

Approved
Labour-HQRs



South Sudan Program

JOB OPORTUNITY – Emergency Cholera Response WASH Officer- (One Position)

Location: Twic East Based

Background:

Catholic Relief Services (CRS) carries out the commitment of the Bishops of the United States to assist the poor and vulnerable overseas. Our Catholic identity is at the heart of our mission and operations. We welcome as a part of our staff, and as partners, people of all faiths and secular traditions who share our values and our commitment to serving those in need. CRS has been operational in South Sudan since 1983, focusing on community-based food and livelihood security through agriculture, health, peacebuilding, WASH, emergency relief, and savings and lending activities.

Job Summary:

As a member of the Emergency Cholera Response project team, you will manage, monitor and report on WASH-related project activities in Twic East county in support of Catholic Relief Services' (CRS) work serving the poor and vulnerable. Your thorough and service-oriented approach will ensure that the project consistently applies best practices and constantly works towards improving the impact of its benefits to those we serve.

Job Responsibilities:

- Support the coordination and implementation of all assigned project activities as outlined in the detailed implementation plan in line with CRS program quality principles and standards, donor requirements, and good practices.
- Monitor and report any challenges and/or gaps identified to inform adjustments to plans and implementation schedules. Assist partners in their efforts to reflect on project experiences.
- Support accountability through coordinating project evaluation activities and assisting partners in their efforts to collect and analyze project data per specified mechanisms and tools. Collaborate with local partner(s) to prepare reports per established reporting schedule.
- Collect information on staff capacity needs and technical assistance needs of partner organizations and monitor capacity building and technical support activities to ensure effective impact.
- Complete project documentation for assigned activities. Assist with identifying information for case studies and reports on promising practices.





Job Requirements

Education and Experience

- High School diploma required. Bachelor's degree preferred.
- Minimum of 4 years of work experience in project support. Experience in the field of WASH and for an NGO would be a plus.
- Additional education may substitute for some experience.
- Experience in participatory action planning and community engagement.
- Experience monitoring projects and collecting relevant data preferred.
- Experience using MS Windows and MS Office packages (Excel, Word, PowerPoint).
- Observation, active listening and analysis skills with ability to make sound judgment
- Good relationship management skills and the ability to work closely with local partners and community members
- Attention to details, accuracy and timeliness in executing assigned responsibilities
- Proactive, results-oriented and service-oriented
- Fluency of the local language of the duty station as well as proficiency in English (excellent in writing, listening and speaking English).

Travel Required

Frequent field movement (approximately 50%) to different targeted bomas and payams in Twic East county to verify the quality of work accomplished and to closely follow up the proper implementation of the Emerge

Application Submission:

Interested Candidates should submit a **Non-refundable** application letter and CV together with the names of three professional referees not later than **October 12th, 2017**. Only short-listed candidates will be contacted.

Address your application letter and CV to. Human Resources Department, Catholic Relief Services –South Sudan program, Juba or Bor Office By E-mail: southsudanvacancies@crs.org

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Labour - HQRS



South Sudan Program

JOB OPORTUNITY – Emergency Cholera Response MEAL Assistant- (One Position)

Location: Twic East Based

Background:

Catholic Relief Services (CRS) carries out the commitment of the Bishops of the United States to assist the poor and vulnerable overseas. Our Catholic identity is at the heart of our mission and operations. We welcome as a part of our staff, and as partners, people of all faiths and secular traditions who share our values and our commitment to serving those in need. CRS has been operational in South Sudan since 1983, focusing on community-based food and livelihood security through agriculture, health, peacebuilding, WASH, emergency relief, and savings and lending activities.

Job Summary:

You will provide service in the day-to-day delivery of responsive, effective and efficient project MEAL activities in support of the Catholic Relief Services' (CRS) mission to serve the poor and vulnerable. You will provide consistent and high-quality service and contribute to the proper stewardship of project resources to help ensure operational effectiveness in support of high-quality programming.

Job Responsibilities:

- Support the monitoring and evaluation of project activities at the field level, ensuring implementation schedules are met as per the detailed activity plan, and that adherence to systems for quality project implementation are strengthened.
- Coordinate communication and facilitate information sharing among the project team, implementing partners, and project beneficiaries at the community level to ensure strong accountability and feedback mechanisms to strengthen the community interest, involvement and support networks.
- Liaise with various community stakeholders and mobilize them to ensure full involvement of community leaders, community representatives, and local government representatives in the overall implementation and improvement of project activities.
- In coordination with the project team support capacity building events for community representatives.
- Coordinate, monitor, and report on volunteer activities.
- Compile and analyze data provided at the community level as per project requirements and contribute to the preparation of reports.



