

***Our Vision for every Child, Life in all its Fullness; Our Prayer for every heart, the will to make it so
Building Brighter Futures for Vulnerable Children***

JOB OPPORTUNITY

World Vision is a Christian Relief, Development and Advocacy Organization dedicated to working with Children, Families and Communities to overcome poverty and injustice. World Vision serves all people, regardless of religion, race, ethnicity or gender. All employment in World Vision is conditioned upon successful completion of all applicable background checks, including criminal record checks where possible.

World Vision South Sudan is now seeking for a qualified and dynamic Individuals (**Man or Woman**) who are willing to share in our vision and promise to Children, to join us in the role below:

Job title: State Surveillance Coordinator
Reporting to: Surveillance Manager
Location: Juba, South Sudan
Availability: As soon as possible

Purpose of the position:

The purpose of this post is to provide technical support and to oversee, manage, and supervise the work of Core Group Polio Project implementing partners implementing community based AFP surveillance, routine immunization and polio supplementary immunization activities (SIAs) aimed at halting the transmission and importation of wild polio virus into South Sudan.

Work requires considerable independent judgment and advanced knowledge of applied epidemiology for public health practice.

Under the direct supervision of the Surveillance Project Manager and overall guidance of the Secretariat Director, the incumbent will provide technical support towards polio eradication and EPI disease control at the sub-national level in Greater Jonglei, Upper Nile and Unity and ensure high quality full implementation of all the EPI strategies that includes; routine immunization, supplementary immunization activities and community based AFP Surveillance.

Major Roles and Responsibilities:

The incumbent will perform the following duties:

- Support the county supervisors in planning and tracking of key routine immunization, supplementary immunization activities and surveillance indicators from the result framework that are related to their work.
- Monitor the project implementation and ensure its efficiency and effectiveness
- They monitor flow of funds from the partners to the field for implementation of activities and report any delay to the Secretariat.
- Collaborate with local NGO partners to recruit, support and supervise County Supervisors within the state. State Project Coordinator will function as independent supervisors (not associated with local NGOs) to boost local accountability.
- Facilitate the logistics of state-level County Supervisors (CSs) training. As liaison between county and national levels, assess technical capacity needs of CSs and collaborate with WHO, MOH, and the Gates state consultants to ensure that appropriate training and capacity-building opportunities are available.
- Conduct supported supervision through visiting each County Supervisor in their respective county on a quarterly basis at a minimum. Assess the need for and provide one-on-one capacity building in areas of management and implementation. In particular, ensure that CSs have adequate capacity in activity planning and target-setting so that the CSs may be a resource for PAs in this area. Coordinate with Gates state consultants to conduct joint quarterly CS visits when feasible and appropriate.
- Communicate regularly with County Supervisors and stay current on county situational contexts, needs, and operational issues. Act as an available and timely resource for CSs as issues arise in operations and implementation. Act as a liaison between CSs and secretariat staff.
- Act as information conduit between CSs and polio partners, including WHO, MOH, and the Gates Foundation at the state levels to ensure that all available and appropriate technical resources are fully utilized/technical knowledge and skills flows to field staff. Update the Gates state consultants, in particular, on field-level activities and situational issues.
- Keep an accurate and current line list of all AFP and non-AFP cases reported by PAs and CSs.
- Conduct data validation of reported AFP case by visiting households in the field for at least 80 percent or more of reported cases in order to validate the data.
- Represent the project at state-level meetings including monthly health coordination meetings.
- The State Project Coordinator will play a leading role in the leadership, representation, program development and Monitoring and evaluation of Core Group Polio Project routine immunization, SIAs and Community Based Surveillance at the State and county level.
- The State Project Coordinator will participate in documentation and dissemination of project successes and lessons-learned by coordinating and reviewing assessment and documenting activities, contributing to the development of technical articles and donor reports, and presenting findings on behalf of the project in a



variety of appropriate forums including state health coordination meetings, NGO forum and EPI Technical Working Group meetings.

