines humanitarian and development approaches to provide immediate services while laying the groundwork for long-term impact. Our signature approach — which we call the RI Way—emphasizes local participation, an integration of services, strategic partnerships, and a focus on civic skills. In this way, we empower communities to find, design and implement the solutions that work best for them.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- The main responsibilities are to provide reliable and courteous transportation service to staff with safety a top priority.
- Operate and maintain assigned vehicle in good working condition.
- Operate assigned vehicles in a safer and courteous manner
- Maintains defensive driving.
- Keeps the assigned vehicles clean from both inside and outside.
- Able to repair punctures on site, field and at workshop
- Able to operate Cordan RF Com System.
- Maintain accurate, up-to-date records on vehicle maintenance, fuel purchases, log sheets, vehicle condition reports and other records that are required as RI standard.

• Make vehicle ready for drive all the time.





- Perform minor maintenance tasks on assigned vehicle as required
- Fuel the vehicle as per RI policies and procedures
- Serves as a positive role model while providing transportation service
- Performs related duties as required by the senior management team.

QUALIFICATIONS AND JOB REQUIREMENTS

- Secondary school Certificate
- 1-2years working with Other NGO's
- Valid Driver Licence

Communication Skills

- Speak Arabic/Maban
- English is a plus

We would like to share Relief International's Values with you:

We uphold the Humanitarian Principles: humanity, neutrality, impartiality, and operational independence. We affirmatively engage the most vulnerable communities. We value:

- Inclusiveness
- Transparency and Accountability
- Agility and Innovation
- Collaboration
- Sustainability

HOW TO APPLY:

Submit your applications letter include updated CV, copy of National ID Card, Academic documents and should be delivered to the Relief Intentional office in the following Locations:

- Juba -** Tongping Road, Behind US Embassy residence - Juba
Gentil - Gentil Office is Located in Southwest Maban County-Road to Jamam, next to Gentil Hospital
Bunj - Bunj Office is located in Northeast Maban County;

OR

Send your application via Email to: recruitments@ri.org

All applicants will be required to register their names and the position they applied for when submitting the applications at the different offices.

