



Terre des hommes

tdh.ch

Approved
13/01/2017

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VACANCY ANNOUNCEMENT

Terre des Hommes Foundation (Tdh) is an international NGO focussed on Child Rights. To support the development of its **project in Boma state**, Tdh is encouraging applications from South Sudanese nationals for the role of:

Child Protection Project Leader

Duty station: Boma

Contract duration: 6 months

Starting Date: ASAP

Key Activities/Responsibilities

Project implementation

- Implement activities as per the project objectives, targets and indicators.
- Ensure the delivery of quality and age-appropriate PSS and recreational activities to the targeted children, youth and caregivers in the areas of intervention.
- Ensure the implementation of the case management and referral systems in the areas of intervention.
- Organize awareness campaigns on child protection and children rights in close consultation with local authorities, communities and other stakeholders
- Train and build capacities of the community child protection structures and individuals (CBCPN, Youth Groups, Parent Support Groups and Child Protection Focal Points.
- Implement economic strengthening activities, including vocational training activities, and capacity building of the targeted beneficiaries.
- Interact and coordinate with community based structures, authorities and local organisations (Police, Health centres, UN agencies, local and international NGOs, local authorities, education partners, etc.) to advocate for children rights and reinforce the community protection and referral systems.
- Review and develop technical and training packages.
- In a participatory manner, mobilise and train community members and other actors to encourage their participation in different aspects of the project implementation and development.
- Identify logistic needs and prepare purchase requests in line with a procurement plan and program needs.

Monitoring and evaluation

- Ensure that the Boma Protection data collection and filling systems are functional and accurate, and information collected by the field teams is verified and processed in a weekly basis. Ensure that the Boma database is updated with accurate information at all time.
- Share monthly progression of the field protection interventions.
- Conduct data analysis and field assessments and regularly share information to the management.
- Train and mentor field staff on data collection tools and methodology. Conduct regular field assessments and checks in order to ensure proper data collection and data entry.

Human Resources

- Supervise Tdh child protection team members in Boma State (Jonglei)
- In coordination with the Child Protection Project coordinator, provide appropriate technical training, mentoring, coaching and capacity building to the team under her/his supervision
- Organize team meetings and provide weekly program update and staff planning
- Follow up staff attendances, leaves and provide monthly attendance sheets to the Administration Department to facilitate payroll process



- Ensure regular feedback to the staff under her/his responsibility and appraisal process when needed.

Coordination and representation

- In collaboration with the Child Protection coordinator, communicate with other humanitarian partners and local authorities in the target areas when relevant for the effective and efficient implementation of the Child Protection interventions.

Reporting

- In coordination with the Child Protection coordinator, produce a monthly situation report, consolidate data for the completion of donor reports

Others.

- Undertake all other duties that may be determined by the Child Protection coordinator that are compatible with the nature and scope of the original job description.
- Adhere to and ensure the team under her/his supervision follows Tdh administrative and logistical regulations and procedures

Education and experience:

- University degree in relevant field
- Knowledge of international humanitarian response and development work
- Proven experience in Project Management with an INGO
- Proven track record and experience in child protection
- Good understanding of project cycle management
- Previous experience working in the field
- Excellent written and spoken English. Arabic and Murle are appreciated.
- Advanced IT skills. Previous experience working with databases.
- Excellent writing, reporting and communication skills.
- Detail-oriented and analytical skills
- Ability to work in an inter cultural environment
- Willingness to work in an isolated context, with very basic living conditions and no social life opportunities.
- Dynamic, motivated, patient and diplomatic.
- Flexible. Ability to work under pressure
- Management skills.

Application modalities:

Qualified and interested candidates should submit the updated CV with a covering letter to: **Terre des Hommes, Plot 43, block A xi Hai Cinema 2nd Class Residential Area** or be emailed to: tdhsshra@gmail.com. Clearly with the title indicated, "child protection project leader".

Closing date is January 31st, 2017.

Only shortlisted candidates will be contacted for a written test.

Tdh's recruitment and selection procedures reflect our commitment to protect children's rights, which includes the prevention of all forms of child abuse. Tdh is an equal opportunity employer. Female candidates are encouraged to apply.

Submitted documentation will remain Tdh properties (do not submit originals).