- The State Project Coordinator will support the National Surveillance Manager, Senior M&E Officer, and Secretariat Director in the development of systems to collect, store, and utilize ongoing monitoring data from project sites, including the development and ongoing review of supervision and monitoring instruments and the provision of timely and relevant interpretation and feedback as necessary to Secretariat office and partners.
- The State Project Coordinator will also ensure timely and complete reporting from all Core Group Polio Project partners in accordance with approved reporting formats.
- The State Project Coordinator will provide technical guidance to the Secretariat office, as requested by the Secretariat Director. This will include working closely with the Secretariat team on setting strategic direction, implementing monitoring and evaluation activities and reviewing findings, identifying and providing assistance in areas of further technical need, and, ultimately, ensuring the implementation of high-quality, routine immunization, SIAs and Community Base Acute Flaccid Paralysis Surveillance.
- The State Project Coordinator will support the Project Manager in the development and/or review of training and programmatic materials necessary to achieve the technical priorities of the project. The State Project Coordinator will oversee the design, adaptation, and assessment of materials directly in collaboration with the field for use in regional programs.
- The State Project Coordinator will be the senior CGPP representative in the State and responsible for coordinating with key UN, NGO and MOH partners.
- Ensure effective supervision and monitoring the implementation of the activities in the state of assignment.
- Assist the partners in strengthening the mutual cooperative relationship with the WHO, UNICEF and other NGOs (national and international) working in the states.
- Develops, implements, and monitors organizational performance measures that demonstrate program effectiveness.
- The State Project Coordinator will support the implementation of the post campaign evaluation in close collaboration with the Core Group implementing partners to ensure the quality of the polio campaigns in the areas of assignments.
- Performance of Other Duties as Assigned by the Secretariat Director.

Qualifications: Education/Knowledge/Technical Skills and Experience

Essential: University Degree in clinical medicine with or a degree in any health related field with minimum experience of at least 2 years with international organization working in South Sudan setting.



Required skills

- Strong analytical, written and oral communication skills.
- Ability to work with a diverse team and in different cultural settings.
- Familiarity with project planning based on data to improve program quality
- Familiarity with monitoring and evaluation techniques and technical review of project materials
- Familiarity with the development and maintenance of data systems
- Prior experience with child health or immunization programming
- Building and promoting partnerships across the Organizations and beyond

World Vision South Sudan is willing to pay a competitive salary and benefits to the right candidate.

HOW TO APPLY

Interested candidates (**South Sudanese Nationals**) who meet the above criteria should submit their application, cover letter and an updated CV with at least three referees with their telephone and email contacts. Address your application to: **The Human Resource Manager, World Vision South Sudan**

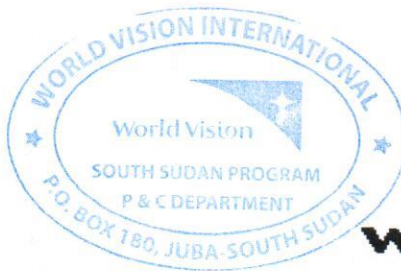
Indicate the position you're applying for in the subject line.

Applications should be submitted to this email recruitsdno@wvi.org

Closing date for receiving applications is: 30th November, 2017

Please note that only shortlisted candidates shall be contacted and documents once submitted will not be returned to the candidates.





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World Vision South Sudan is now seeking for a qualified and dynamic Individuals (**Man or Woman**) who are willing to share in our vision and promise to Children, to join us in the role below:

Job title: Surveillance Manager
Reporting to: Program Director
Location: Juba, South Sudan
Availability: As soon as possible

Purpose of the position:

Under the technical supervision of Project Director and other stakeholders like WHO, UNICEF and the Ministry of Health for polio eradication and the overall supervision of the Core Group Polio Project HQ, the Project Manager will be responsible for all the polio eradication activities in the assigned country and will undertake the following duties under the Bill & Melinda Gates Foundation and USAID Polio grants in South Sudan.

The Polio Consultant oversees the coordination and administration of all aspects of ongoing polio projects including planning, organizing, staffing, leading, and controlling polio program activities. Other responsibilities include supporting communications activities, attending meetings, and establishing and maintaining relationships with partner agencies.

Major Roles and Responsibilities:

Management

- Ensure effective coordination and implementation of Core Group Polio Project (CGPP) funded Projects implemented by partners in the field.
- Supervisor the activities of 3 State Surveillance Coordinators and mentor them as required.
- Directly supervise activities and build capacity of partners field staffs in the operation areas
- Ensure the effective and timely implementation of the programs in all target areas.

