
TERMS OF REFERENCE

BASELINE SURVEY IN MARIDI AND IBBA STATE COMMUNITY HEALTH CARE HEALTH SERVICES DELIVERY

Background

Action Africa Help International (AAH –I) is a Non-Profit Organization registered in Kenya and was consequently registered in South Sudan. AAH – I has supported community-based projects in South Sudan for the past 25 years, in the sectors of health, agriculture, logistics and civil society

Between March 2017 and February 2018, AAH –I will implement a regional Primary Health Project in; Maridi county Hospital and will establish the *Boma initiative* systems in 47 Bomas in Yei, Morobo, Mundri West, Maridi & Ibba counties. The main objective of the RPHC project will be to: Sustainably improve access and quality of basic health services in the five Counties.

The Boma Initiative is a Government framework for strengthening community systems for promoting improved health seeking behavior by community and participation of community in health services delivery. The AAH – I project will be constituted by the following components.

- 1) Strengthen the community-based institutions, namely; the Bomas Health Teams and the Boma Health committees.
- 2) Empower the community through the CB based institutions to prevent and mitigate key causes of mortality and morbidity, namely; maternal and child hood diseases, water and sanitation related diseases, TB/HIV/AIDS, malaria and STI, psychosocial problems and improve health seeking behavior.
- 3) Establish systems and structures for community-based planning, monitoring and evaluation and reporting and learning, namely; community-based management information systems, community supervisory systems and community feedback mechanisms.
- 4) Enhance local capacity for conflict mitigation and peace building through; conflict sensitive planning and management, building community institutions for dialogue conflict management and promoting inclusive development using targeted livelihoods interventions.

The overall goal to which this project will contribute is “**improved quality of life**” for the community of Maridi, Ibba, Mundri, Morobo and Yei Counties, South Sudan.

A baseline survey is considered necessary to determine the baseline parameters (for planned strategic planning workshop) in terms of; health services utilisation patterns, KAP and problems and preferred solutions to problems related to health services delivery at community level and the elaborate the conflict profile. These findings will help re-define priority areas of intervention, develop appropriate implementation guidelines, modify project indicators (if need be) and form the basis for future project evaluation and impact assessment.

Objective

Action Africa Help International intends to carry out a baseline survey on the regional primary health care project. The survey will be conducted with active participation of local authorities.

The baseline survey criteria will be the current Government of South Sudan health development plan and health policy. The objective of exercise will be to:

- 1) Determine causes of morbidity and mortality and health services utilization pattern for common illnesses.
- 2) Determine coverage of health seeking behaviors for maternal and child health and environmental sanitation, malaria control, etc.
- 3) Identify constraints related to access of health services at community level and the proposed measures for improvement by the community
- 4) Develop conflict profile which could influence health services delivery outcomes and the potential dividers and connectors, which could be enhanced by the project.

Methodology

Two separate surveys are planned, a community survey and an EPI survey. Households sample survey, key informant interviews, site visits, direct, literature review, etc. will be used for the baseline study. This consultant(s) will, however, only be responsible for writing the draft report from data already analyzed and provided by AAH – IM & E officer. Additional relevant documents will be provided to facilitate the writing of the report.

Period of the survey

The consultancy survey contract will be from 20th– 26th March 2018. Key activities are stated below;

Statement of work

The consultant shall carry out the following activities, but not limited to them:

The consultant will use data from standard database computer program to write the survey reports for the community survey and EPI survey. Detailed of the tasks are outlined below.

- Task 1 Write two separate reports (community survey and EPI survey) on the findings in draft form.
- Task 2 Present findings to stakeholders (in a participatory workshop), for endorsement.
- Task 3 Write final reports, including the changes recommended by stakeholders.

Outputs

The main expected outcome of the consultancy is the draft baseline survey report of two separate reports; Community survey and EPI survey, made available not later than 26th March 2018.

The draft reports will be presented to stakeholders in Maridi in a stakeholder’s workshop who will propose any necessary changes which will be factored to develop the final reports in four hard copies and 2 CD copies.

Proposed Timing

The proposed consultancy activities will take approx. 5 days starting from 20th to 26th March 2018

Description of tasks (activities)	Duration (in days)
Consultation with stakeholders in the county	1
Development of survey tools	1
Training of field survey teams	3
Conducting of field assessment	3
Data entry and analysis	4
Writing of reports (two separate reports; Community and EPI survey reports)	3
Conduct stakeholders’ workshop	1
Compile final reports (three separate reports)	1
Subtotal	17 (5)

Total Number of working consultant days – (5) days

AAH-I Responsibilities

AAH-I will meet the travel costs and transport costs for field travel, as well as accommodation costs in the field and any costs related to production of the study report. AAH-I shall also avail necessary project documents (Current South Sudan development plan and Health Policy, Project proposal, progress reports etc.) and relevant stationery for stakeholders' workshop.

APPLICATION PROCEDURE

The interested candidates are requested to submit:

1. Technical proposal document which shows how the consultant intends to write the reports and conduct the participatory planning workshop.
2. Financial proposal.
3. Samples of previous work on assessments/surveys.
4. Curriculum Vitae of the consultant

All the above documents should be submitted to **procurement@actionafricahelp.org** with the title **SURVEY** on the subject line on or before **19th March, 2017**.

EVALUATION AND AWARD OF CONSULTANCY

Eligible proposals will be evaluated based on full and open competition, in strict adherence to the Scoring Criteria detailed below:

Criterion	Score
Interpretation of scope of work	20 points
Suitability of the proposed Methodology	30 points
Experience and expertise in similar assignments	30 points
Financial Proposal	20 points

AAH South Sudan reserves the right to accept or reject any proposal received without giving reasons and is not bound to accept the lowest or the highest bidder.