



JOB OPPORTUNITY (INTERNAL & EXTERNAL) –STATE PROJECT MANAGER (1 Position – Rumbek)

Context

CRS has over 30 years of experience operating in South Sudan and has strong collaborative relationships with implementing partners, beneficiary communities, local government, and NGOs throughout the country. CRS has implemented programs in Central Equatoria, Eastern Equatoria, Jonglei, Lakes, Upper Nile and Northern Bar el Ghazal states, and the Abyei Administrative area in South Sudan and has over 450 staff working throughout its various locations of implementation. Catholic Relief Services South Sudan Program wishes to recruit highly competent, proactive and self-driven person (**South Sudanese National only**) to fill the position of **State Project Manager** to be based in **Rumbek**.

Purpose of the Position

To support the Peace building and Governance program specifically in the implementation of the Conflict Early Warning Early Response System (CEWERS) for South Sudan in Lakes State. The State Project Manager will ensure the setup of CEWERS structures at the state level and ensuring that these structures are operational and effective. This will include support to partners from government and civil society to collect, store and analyze information related to conflict; present this information to government, civil society and international decision makers; and develop and implement responses to prevent violence.

The Conflict Early Warning and Early Response System is a government system and thus the State Project Manager should ensure a very close working relationship with the South Sudan Peace and Reconciliation Commission (SSPRC) and the State government.

Key Responsibilities

- Collaborate with government officials and other peace and security stakeholders at State and targeted County levels to plan and implement project activities. The Technical Team, County Peace Response Mechanisms and the State Peace Response Mechanisms.
- Raise awareness and train communities, government and civil society partners on the Conflict Early Warning Early Response System.
- Build capacity through trainings and mentorship on the collection of conflict relevant data, conflict analysis and the design and implementation of responses to prevent violence.
- Provide support to the SSRRC and identified Community Based Organizations (CBOs) to ensure that conflict early warning data is collected, entered the CEWERS database and coded correctly.
- Provide support to the CEWERS technical Team, County and State peace response Mechanism (CPRM& SPRM) to ensure that analysis of early warning data and initiation of early response is carried out in an effective and timely manner.
- Engage in local networks, gathering and sharing relevant information in relation to conflict and protection concerns, issues and trends with relevant actors and advocating for action with appropriate stakeholders with regards to the CEWERS.

- Oversee Coordination between implementing partners and grantees to identify and implement lessons learned from ex-post evaluations into the structure of new programs and MERL practices.
- Track and monitor project progress against set objectives, timeline and budget. Alert the CEWERS Manager and Peacebuilding/Governance Program Manager of issues related to accomplishment of goals and budget concerns in a timely manner.
- Submit monthly financial forecasts, monitor project spending, submit and follow procurement requests and ensure field financial procedures are adhered to for submission of field expenses.
- Submit monthly reports; contribute to donor quarterly and end-of-project reports and Peacebuilding & Protection annual reports.
- Undertake regular communication and consultation with CRS' South Sudanese partners, relevant donors and other stakeholders as relevant
- Take a prime lead in the integration of Peacebuilding, Gender and Governance in CRS programs at the state level.
- Remain informed of new developments in the wider peace building field
- Perform any other task assigned by Supervisor.

Agency-wide Competencies (for all CRS Staff)

These are rooted in the mission, values, and principles of CRS and used by each staff member to fulfill his or her responsibilities and to achieve the desired results.

- Serves with Integrity
- Models Stewardship
- Cultivates Constructive Relationships
- Promotes Learning

Emergency Competencies

These are rooted in the mission, values, and principles of CRS and used by each staff working in emergencies to fulfill his or her responsibilities and to achieve the desired results.

- Communicates strategically under pressure
- Manages stress and complexity
Actively promotes safety and security

Key Working Relationships:

Internal: CRS Head of Programs and Deputy Head of Programs, Peace building and Governance Program Manager, Deputy CEWERS Manager, other program and program support staff.

External: government, especially the South Sudan Peace and Reconciliation Commission (SSPRC), The Relief and Rehabilitation Commission (RRC) and international & national NGOs and UN agencies.

Key Qualifications and Competencies:

- Minimum university degree in Social Sciences, Political Science, International Development or related field from a recognized University;
- A minimum of four (4) years' work in a relevant field;
- General understanding of human rights, governance and peace building principles;
- Refined training and facilitation skills, especially in cross-cultural environments;
- Proven abilities in managing successful community-based projects;
- General understanding of project management and monitoring techniques;

- Proven analytical, problem-solving skills and comfortable working under minimal supervision;
- Energetic and motivated skills in community mobilization, training, and team-building;
- Highly organized, efficient, and able to meet key deadlines;
- Highly developed inter-personal skills/inter-cultural sensitivity;
- Proficient in typing, MS-Word, Microsoft Excel, and email/internet programs; and
- Must have excellent oral and written communication skills.

Personnel Skills:

- Strong writing skills
- Viewed as a person of integrity in the community
- Ability to mobilize the communities of Lakes State
- Ability to work closely and effectively with government partners
- Strong inter personnel skills & ability to communicate effectively in both English, Arabic and one of the languages indigenous to Lakes state
- Diplomacy and negotiation skills
- Ability to work under stress

Disclaimer Clause: This job description is not an exhaustive list of the skill, effort, duties, and responsibilities associated with the position.

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Interested applicants should send **non-refundable** application letters and CVs as one document together with the names of three professional referees, should reach the undersigned not later than **Friday 5th May, 2017**. **Only short-listed candidates will be contacted.**

Address your Application letter and CV to:

Human Resources Department

Catholic Relief Services –South Sudan program, Juba/Rumbek Office

OR by E-mail to: jobapps@crssudan.org

CRS South Sudan Program is an equal-opportunity employer. In making employment decisions it does not discriminate on the basis of gender, ethnicity, religion or political affiliation.