- In close collaboration with partners and Secretariat Director provide direct oversight, strategic and operational directions to all program staff, ensuring program integrity and quality.
- Facilitate relationships and program implementation at partner levels including partner NGOs, County Health Departments (CHDs), State Ministry of health, County authorities and community-based organizations.
- Participate in meetings with partners and technical working groups in the absence of the Project Director.
- Supervise activities of the CGPP in the supported counties within South Sudan.
- Monitor progress of activities implemented by project partners against targets.
- Conduct regular meetings and progress reviews with staff in all program locations.
- Develop and manage monthly activity budgets and submit it to the SD on timely basis
- Compile and submit regular monthly and quarterly project reports to the Project Director for review
- Contribute in development of annual reports.
- Participate in development of technical proposal for Core Group Polio Project
- Together with the BMGF consultants, review the budgets of the projects partners and where appropriate recommends readjustment according to Donor requirements.
- Act on behalf of the Project Director during his/her absence from the office.
- Organize monthly partners meetings and document all the proceedings of the meetings for future references.
- Together with the M& E and State Surveillance coordinator, provides technical guidance and reviews of Core Group Polio Project M &E frames in line with the project result framework.

AFP Surveillance

- Support county health authorities in ensuring that there is a system in place for comprehensive AFP case detection and response.
- Complement county health authorities / staff efforts to ensure timely investigation of all AFP cases including timely stool collection and transportation and ensure appropriate actions are under taken in response to the surveillance findings.
- Undertake regular site visits to reporting sites to ensure that no AFP cases are missed/ not reported.
- Ensure that all partners discuss data for AFP with the Local health authorities before they are submitted to the WHO/CGPP country office in Juba.
- Regularly monitor the quality of surveillance data in the counties of responsibility.
- Facilitate training of county coordinators, payam supervisors, and county health department EPI staff on AFP surveillance.
- Ensure that partners submit complete and timely reports to CGPP country office in Juba
- Ensure partners recruit and train volunteers in each of the partner site

Supplemental Polio Vaccination Campaigns (SIA)

Provide technical support to independent campaign monitoring to ensure improve quality of the polio campaigns at the county level. These include but not limited to;



- Involve in planning of independent monitoring in the whole country
- Participate in training of central supervisor and data collectors at the state level
- Supervise all rounds of polio independent monitoring in South Sudan
- Ensure reports for independent monitoring are analyzed and distributed to all stakeholders timely
- Conduct presentation of polio post campaign evaluation during EPI TWG meetings.
- Represent the project in polio meetings as assigned by the Project Directors.

Routine Immunization

Provide technical support to comprehensive routine immunization activities in the supported counties.

- Supervises the activities of partners in support of comprehensive routine immunization activities.
- Support the partners' effort to recruit and train a dedicated team of vaccinators and social mobilisers in support of comprehensive routine immunization, supplemental polio vaccination, and special vaccination activities in supported counties.
- Support capacity building of partners staff on routine immunization
- Organize and lead micro planning meetings with partners at national level
- Plan routine immunization data review meetings in Juba and monitor performance of RI.

Cross Border Initiative

- Support the effort of Core Group Polio Project to sustain and strengthen the cross-border initiative with neighboring countries for coordination and collaboration.
- Participate in cross border coordination meetings and other technical working group activities in the absence of the project director or upon delegation.
- Any other duty as assigned by the Project Director.

Qualifications: Education/Knowledge/Technical Skills and Experience

Bachelor degree in health-related field, master degree in any health-related field is an added advantage.

Work experience:

Minimum 2 years' experience in coordination, planning and guiding training programmes for front-lines workers, especially related to building interpersonal communication skills, Routine immunization, community surveillance, community mobilization and community dialogue. Exposure to training related to field work for polio eradication, and other aspects of public health, is preferred

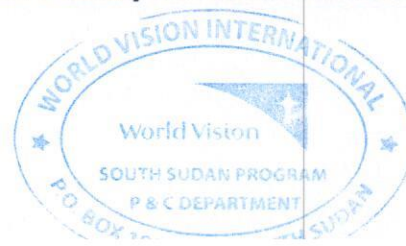
Skills:

Computer skills including word processing and some experience with spreadsheets (Excel). Excellent, written and oral communication skills; interpersonal skills; demonstrated reliability, attention to detail and quality donor report writing skills.

Capabilities:

Solid judgment; critical thinking skills; a sense of teamwork and community participation

World Vision South Sudan is willing to pay a competitive salary and benefits to the right candidate.



HOW TO APPLY

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