



ICRC

International Committee of the Red Cross
ICRC Compound, Ministries Road, Amarat Juba, South Sudan



JOB ADVERTISEMENT **MOVEMENT COOPERATION FIELD OFFICER 1** **For the Malakal Sub-Delegation Temporarily based in Juba**

The International Committee of the Red Cross (ICRC) is an impartial, neutral and independent organization whose exclusively humanitarian mission is to protect the lives and dignity of victims of armed conflict and other situations of violence and to provide them with assistance.

The ICRC is mandated to work in countries affected by armed conflict or other situations of violence. The ICRC is present in over 80 countries and has some 13,000 field staff.

In 1986, the ICRC expanded its presence to South Sudan. There are more than 700 ICRC staff working in Juba, Bentiu, Malakal, Rumbek and Wau. The ICRC is looking for an enthusiastic and motivated person for the above position.

ICRC is Equal Opportunity Employer giving highest priority to staff safety and security.

For more information, visit website: <http://www.icrc.org/>

AIM OF THE POSITION

- The Movement Cooperation Field Officer 1 is the focal point for all cooperation matters in the Sub-Delegation in Malakal, under the direct supervision of the Head of Sub-Delegation (HoSD) with technical support and guidance from the relevant departments in Juba.

Main Duties and Responsibilities:

- Advises the ICRC Sub-Delegation on capacity building and Branch Development issues of the SSRC branches in the area of responsibility;
- Provides relevant support to ICRC departments concerned with operational partnerships with SSRC;
- In the partnership spirit, make sure that all joint activities contribute to building capacity of SSRC branches to enable them carry out services the beneficiaries independently;
- Collaborates with SSRC branch counterparts (SSRC Branch Directors, EPR, Com, FA, Finance Officers, Focal Persons and volunteers) in preparation of plans of action and implementation of Cooperation activities particularly in relation to Branch Development, Emergency Preparedness & Response/ Safer Access Framework including FA and RFL and follow up implementation;
- Gives special attention to planning and organising the EAT monthly simulation exercises according to scenarios, refresher training (once a year) and FA Mobile Posts (twice per year) in order to foster the volunteers skills and outreach communities;
- Prepares and conducts presentations and facilitates workshops specifically elaborating the Safer Access Framework to volunteers and staff from concerned branches;
- Compiles and updates information, prepares reports on Cooperation-related issues, contributes to required operation reports of the Sub-Delegation;
- Closely collaborates with CoopNS/JUB in the preparation of branch plans of action and follow up of implementation;
- Provides support on daily Cooperation matters providing coherence in the sub delegation's joint activities with SSRC, and fomenting the link with SSRC and other Movement partners;
- Provides much-needed support of monitoring and coaching SSRC counterparts;
- Keeps regular contact, meeting and relationship with the SSRC staff and volunteers while respecting their channel of communication;

Only short-listed candidates will be contacted. Application files not retained will not be returned.



- Follow up on all financial management processes including facilitation of timely funds requests by the concerned SSRC staff to their management for the planned activities and providing the accountability.
- Maintains and expands network of interlocutors in the area of responsibility (SSRC and PNS or Federation);
- Plans and organizes field trips;
- Keeps updated on the work of other Movement partners present in the field;
- Maintains a good knowledge of the RC&RC Movement (principles, guidelines and policies);
- Maintains a good knowledge of ICRC strategy for South Sudan;
- Gains and maintains good knowledge of the ICRC financial system and procedures;
- Follows ICRC staff regulations, security rules, and Code of conduct.

Minimum required knowledge & experience:

- 'A' Level (Higher/Advanced Higher Grade exam) or equivalent. Some college coursework completed or an Associate Degree is an asset.
- Additional vocational training in a humanitarian area, socio-economic development, humanitarian law, human rights or equivalent field.
- 3-5 years of experience in a humanitarian area, socio-economic development, humanitarian law, human rights or similar position.
- Conversational in English and Arabic. Knowledge of local languages spoken in Malakal AoR is an asset
- Intermediate level in computer skills.

HOW TO APPLY

Interested candidates should submit their application clearly marked "**Movement Cooperation Field Officer 1 – Juba Temporary**" (including C.V. written in English) and copies of certificates at latest **Monday, 14 May 2018** to the **HR Manager**.

either: At the ICRC reception in **Juba, Wau, Rumbek, Bor, Malakal and Bentiu**

or By email to: jub_recruitment_services@icrc.org



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