



South Sudan  
Plot 592, Block 3K, Airport Road  
Tompson, Juba (UNMISS ROAD)  
Central Equatoria

June 7, 2019

## VACANCY ANNOUNCEMENT

**POSITION TITLE:** Senior GBV Program Officer  
**NUMBER OF POSITIONS:** One (1 post)  
**DUTY STATION:** Kapoeta East County Republic of South Sudan  
**REPORTS TO:** Protection Coordinator-Juba (Technical Supervisor)  
**STATUS:** Full Time  
**DURATION OF CONTRACT:** Till May 28, 2020

### COUNTRY PROGRAM OVERVIEW

The overall objective of the ARC South Sudan program is to assist the South Sudanese to respond and react to community needs. To achieve this objective, ARC implements Nutrition, WASH, and (GBV) Gender based violence prevention and response activities. ARC has program activities in Kapoeta East, Kapoeta South, Kajo Keji, Aweil Central, Aweil West, and Ulang.

### PRIMARY PURPOSE OF THE POSITION

The Senior GBV program Officer will be leading GBV prevention and response activities in Kapoeta East Counties, including technical oversight and support to GBV project staff.

### MAJOR AREAS OF ACCOUNTABILITY PRIMARY DUTIES/RESPONSIBILITIES:

The responsibilities of the Senior GBV/Protection Officer will include but are not limited to the following:

#### 1. Coordination

- Coordinate with other organizations, including local associations, to strengthen multi-sectoral services for survivors and to integrate GBV concerns into different sectors
- Work with partners and community members to develop a GBV referral pathway for available services
- Contribute to the positive image and overall credibility of the organization, notably through the application of the organization's Code of Conduct
- Collaborate with local authorities, government Ministries and other stakeholders and maintain good working relationships with other service providers

#### 2. Assessment and Program Planning



- Contribute to assessments, ensuring adherence to safety and ethical recommendations.
- Conduct regular safety audits and share results with partners.
- Identify locations to establish safe spaces for women and girls, identify support structures to reinforce, and appropriate entry points for support services.
- Contribute to concepts or proposals as requested

### 3. Human Resources Management

- Identify, train, monitor and support program staff and volunteers
- Develop support strategies for staff and introduce principles of self-care
- Work closely with the HR personnel in the recruitment and orientation of local staffs
- Lead in the performance appraisals for the GBV Project staffs in Kapoeta East

### 4. Program Implementation and Capacity Development

- Establish psychosocial support services for women and girls
- Establish a case management system and provide regular support to case management processes
- Establish referral pathways with community input
- Establish safe information sharing procedures
- Train GBV staff and select community focal points to become activists of GBV prevention and response
- Coordinate with health program to ensure appropriate GBV response services are in place. Provide recommendations, trainings as appropriate
- Organize information sharing campaigns to share key protection messages with communities
- Compile monthly and quarterly reports, on time and with accurate data
- Maintain flexibility to take on added responsibility as and when needed
- Prepare timely and concise donor reports as appropriate

### Financial Management

- Develop work plans in line with financial BVAs
- Budget management and reviewing BVAs shared by finance and provide feedback
- Work with Finance and Logistics to plan and procure supplies within program budgets
- Ensure compliance with donor regulations

### 6. Security

- Ensure compliance with security protocols and policies
- Consider security implications of all program activities, reviewing all new initiatives with local staff and community leaders
- Any other duties as requested by the supervisor

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## EDUCATION, TECHNICAL SKILLS & KNOWLEDGE REQUIRED

- This position is open to South Sudanese nationals only.





- Degree in Social Work, Public Health, International Development or other relevant field of study or equivalent experience
- Two years' experience in GBV program design and implementation
- Supervisory experience
- Familiarity with standards and guidelines for GBV programming and coordination as well as guidance on protection from SEA
- Familiarity with international humanitarian operations, coordination structures, and the mandates of donors, UN agencies, and other NGOs
- Ability to exercise sound judgment, to remain flexible to a changing environment, and to make decisions independently
- Ability to work well with a cross-cultural team
- Strong communication skills, both oral and written
- Strong English language skills
- Ability to effectively present information and respond appropriately to questions from senior managers in the field and HQ, counterparts, government representatives and others
- Ability to speak the local language is an added advantage

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## HOW TO APPLY

Qualified and interested candidates should submit their applications which include the cover letter, together with an updated CV with at least three professional referees addressed to ARC South Sudan office located on Plot 277, Block 3K, South Tong Ping, Juba American Residence Road, Next to Canada house. Applications can also be submitted to the following email address: [ssvacancies@arcrelief.org](mailto:ssvacancies@arcrelief.org) or ARC field offices in Kapoeta East.

Please note that ARC retains all applications and the files will not be returned to the applicants at the end of the recruitment process. Due to the urgency of the position, applications will be reviewed on regular basis hence these positions may be filled before the expiry date of the advert. Only shortlisted candidates will be contacted for an interview.

**The Deadline for receiving applications is June 27, 2019 at 5:00 pm local time.**