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Job Requirements

Education and Experience

- High School diploma required. Bachelor's degree would be a plus.
- 1-2 years of work or volunteer experience in MEAL position. Experience with a local or international NGO is a plus.
- Experience in MS Office package (Excel, Word, PowerPoint, Visio) and information management systems. Proficient in Word.
- Good time management skills with ability to work on multiple tasks
- Good interpersonal skills and the ability to interact effectively with diverse
- Proactive, resourceful, solutions oriented and results-oriented
- Fluency of the local language of the duty station as well as proficiency in English (excellent in writing, listening and speaking English).

Travel Required

Frequent movement (approximately 70%) to different field locations to verify the quality of work accomplished.

Application Submission:

Interested Candidates should submit a **Non-refundable** application letter and CV together with the names of three professional referees not later than **October 12th, 2017**. Only short-listed candidates will be contacted.

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Labour - HDR



South Sudan Program

JOB OPORTUNITY – Emergency Cholera Response Community Mobilizer- (One Position).

Location: Duk Pajut Based

Background

- Catholic Relief Services (CRS) carries out the commitment of the Bishops of the United States to assist the poor and vulnerable overseas. Our Catholic identity is at the heart of our mission and operations. We welcome as a part of our staff, and as partner's people of all faiths and secular traditions who share our values and our commitment to serving those in need. CRS has been operational in South Sudan since 1983, focusing on agriculture, health, peacebuilding, WASH, emergency relief, and savings and lending activities. CRS also helps strengthen organizational capacity of local institutions.
- **Job Summary:**
 - As a member of the Emergency Cholera Response project team, you will assist project implementation by working directly with local partners and community members, coordinating various project activities and events in support of CRS' work to serve the poor and vulnerable. Your service and community relations skills ensure that the local partners and communities feed into and benefit from the project that consistently applies best practices and continuously works towards improving its impact.
- **Job Responsibilities:**
 - Support the coordination and monitoring of project activities at the field level, ensuring implementation schedules are met as per the detailed activity plan, and that adherence to systems for quality project implementation are strengthened.
 - Coordinate communication and facilitate information sharing among the project team, implementing partners, and project beneficiaries at the community level to assist local partners in strengthening the community interest, involvement and support networks.
 - Liaise with various community stakeholders and mobilize them to ensure full involvement of community leaders, community representatives, and local government representatives in the overall implementation and improvement of project activities.
 - In coordination with the project team support capacity building events for community representatives.
 - Coordinate, monitor, and report on volunteer activities.
 - Compile data provided at the community level as per project requirements and contribute to the preparation of reports.





- **Job Requirements:**
- **Education and Experience**
- High School diploma required. Bachelor's degree in health, social science, or related field a plus.
- 2 years of work or volunteer experience in community development and mobilization.
- Additional education may substitute for some experience.
- Experience in MS Office package (Excel, Word, PowerPoint) and information management systems. Proficient in Word.
- Experience with a local or international NGO a plus.
- Observation, active listening and analysis skills with ability to make sound judgment
- Good interpersonal skills and the ability to interact effectively with diverse groups
- Proactive, results-oriented and service-oriented
- Fluency of the local language of the duty station as well as proficiency in English (excellent in writing, listening and speaking English).

- **Travel Required**
- Frequent movement (approximately 70%) to different field locations to verify the quality of work accomplished.

- **Application Submission:**
- Interested Candidates should submit a **Non-refundable** application letter and CV together with the names of three professional referees not later than **October 12th, 2017**. Only short-listed candidates will be contacted.

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Labour-HQRs



South Sudan Program

JOB OPORTUNITY – Emergency Cholera Response Community Mobilizer- (One Position)

Location; Twic East Based

Background

Catholic Relief Services (CRS) carries out the commitment of the Bishops of the United States to assist the poor and vulnerable overseas. Our Catholic identity is at the heart of our mission and operations. We welcome as a part of our staff and as partners people of all faiths and secular traditions who share our values and our commitment to serving those in need. CRS has been operational in South Sudan since 1983, focusing on agriculture, health, peacebuilding, WASH, emergency relief, and savings and lending activities. CRS also helps strengthen organizational capacity of local institutions.

