

CALL FOR QUOTATIONS: SUPPLY OF ASSORTED FOOD SUPPLIES

Background of the Organization:

World Relief (WR) is a non-governmental and international humanitarian Non – profit Organization helping the needy people and church based organizations in South Sudan since 1998. WRSS is dedicated to partnering with the local Church, to see the most vulnerable people transformed economically, socially, and spiritually. World Relief South Sudan, Juba Office is located at **HAI Cinema** and is requesting from potential and legally registered companies to provide price for food supplies as here in the specification.

World Relief's service commitment and creed:

World Relief serves all persons without any discrimination at all but taps the richness from the diversity in knowledge, skills and cultures from the various races, faiths, gender identities, professions and nationalities.

Legal Status:

World Relief is duly registered in South Sudan by the Registrar of NGOs, in the ministry of Humanitarian Affairs and Relief and Rehabilitation Commission as an International Non-Government Organization or charity.

World Relief's Vision: Stand for the Vulnerable.

World Relief is an International NGO with headquarters in USA, working with refugees, IPDs, host communities and other marginalized and vulnerable people.

World Relief South Sudan Programs is calling for Quotations from competent and reputable suppliers for the supply of **Food Supplies** for its education project for school meals in Koch as detailed below:

NO	LOCATION	CATEGORY DESCRIPTION	INPUTS SPECIFICATION	UNIT	QUANTITY	MONTH OF DELIVERY TO THE LOCATION	
						1 ST MAY 2019	1 ST JULY 2019
O1	KOCH	FOOD STUFFS	Sorghum(Duraa)	Bags 50kgs size	400	200	200
			Lentils with cover	Lentils 50 Kgs size	60	30	30
			Vegetable Cooking Oil	20 Litres Jerry cans	50	25	25
			Salt	50kgs Bags	30	15	15



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Expiry and quality control dates of the requested Foods:

The items quoted above to be supplied by the successful bidder and **MUST** have an expiry date of at least one year before the expiry date and beyond starting from 25th March 2019 to 30th March 2020 and beyond. The bidder shall indicate any relevant quality controls including but not limited to Country of production of the items, packaging, and proof of sorting and or permitted treatment.

Delivery instruction:

The supplier will deliver the food supplies to World Relief field Office in Koch.

Price and Currency policy:

The prices shall be free of VAT and other public charges BUT Should Include **Transportation to mentioned location**. Which you may thought, the prices shall be quoted in United States Dollars (USD). The quoted price shall be valid for 30 days from date of closure of submission of quotes.

Submission of Quotations:

Quotations shall only be submitted in hard copy to the following address: World Relief South Sudan, Hai Cinema Juba South Sudan after Ministry of Irrigation and Water Resources before MAF Office Hai Cinema.

Registration for submission:

Please make sure, you register your hand delivered quotation with the Security Guard at the Gate and drop it in the Tender box yourself.

Request for clarifications:

Any request for clarification must be made in writing through the email: OJustine@wr.org this enquires must be send within 48 hours before the tender closing date.

Dead line for the submission of the quotes:

The deadline for the submission of the quotes will be strictly on **29th March 2019 to 17th April 2019 at 4:00 PM.**

Evaluation of quotes and award of supply contract:

The quotes will be evaluated and the supply contract awarded based on price, delivery terms, brand, quality assurances and any other factor which the Procurement Committee shall deem necessary.

Notification of the results:

Only the successful bidder will be notified, and if you do not receive an order in writing from World Relief within two weeks after the expiring of the dead line, consider your bid unsuccessful.

Language of the bid:

The language to be used when applying shall be English only.

Terms of payment procedures:

Payment shall be made within a maximum of 30 working days after the completion of delivery of the food supplies subject to appropriate deduction for incomplete deliveries upon the presentation of commercial Invoice. Payment will be made by Bank transfer or Cheque to the supplier's Bank Account only.

Disclaimer:



This is a call for quotations only World Relief may cancel the process without notice and shall accept no liability whatsoever, arising out of such action. World Relief is under no obligation whatsoever to award to the supply contract to the lowest or any bidder; the decision of the Procurement Committee shall be final.



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