



Our Vision for every Child, Life in all its Fullness; Our Prayer for every heart, the will to make it so
Building Brighter Futures for Vulnerable Children

JOB OPPORTUNITY

World Vision is a Christian Relief, Development and Advocacy Organization dedicated to working with Children, Families and Communities to overcome poverty and injustice. World Vision serves all people, regardless of religion, race, ethnicity or gender. All employment in World Vision is conditioned upon successful completion of all applicable background checks, including criminal record checks where possible.

World Vision South Sudan is now seeking for a qualified and dynamic Individuals (**Man or Woman**) who are willing to share in our vision and promise to Children, to join us in the role below:

'Female applicants are highly encouraged to apply'

Job title: Education Officer X 3
Reporting to: Education Project Manager
Locations: I- Yambio, I- Malakal and I- Renk, South Sudan
Availability: Contingent upon grant's approval

Purpose of the position:

The Education Officer will be expected to: oversee the establishment of TLS within the agreed minimum standards; undertake school facility rehabilitation that is inclusive and gender sensitive; enhance children literacy and numeracy abilities; provide capacity support to teachers including training Arabic oriented teachers in English language, strengthen the capacity of the existing school management committees (SMC) and parents' teachers association (PTAs) to support effective and efficient school management; and support pedagogy, life skills and conflict sensitive education and peace education to learners and teachers.

Major Roles and Responsibilities of the Education Officer

- 1. Manage planning, implementation, coordination & reporting of project activities (50%)**
 - Together with the project manager, plan and manage baseline assessment in the target schools.
 - Ensure that planning and scheduling of planned activity is adequately done at all time, risks to implementation identified, feasible actions identified and the required resources available on time.
 - Ensure that all planned activities are implemented within the required time, cost and quality in all the target schools within the state.

- Ensure strict adherence to relevant guideline and standards as per World Vision, MoGEI and EiE for all works, services and activity implementation including TLS construction and classroom rehabilitation.
- Ensure prompt and effective coordination with relevant stakeholders, partners and communities during the entire project implementation period.
- Participate in all education meeting at state, county and school level and adequately represent World Vision at the state education cluster level meetings.
- Support all the target schools in undertaking all the planned reading activities at school and county level.
- Undertake identification and procurement of educational materials, equipment and supplies. Support timely delivery and distribution of all education supplies to the target schools.
- Monitor the implementation of all activities at school and community level, track progress in activity implementation and budget execution.
- Provide capacity support to assistant education officers in the implementation of project activities.
- Submit quality and timely report as required on bi-weekly and monthly basis including 5W. Ensure documentation of lesson learnt and success stories.
- Perform other duties as required/delegated by the Project Manager.

2. Manage delivery of capacity building of volunteer teachers and other stakeholders (50%)

- Sourcing/developing the training materials for English as a language, school manager's training or liaising with the relevant partners to acquire the required materials and seeking approval before being used;
- Deliver English teacher training courses to Arabic oriented teachers, SMC/PTA trainings in areas of school development planning, resource mobilization, financial management and accountability and ensure that the materials/content delivered meet trainees' needs, learning style and language background for improved teaching and learning at school level.
- Helping learners improve their listening, speaking, reading and writing skills via individual and group sessions in English as a language. Support active participation while applying the practical aspects of key learning points in the schools/communities;
- Continuous assessment of capacity building needs at school level and developing viable actions to address the identified needs.
- Oversee the creation and management of children's and youth groups for life skills training and recreation activities.
- Ensure timely submission of training reports and document training outcomes.



Qualifications: Education/Knowledge/Technical Skills and Experience

The following may be acquired through a combination of formal or self-education, prior experience or on-the-job training:

- A minimum of a Degree in development related field such as education, psychology and social sciences from a reputable education institution.
- Minimum of 5 years work experience implementing education in emergency activities in South Sudan with reputable organizations.
- Experience in managing donor funded projects including UNICEF supported projects.
- A good understanding of the South Sudan education system at national and state level
- Ability to design and deliver capacity building activities to teachers in areas of; material development, subject matter content, English language, literacy and numeracy skill enhancement, etc.
- Experience in Project management and budget management.
- Proficient in English and Arabic languages. Knowledge of the *Zande, Shiluk, and Dinka* is an advantage.
- Highly developed inter-personal skills/inter-cultural sensitivity
- Ability to work in and contribute to team building environment

Preferred:

- Has strong knowledge of core principles of children rights participation, Do no Harm as well as children in emergencies minimum standards.
- Technical background on education and child protection.
- Proven experience in managing staff in an emergency setting.
- Strong Computer skills and working knowledge of Microsoft office packages and emails.
- Knowledge of and adherence to the NGO Code of Conduct

World Vision South Sudan is willing to pay a competitive salary and benefits to the right candidate.

HOW TO APPLY

Interested candidates (**South Sudanese Nationals**) who meet the above criteria should submit their application, cover letter and an updated CV with at least three referees with their telephone and email contacts. Address your application to: **The Human Resource Manager, World Vision South Sudan**

Indicate the position you're applying for in the subject line.

Applications should be submitted to this email recruitsdno@wvi.org

Closing date for receiving applications is: 18th May 2018

Please note that only shortlisted candidates shall be contacted and documents once submitted will not be returned to the candidates.