Job Summary:

You will provide service in the day-to-day delivery of responsive, effective and efficient project MEAL activities in support of the Catholic Relief Services' (CRS) mission to serve the poor and vulnerable. You will provide consistent and high-quality service and contribute to the proper stewardship of project resources to help ensure operational effectiveness in support of high-quality programming.

Job Responsibilities:

- Support the monitoring and evaluation of project activities at the field level, ensuring implementation schedules are met as per the detailed activity plan, and that adherence to systems for quality project implementation are strengthened.
- Coordinate communication and facilitate information sharing among the project team, implementing partners, and project beneficiaries at the community level to ensure strong accountability and feedback mechanisms to strengthen the community interest, involvement and support networks.
- Liaise with various community stakeholders and mobilize them to ensure full involvement of community leaders, community representatives, and local government representatives in the overall implementation and improvement of project activities.
- In coordination with the project team support capacity building events for community representatives.
- Coordinate, monitor, and report on volunteer activities.
- Compile and analyze data provided at the community level as per project requirements and contribute to the preparation of reports.

CATHOLIC RELIEF SERVICES - USCS
SOUTH SUDAN PROGRAM
JUBA OFFICE



Job Requirements

Education and Experience

- High School diploma required. Bachelor's degree would be a plus.
- 1-2 years of work or volunteer experience in MEAL position. Experience with a local or international NGO is a plus.
- Experience in MS Office package (Excel, Word, PowerPoint, Visio) and information management systems. Proficient in Word.
- Good time management skills with ability to work on multiple tasks
- Good interpersonal skills and the ability to interact effectively with diverse
- Proactive, resourceful, solutions oriented and results-oriented
- Fluency of the local language of the duty station as well as proficiency in English (excellent in writing, listening and speaking English).

Travel Required

Frequent movement (approximately 70%) to different field locations to verify the quality of work accomplished.

Application Submission:

Interested Candidates should submit a **Non-refundable** application letter and CV together with the names of three professional referees not later than **October 11th, 2017**. Only short-listed candidates will be contacted.

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South Sudan Program

Approved
Labour - HQRS



JOB OPORTUNITY – Emergency Cholera Response Community Mobilizer- (2Positions)

Location; Duk Poktap and Padiet Based

Background

Catholic Relief Services (CRS) carries out the commitment of the Bishops of the United States to assist the poor and vulnerable overseas. Our Catholic identity is at the heart of our mission and operations. We welcome as a part of our staff and as partners people of all faiths and secular traditions who share our values and our commitment to serving those in need. CRS has been operational in South Sudan since 1983, focusing on agriculture, health, peacebuilding, WASH, emergency relief, and savings and lending activities. CRS also helps strengthen organizational capacity of local institutions.

Job Summary:

You will provide service in the day-to-day delivery of responsive, effective and efficient project MEAL activities in support of the Catholic Relief Services' (CRS) mission to serve the poor and vulnerable. You will provide consistent and high-quality service and contribute to the proper stewardship of project resources to help ensure operational effectiveness in support of high-quality programming.

Job Responsibilities:

- Support the monitoring and evaluation of project activities at the field level, ensuring implementation schedules are met as per the detailed activity plan, and that adherence to systems for quality project implementation are strengthened.
- Coordinate communication and facilitate information sharing among the project team, implementing partners, and project beneficiaries at the community level to ensure strong accountability and feedback mechanisms to strengthen the community interest, involvement and support networks.
- Liaise with various community stakeholders and mobilize them to ensure full involvement of community leaders, community representatives, and local government representatives in the overall implementation and improvement of project activities.
- In coordination with the project team support capacity building events for community representatives.
- Coordinate, monitor, and report on volunteer activities.
- Compile and analyze data provided at the community level as per project requirements and contribute to the preparation of reports.

CATHOLIC RELIEF SERVICES - USCA
SOUTH SUDAN PROGRAM
JUBA OFFICE

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Labour - HQRS



Job Requirements

Education and Experience

- High School diploma required. Bachelor's degree would be a plus.
- 1-2 years of work or volunteer experience in MEAL position. Experience with a local or international NGO is a plus.
- Experience in MS Office package (Excel, Word, PowerPoint, Visio) and information management systems. Proficient in Word.
- Good time management skills with ability to work on multiple tasks
- Good interpersonal skills and the ability to interact effectively with diverse
- Proactive, resourceful, solutions oriented and results-oriented
- Fluency of the local language of the duty station as well as proficiency in English (excellent in writing, listening and speaking English).

