

Approved
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SOUTH SUDAN
MINISTRY OF HUMAN RESOURCES & SERVICE
15/11/2017
M. P. H. R. D.
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VACANCY ANNOUNCEMENT

Post Title: Technical Team Leader-CCH
Number of Vacancies: 01(one)
Duty Station: Juba

Contract length: 1 year renewable
Reports to: Head of Program.

Organizational background

HCO is a National Non-Governmental organization undertaking humanitarian work in South Sudan's disaster affected and underdeveloped communities targeting vulnerable children and mothers. We are registered under the New (Southern Sudan NGO's Act of 2003. Our main strategy is to strengthen the resilience and capacity of families and communities to meet their obligations to the child through child centered child survival and development initiatives. The organization implements a range of projects in support of vulnerable children including Education and Life Skills Development, Community and Child Health (CCH), Child Protection and Juvenile Justice. The organization has managed to maintain strategic partners like UNICEP, WFP, IOM, Save the Children, Malteser International and South Sudan Humanitarian Fund (SSHF) as long term partners and operates in areas of Jonglei, Upper Nile, Warrap Western Bahar el Gazal and Central Equatoria States.

Within Six years HCO has grown from one branch to 12 branches plus fully functional secretariats based in Juba and with over 170 staff members through a systematic people management approach. The Position of Technical Team leader Community & Child Health is of Middle Level Management category of leadership at Hold the Child Organization and reports to the Head of programs. It is a Management position based in Juba where HCO Secretariat is located with routine visits to the branches (Projects sites).

Job Purpose

Under the overall responsibility and direct supervision of Head of Programs, the Technical Team leader Community & Child Health technically manage all program and related roles with support from the Program Associate(s), Area coordinators and Projects officers community & Child Health.

Major Responsibilities:

Result 1:

- Promote cooperation of Hold the Child with communities where we work, local authorities, local government and national government and foster advocacy for improved and sustainable Child welfare
- Represent Hold the Child at relevant meetings with government, donors and promote a healthy work relationship with all stakeholders;
- Relays information and data on the grave violations of child rights based on the Security Council Resolution 1612, 1882 and 1888) in IDP concentrated areas as the situation allows is regularly collected and appropriately through the country MRM system
- Participate in coordination exercises with external partners including for OCHA, clusters and other partnerships to which Hold the Child has subscribed.

Result 2:

- Ensure strong relationship with Hold the Child staff and support development of a professional working environment, and maintaining clear vision of the best focus and timely support to the field staff under the Child protection and education portfolio
- Develop strategic plans for Inter HCO CCH Program including support in establishing program direction and objectives with the Head of Programs.
- Supervise needs assessments of prospective catchment areas and conduct assessments of prospective new areas for HCO CCH activities.
- Liaise with regional and national level partners, including government ministries, other NGOs and international organizations and look for local funding opportunities.

- Provide support for conducting monitoring & evaluation of the program activities, including the development and implementation of appropriate M&E methodology and support designing and implementing baseline / end line surveys, data management and developing reports
- Support audit and internal control procedures for the programs

Result 3:

- Develop and regularly adjust the program strategy and work plan in consultation with the head of the Programs
- Ensure that all activities are implemented according to the plan, including regular supervision in the field.
- Capacity building of the team and more particularly of the program Associates
- Liaise regularly with State and level partners, including office of the Director Generals in Ministries of health office and other NGOs
- Ensure that the program has procedures in place to control the use of resources and funds. Conduct period audits to confirm this.
- Review and approve field reports.
- Support the Head of Program to develop, review and update HCO operations strategy, annual work plan and annual budget ensuring that program strategies and plans are based on the latest evidence and best practices
- Provide technical advice and support, conduct periodic appraisals per schedule.
- Review and provide feedback on field reports and monthly budgets before submission to the head of program
- Adhere to codes of conduct in all activities (e.g., UN Code of Conduct for the prevention of sexual exploitation and abuse and Hold the Child, Child Protection Policy), needs of vulnerable people, violations of human rights, child rights and women's rights (i.e., international conventions), and reporting mechanisms.

Skills and experience required

- University degree in medicine, public health or related areas.
- Relevant 2-5 years' experience in project management, including managing subordinates.
- First professional experience in a developing country especially post conflict emergency environment.
- Fluent English is mandatory and Knowledge of local Arabic is an asset.
- Basic to intermediate skills in statistics, epidemiology and rigorous data analysis.
- Ability to listen, to be diplomatic and to delegate.
- Rigor, organization, relationship building and negotiation skills;
- Mobility, aptitude for field work (in remote areas), flexibility, and dynamism.
- Resistance to social and cultural isolation

How to apply

Interested candidates who meet the above conditions should drop or forward their CVs and copies of relevant documents including a cover letter (which should include the contact details for at least two professional references from previous employers) to the Human Resource Department, Hold the Child South Sudan Office hr@holdthechild.org. We are located in Juba, Munuki Block 'A' class 3 CES, 300 meters after equity Bank Munuki branch along Bilpam road West of Britain Hotel. Do not submit original documents.

NB: Applications received later than the **5th December 2017** will not be considered. **Only short listed candidates will be contacted.** Due to the urgency of this vacancy Hold the Child reserves the right to fill this position prior to the closing date.

Hold the Child is an equal opportunity and affirmative action employer.

