

INTERNAL/EXTERNAL VACANCY ANNOUNCEMENT
Vacancy No: MBN-2017/3/2/1



Who we are?

The Danish Refugee Council (DRC) is a private, independent, humanitarian organization founded in 1956 currently working on all aspects of the refugee cause in more than twenty five countries throughout the world. The aim of DRC is to protect refugees and internally displaced persons (IDPs) against persecution and to promote durable solutions to the problems of forced migration, on the basis of humanitarian principles and human rights. DRC works in accordance with the UN Conventions on Refugees and the Code of Conduct for the ICRC and NGOs in Disaster Relief.

The protection and assistance to conflict affected population is provided within a long-term, regional and rights-based approach in order to constitute a coherent and effective response to the challenges posed by today's conflicts. Assistance consists of relief and other humanitarian aid, rehabilitation, support to return and repatriation as well as promotion of long-term solutions to displacement and its causes. In addition, support and capacity building of local and national authorities and NGOs form an integral part of DRC's work.

Country and Project Background:

The Danish Refugee Council/Danish Demining Group (DRC-DDG) has been working in Sudan since 2004 and was subsequently present in South Sudan when it gained independence in 2011. DRC-DDG South Sudan programme's current focus is on supporting forcibly displaced and conflict-affected people, including refugees, internally displaced persons (IDPs) and returnees, to access their rights in a safe and secure environment. Currently DRC-DDG is operational in greater Equatoria, Unity and Upper Nile States. Currently the South Sudan Programme works in 5 field locations and expects to be a roughly \$30m+ programme in 2015, working in the sectors of Camp Coordination and Camp Management, Protection, Shelter/NFI, and Food Security and Livelihoods and Demining.

DRC-DDG Seeks to Recruit:-

Position Title:	SGBV Response Officer
Report to:	National SGBV Supervisor
Duty Station:	Maban, South Sudan
Contract Type	Fixed-term with possibility of extension depend on funding availability
Employment Start Date:	ASAP
Salary	According to DRC DDG Salary policy – non negotiable
Advertisement Closing Deadline	23 rd February, 2017 28 th

Purpose of the post

The SGBV Staff is responsible to establish community-based systems and raise community awareness to prevent sexual and gender-based violence (SGBV) and to respond to any incidents by supporting survivors in a timely, compassionate, and caring manner. The SGBV Staff works in close collaboration with community-based support groups (camp-based SGBV focal points and Advocate group members), camp leadership, and other community groups.

The SGBV Staff should use a survivor-centred approach when addressing beneficiaries, respect confidentiality and promote a rights-based focus through all activities and contacts with partners and beneficiaries.

He/she will assist members of other departments to ensure a rights-based approach with a gender focus is enmeshed in all programmatic areas.



Responsibilities and Tasks

Case Management

Under the supervision of the National SGBV supervisor, and support from psychosocial support counsellor, the SGBV response Officer will:

- Refer and accompany (if desired) survivors to healthcare, police and legal services;
- Keep timely and updated written records and ensures that case notes are timely filed away;
- Participate in inter-agency case management reviews through timely preparation of cases for discussions and feedback for the team through regular consultations with other case workers;
- Ensure a balance of caseloads for each case worker at all times;
- Writes weekly reports and monthly (SGBV statistics and GBVIMS) reports timely
- Actively engage in livelihood interventions for survivors of SGBV and persons-at-risk of SGBV

Coordination and communications

- Liaise with the psychosocial support counsellor, SGBV field Assistants and the SGBV focal points on case management services for SGBV survivors through survivor centered- approach;
- Develop and maintain effective working relationship with stakeholders including partner agencies, camp management staff, community leaders and other sectorial committees
- Ensure timely responses to all communications regarding case referrals and regular case follow up.
- Respect the principles of confidentiality and data sharing at all aspects of case management.
- Maintains high standards of professionalism in internal/external verbal and written communications.

Team management and capacity building

- Supervise SGBV assistants and focal points in all aspects of case management by ensuring adherence to the International case management standards.
- Co-facilitate trainings related to SGBV responses for partner organisations and regularly build the capacity of SGBV assistants and focal points on case management.

Others

- Contribute to the SGBV prevention Activities through specific response inputs and knowledge of causes and consequences of SGBV.
- Represent DRC' vision and mission at all times.
- Perform any other tasks assign by the line manager.

Person Specification

Qualifications, experience and personal requirements

Essential

- A bachelor degree or its equivalent in a relevant field is an asset.
- Minimum of two years of experience in SGBV response activities in South Sudan
- Demonstrable understanding of SGBV referral pathway
- Demonstrable understanding of causes and prevention of SGBV
- Good computer skills in MS office/internet/e-mails
- Good standard of written and spoken classical Arabic and English
- Excellent communication skills and ability to communicate with people at all levels
- Ability to work independently and as part of a team;

Desired

- Training and experience in counselling is an asset.
- Experience in organising and attending multi-agency meetings
- Knowledge and understanding of survivor centered approach in working with SGBV survivors is required.

The duties and tasks above are given for indication and information purposes. DRC/DDG has the right to update this job description according to the development of its humanitarian activities within its frame of intervention and in accordance with the South Sudanese Law.



How to apply

Please send a covering letter outlining how your skills and experience meets the Person Specification along with your CV to Human Resources Department through jobs.southsudan@drc-ssudan.org

OR

Submit your hard copy application to the Human Resources Department to the attention of **HR Manager** in the following locations

1. Juba Office located along Addis Ababa Road, opposite NPA Mine Action Main Office
2. Maban Office on the Main road behind MSF Compound in Maban County or Email your application with the subject line "**SGBV Response Officer**".

Please note, as these positions are urgent, applicants may be shortlisted and interviewed prior to the closing date.

We appreciate your application however, only short listed candidates will be contacted for interview. If you have not been contacted within two weeks of the closing date we regret that your application has been unsuccessful. Please continue, however, to periodically review our website, South Sudan NGO Forum website <http://comms.southsudangoforum.org/> for other suitable opportunities.