Travel Required

Frequent movement (approximately 70%) to different field locations to verify the quality of work accomplished.

Application Submission:

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CATHOLIC RELIEF SERVICES - USA
SOUTH SUDAN PROGRAM
JUBA OFFICE



South Sudan Program

Approved
Labour - HQRS



JOB OPORTUNITY – Emergency Cholera Response MEAL Assistant- (One Position)

Location: Duk Pajut Based

Background:

Catholic Relief Services (CRS) carries out the commitment of the Bishops of the United States to assist the poor and vulnerable overseas. Our Catholic identity is at the heart of our mission and operations. We welcome as a part of our staff, and as partners, people of all faiths and secular traditions who share our values and our commitment to serving those in need. CRS has been operational in South Sudan since 1983, focusing on community-based food and livelihood security through agriculture, health, peacebuilding, WASH, emergency relief, and savings and lending activities.

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Job Responsibilities:

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- In coordination with the project team support capacity building events for community representatives.
- Coordinate, monitor, and report on volunteer activities.
- Compile and analyze data provided at the community level as per project requirements and contribute to the preparation of reports.



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Labour-HGRs



Job Requirements

Education and Experience

- High School diploma required. Bachelor's degree would be a plus.
- 1-2 years of work or volunteer experience in MEAL position. Experience with a local or international NGO is a plus.
- Experience in MS Office package (Excel, Word, PowerPoint, Visio) and information management systems. Proficient in Word.
- Good time management skills with ability to work on multiple tasks
- Good interpersonal skills and the ability to interact effectively with diverse
- Proactive, resourceful, solutions oriented and results-oriented
- Fluency of the local language of the duty station as well as proficiency in English (excellent in writing, listening and speaking English).

Travel Required

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Approved
Labour - HR



South Sudan Program

JOB OPORTUNITY – Emergency Cholera Response MEAL Assistant-(One Position)

Location: Duk Poktop and Padiet

Background:

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- In coordination with the project team support capacity building events for community representatives.
- Coordinate, monitor, and report on volunteer activities.
- Compile and analyze data provided at the community level as per project requirements and contribute to the preparation of reports.



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Labour - HQRS



Job Requirements:

Education and Experience

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- 1-2 years of work or volunteer experience in MEAL position. Experience with a local or international NGO is a plus.
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JOB OPPORTUNITY – Emergency Cholera Response WASH Officer- (One Position)

Location: Duk Pajut Based

Background

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Job Summary:

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Job Responsibilities:

- Support the coordination and implementation of all assigned project activities as outlined in the detailed implementation plan in line with CRS program quality principles and standards, donor requirements, and good practices.
- Monitor and report any challenges and/or gaps identified to inform adjustments to plans and implementation schedules. Assist partners in their efforts to reflect on project experiences.
- Support accountability through coordinating project evaluation activities and assisting partners in their efforts to collect and analyze project data per specified mechanisms and tools. Collaborate with local partner(s) to prepare reports per established reporting schedule.
- Collect information on staff capacity needs and technical assistance needs of partner organizations and monitor capacity building and technical support activities to ensure effective impact.
- Complete project documentation for assigned activities. Assist with identifying information for case studies and reports on promising practices.



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Job Requirements

Education and Experience

- High School diploma required. Bachelor's degree preferred.
- Minimum of 4 years of work experience in project support. Experience in the field of WASH and for an NGO would be a plus.
- Additional education may substitute for some experience.
- Experience in participatory action planning and community engagement.
- Experience monitoring projects and collecting relevant data preferred.
- Experience using MS Windows and MS Office packages (Excel, Word, PowerPoint).
- Observation, active listening and analysis skills with ability to make sound judgment
- Good relationship management skills and the ability to work closely with local partners and community members
- Attention to details, accuracy and timeliness in executing assigned responsibilities
- Proactive, results-oriented and service-oriented
- Fluency of the local language of the duty station as well as proficiency in English (excellent in writing, listening and speaking English).

Travel Required

- Frequent field movement (approximately 50%) to different targeted bomas and payams in Duk county to verify the quality of work accomplished and to closely follow up the proper implementation of the Emergency Cholera Response activities.

Application Submission:

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