



ICRC

International Committee of the Red Cross
ICRC Compound, Ministries Road, Amarat Juba, South Sudan



JOB ADVERTISEMENT **Pharmacy Assistant** Based in Wau

The International Committee of the Red Cross (ICRC), an impartial, neutral and independent organisation striving to protect and assist the victims of war and internal violence, has been working in South Sudan since 1986. The ICRC is looking for an enthusiastic and motivated person for the above position based in Wau.

Main Duties and Responsibilities:

- To organise, and ensure that all items required for the ICRC Surgical and Nursing procedures are available in the pharmacy.
- Follow ICRC drug consumption, Hygiene supplies and equipment allocated to WTH.
- Initiate the Drug request or supplies based on the monthly Imprest in collaboration with the ICRC Hospital Administration Assistant or ICRC Hospital Administrator and submit to Hospital Project manager.
- Do the monthly inventory of all supplies allocated to WTH.
- Facilitate and deliver the supplies requested by the different units under the supervision of the Administrator.
- Maintain a clean ICRC pharmacy.
- Participate to the contingency plan of WTH.
- Maintains an inventory of all surgical instruments, equipment, drugs and replaces as needed and makes request for new items.
- When deployed outside Wau teaching Hospital, gives assistance to organise the setting up of the local pharmacy.
- To participate and organise, store, maintain and replenish the mobile surgical kit (equipment, drugs and consumables) before and after an intervention, in order to be quickly operational again.
- Attends regular hospital team meetings.
- Contributes to the Weekly Operational Report, Monthly and Quarterly Technical report, ad hoc-reports.

Minimum required knowledge & experience:

- Diploma or degree in pharmacy or equivalent experience.
- Previous experience working in humanitarian/health field would be an advantage
- Good level of English and Arabic, both written and spoken
- Good level in computer applications especially Word, Excel and Power-point
- Good knowledge of geographically assigned environment
- Learning, Team Work, Security Management, Planning, Organization & Assessment; Communication (Ability to express views and ideas)

Interested candidates should submit their application clearly marked "**Pharmacy Assistant – Wau**" (including C.V. written in English) and copies of certificates at latest **Thursday, 26th October 2017** to the **Administrator**

either: At the ICRC reception in **Wau, Juba, Bor, Rumbek, Malakal and Bentiu**
or By email to: jub_recruitment_services@icrc.org

Only short-listed candidates will be contacted. Application files not retained will not be returned.