



Approved
MLPS & HRD
Inspector
H. O. J. J. J.
10/10/2018

Vacancy Announcement Driver



Job Title: Driver	Duty Station: Juba
Department: Supply Chain	Section: Transport
Reports to: Procurement & Transport Assistant	
<p>Program Background The International Rescue Committee (IRC) responds to the world's worst humanitarian crises and helps people to survive and rebuild their lives. Founded in 1933, the IRC offers lifesaving care and life-changing assistance to refugees forced to flee from war or disaster.</p>	
<p>Responsibilities Specific responsibilities include,</p> <ul style="list-style-type: none"> • The safe transportation of IRC personnel • The safe transportation of IRC materials • The care and maintenance of IRC vehicles and their accessories <p>Key Competencies</p> <ul style="list-style-type: none"> • Minimum two years' work as a professional driver • No road safety-related fines or convictions Thorough knowledge of road rules and regulations • Skills in routine vehicle maintenance and minor repair • Knowledge (or ability to quickly learn) of HF, VHF and satellite communications equipment • Team spirit and problem solving abilities • Able to carry out limited, un-supervised tasks • Drivers must display an attitude and behavior that reflects well on both themselves and the IRC <p>Expected Deliverables</p> <ul style="list-style-type: none"> • Strict adherence to the IRC's vehicle policies and procedures, including the use of seatbelts by all passengers. • Daily and pre-long distance vehicle checks. Accurate upkeep of the vehicle's log sheet. • Maintaining the vehicle clean, fuelled and mechanically sound. • Inspecting and maintaining all vehicle accessories. <p>Advising the Transport manager of pending inspections, insurance renewal or any defects.</p>	
<p>Qualifications, Skills and Experience:</p> <ul style="list-style-type: none"> • Level of Primary 8 education • Valid driving license • Written and spoken English • Able to pass IRC driving test. 	

The position is for: **South Sudanese national with all the national documents**

How to apply:

Interested applicants should submit a **CV with 3 references** and a copy of their **national ID** and **health certificate** to the **Juba IRC Head Office**-Located in Goshen House 2nd floor -Human Resources or you can e-mail applications to SS-HR@rescue.org not later than **19th October 2018**.



NOTE: Only short listed candidates will be contacted and attach photocopies only while original will be asked at the interview panel and all the photocopies will remain the property of IRC.

FEMALE APPLICANTS ARE HIGHLY ENCOURAGED TO APPLY

