



INTERNAL/EXTERNAL VACANCY ANNOUNCEMENT

Vacancy No: JBA-2019/01/11/001

Who we are?

The Danish Refugee Council (DRC) is a private, independent, humanitarian organization founded in 1956 currently working on all aspects of the refugee cause in more than twenty-five countries throughout the world. The aim of DRC is to protect refugees and internally displaced persons (IDPs) against persecution and to promote durable solutions to the problems of forced migration, on the basis of humanitarian principles and human rights. DRC works in accordance with the UN Conventions on Refugees and the Code of Conduct for the ICRC and NGOs in Disaster Relief.

The protection and assistance to conflict affected population is provided within a long-term, regional and rights-based approach in order to constitute a coherent and effective response to the challenges posed by today's conflicts. Assistance consists of relief and other humanitarian aid, rehabilitation, support to return and repatriation as well as promotion of long-term solutions to displacement and its causes. In addition, support and capacity building of local and national authorities and NGOs form an integral part of DRC's work.

Country and Project Background:

The Danish Refugee Council/Danish Demining Group (DRC-DDG) has been working in Sudan since 2004 and was subsequently present in South Sudan when it gained independence in 2011. DRC-DDG South Sudan programme's current focus is on supporting forcibly displaced and conflict-affected people, including refugees, internally displaced persons (IDPs) and returnees, to access their rights in a safe and secure environment. Currently DRC-DDG is operational in grater Equatoria, Unity and Upper Nile States. Currently the South Sudan Programme works in 5 field locations and expects to be a roughly \$30m+ programme in 2015, working in the sectors of Camp Coordination and Camp Management, Protection, Shelter/NFI, and Food Security and Livelihoods and Demining.

DRC-DDG Seeks to Recruit:-

Position Title:	Legal Officer- Protection
Report to:	Protection Manager
Duty Station:	Maban
Contract Type	Fixed-term with possibility of extension depend on funding availability
Employment Start Date:	As soon as possible
Salary	According to DRC DDG Salary policy – non negotiable
Advertisement Closing Deadline	24 th January, 2019

Purpose of the post

The Legal Protection Officer (LPO) will provide support, guidance and assistance to legal team of DRC Protection Unit. The Legal Protection Officer will support the Protection manager in planning and monitoring activities in relation to the promotion of Rule of Law and Access to Justice in Maban for the achievement of indicators guaranteeing quality of delivery. The LPO will throughout his/her work ensure confidentiality and strictly adhere to the Code of Conduct.

Responsibilities and Tasks

- Oversee the work of the Legal Team by providing guidance to Junior Officers and Assistants in their roles, providing one-to-one support.
- Coordinate with Protection Officer for the harmonization of daily activities. Ensure teamwork among the Officers and effective coordination with other DRC departments.
- Organize/facilitate capacity building trainings or workshops for staffs, refugee population, host communities, court members, law enforcement personnel, members of the Access to Justice Forum, and other relevant stakeholders on various Law topics and refugee rights and other protection-related topics
- Liaise and build partnerships with NGOs, local authorities, judiciary, court members, camp leaders and other relevant actors to support for and a better understanding of the Access to Justice program.
- Advocate with relevant actors to take remedy to ensure the access to justice and to respond appropriately for any protection concerns.
- Undertake protection/human rights monitoring in the refugee camps and in the host communities as determined by the work plan.
- Undertake fieldwork to conduct mobile legal aid clinics, court monitoring visits, case conferences, meetings, follow up and other activities as determined by the project work plan.

- Supervise and manage database for court monitoring and other relevant legal cases. Liaise with the Data Management Officer to guarantee accurate data collection, entry and management of legal cases.
- Supervise the documentation of activities, budget expenditure, procurement requests, payment requests and other finance related activities related to
- Develop monthly work plans to schedule the team's program activities, and monitoring the accomplishment of indicators
- Compile weekly, monthly and other reports of every activity undertaken.
- Convene meetings for the Access to Justice Forum as well as DRC internal meetings for legal team.
- Represent the department in coordination meetings and any other meetings as requested by Protection Manager
- Perform any other duties as maybe required.

Essential:

- Higher Diploma or Degree in Law, or related field
- Knowledge of Microsoft Word, Excel and Email application software
- Fluency in English and Arabic

Desirable:

- At least 2-3 years community-based training experience involving legal protection experience
- Experience in dealing with SGBV survivors/cases
- Commitment to human rights and protection principles
- Excellent English writing and organizational skills
- Experience in carrying out and supervising training at different scales with different partners
- Strong relationship building / interpersonal skill
- Basic protection and human rights training
- Positive attitude

How to apply

Please send a covering letter outlining how your skills and experience meets the Person Specification along with your CV to Human Resources department through jobs.southsudan@drc-ssudan.org copying hr.assistant@drc-ssudan.org

OR
Submit your hard copy application to the Human Resource department to the attention of HR Officer DRC-DDG Maban Field Office

Title of the position/vacancy number MUST be clearly mark in the application and on envelop.

Further information

Please note, as this position is urgent, applicants may be shortlisted and interviewed prior to the closing date.

We appreciate your application however, only short listed candidates will be contacted for interview. If you have not been contacted within two weeks of the closing date, we regret that your application has been unsuccessful. Please continue, however, to periodically review our website, South Sudan NGO Forum website <http://comms.southsudanngoforum.org/> for other suitable opportunities.

