



Job Advertisement

Job Title: Assistant Nutrition Coordinator

Duty Station: Juba with frequency movement to Unity state.

Reporting to: Nutrition Coordinator

Background:

Community Health & Development Organization (CHADO is national humanitarian NGO established in 2015, dedicated and committed to basic human needs and improving the lives of vulnerable women, children, IDPs and Host communities. CHADO through its work in emergencies and long term development strategies aimed at saving lives, relieving suffering and providing opportunities for a better standard of living for thousands of people. We provide lives saving through provision of Education in emergencies, Health & Nutrition, Child protection, GBV, WASH, FSL and Communication for Development (C4D). CHADO is currently operating in formerly states of Unity, Upper Nile, Eastern Equatoria, Lake, Central Equatoria and western Bhar elgazel states. CHADO is seeking for Qualified **Assistant Nutrition Coordinator** based in Juba with field travels to Unity state.

Job purpose:

The Assistant Nutrition Coordinator will be responsible for overall management of the day today activities of CHADO integrated management of Severe Acute Malnutrition IM-SAM in Unity state. She/he will be responsible of project implementation, Monitoring and Evaluation. She/he will ensure project activities are implemented in accordance with CHADO policies and standard procedures. She/he will ensure quality implementation of CMAM program according National CMAM guidelines and ensure project results are met as stipulated in the project work plan.

Key Responsibilities and Accountabilities.

- Ensure that CHADO programs and projects are implemented and managed in a manner which achieves the program/project goals, in line with CHADO policies and procedures.
- Provide technical and administrative oversight and training to project staff in the area of nutrition, with an emphasis on national staff capacity building.

- Monitor the program to ensure that it is implemented in line with the project proposal and log frame through project visits and the review of annual implementation plans and activity reports.
- Ensure timely reporting of Project reports to Nutrition Coordinator for submission to donor and Nutrition cluster.
- Work closely with units in Program Support (Finance, Procurement department, HR,) to ensure proper coordination exists for efficient program implementation.
- Ensure strong logistics & commodity management, and accountability where applicable.
- Keep up to date with best practice in maternal and child nutrition intervention and apply to program.
- Provide accurate and complete up to date nutrition information and guidance as needed to staff and key stakeholders
- Ensure that proposed nutrition interventions are guided by the South Sudan CMAM National guidelines.
- Ensure that all stated program goal and objectives are met, that projects are monitored, and that reports are submitted in a timely manner;
- Coordinate with the County Health Departments and SMOH in monitoring nutrition activities.
- Identify project proposal needs and contribute in developing technically sound proposals for new projects and where needed, take the lead in needs assessments.
- Provide proper supervision and management for all direct reports and lead the establishment and functioning of a strong team
- Ensure staff recruitment is done according to CHADO policies and Procedures for quality implementation of Nutrition program.

Personal Qualifications /Experiences

- Bachelor of Science in Food nutrition and Dietetics, Clinical Medicine or Public Health
- Must at least have 2-3 years experiences in management of emergencies nutrition intervention
- Must have a technical background on IYCF or CMAM approaches
- Post graduate or Master's Degree in the aforementioned field is preferably added advantage.

Skills and competence

- Good time management and organization skills as well as able to meet deadline as required by Donor
- Experience in CMAM programs in implementation
- Proven ability to work with limited direct supervision as well as working effectively with diverse teams.
- Strong managerial coordination



- Good interpersonal communication
- Basic knowledge in computer skills(MS. Words, Excel, Email and Power point)
- Fluent spoken in English and Arabic Languages
- Excellent in writing skills
- Technical Skills on Proposal writing, including report writing.
- Demonstrate ability to work in a challenging environment/hard to reach locations.

Interested and qualified candidates who meet the above criteria should submit their Application Letter, Curriculum Vitae and Photocopies of Academic documents to:

Human Resources Department of Community Health & Development Organization (CHADO) in Juba office near Juba Regency Hotel. Or send via email communityho@yahoo.com, hr@chado-ssd.org

Deadline of submitting applicant 11th December 2017 at 5:00pm

NB: All female are encouraged to apply!!

