

INTERNAL/EXTERNAL VACANCY ANNOUNCEMENT
Vacancy No. BNT-2019/6/10/1

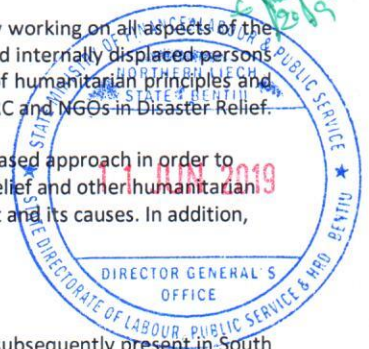


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 State Labour and industry
 Relation
 NLS - Bentiu*

Who we are?

The Danish Refugee Council (DRC) is a private, independent, humanitarian organization founded in 1956 currently working on all aspects of the refugee cause in more than twenty five countries throughout the world. The aim of DRC is to protect refugees and internally displaced persons (IDPs) against persecution and to promote durable solutions to the problems of forced migration, on the basis of humanitarian principles and human rights. DRC works in accordance with the UN Conventions on Refugees and the Code of Conduct for the ICRC and NGOs in Disaster Relief.

The protection and assistance to conflict affected population is provided within a long-term, regional and rights-based approach in order to constitute a coherent and effective response to the challenges posed by today's conflicts. Assistance consists of relief and other humanitarian aid, rehabilitation, support to return and repatriation as well as promotion of long-term solutions to displacement and its causes. In addition, support and capacity building of local and national authorities and NGOs form an integral part of DRC's work.



Country and Project Background:

The Danish Refugee Council/Danish Demining Group (DRC-DDG) has been working in Sudan since 2004 and was subsequently present in South Sudan when it gained independence in 2011. DRC-DDG South Sudan programme's current focus is on supporting forcibly displaced and conflict-affected people, including refugees, internally displaced persons (IDPs) and returnees, to access their rights in a safe and secure environment. Currently DRC-DDG is operational Unity and Upper Nile region. Currently the South Sudan Programme works in 6 field locations and expects to be a roughly \$30m+ programme in 2015, working in the sectors of Camp Coordination and Camp Management, Protection, Shelter/NFI, and Food Security and Livelihoods.

DRC-DDG Seeks to Recruit:-

Position Title:	Livelihood Officer (1 Position)
Report to:	Programme Livelihood Manager
Duty Station:	Bentiu (Guit, Koch, and Rubkona County)
Contract Type	Fixed-term with possibility of extension depend on funding availability
Eligibility:	Only South Sudanese National
Employment Start Date:	ASAP
Salary	According to DRC DDG Salary scale
Advertisement Closing Deadline	24th June, 2019, 5:00 PM, EAT

Purpose of the post

To provide support and assistance to all Livelihood programme activities. The Livelihoods Officer (LO) will work wherever livelihoods interventions happen within Rubkona county (including Bentiu Poc) and Beyond Bentiu Response. The main role of the livelihood officer will be to assist on distributions, trainings and food for assets interventions.

Responsibilities and Tasks

- Assist in the organisation and supervision of Food For Assets (FFA) Monthly distributions
- Participate in the calculation the necessary quantities and prepare the orders with assistants and PM,
- Participate in the planning of the transportation of food and distribution of materials to the distribution sites,
- Support and supervise all other Food For Assets Activities,
- Compiling all necessary information for reporting on distribution reconciliations (food and beneficiaries),
- Ensuring all FFA activities are done according to project standards and timelines prepared by PM,
- Implement and support Livelihood Assistants (LA) and other LOs in the organizing of workshops and training at community level and other stakeholders mainly on agricultural techniques, Farmers Field Schools and Agribusiness,
- Liaising and following up with community on livelihoods activities, opportunities, concern and suggestions,
- Assist in community mobilization activities,
- Prepare weekly report with accurate figures on activities achieved, compile weekly assistant reports and monthly 5Ws,
- Lead daily debriefing meeting with the assistants,
- Assist with capacity building and training of DRC Livelihood staff,
- Support in the identification of beneficiaries by liaising with others such as protection actors for the correct verification of beneficiaries,
- Ensure that forms, templates and all equipment is available for livelihood assistants,
- Support the PM in preparing the work plan and directing the assistants in its implementation,

- Assist with the establishment of good working relationships with community activists, chiefs and other relevant actors to encourage participation in, support for and a better understanding of the program activities,
- Translation from Nuer to English when required,
- Perform any other duties requested by Programme Manager.

PERSON SPECIFICATION

Qualifications and Experience:

Education:

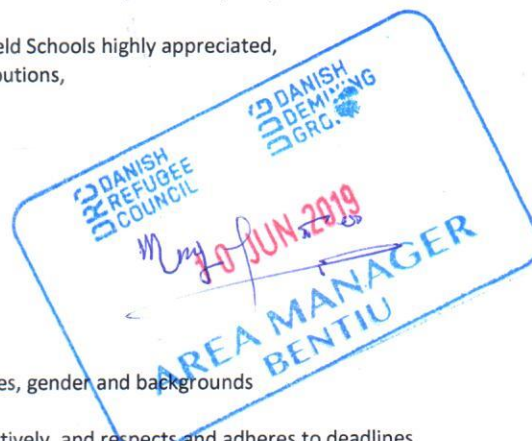
- A degree in agriculture related studies or equivalent is highly appreciated,
- Desired training/diploma in Agricultural Science, Rural Development or related field
- Minimum completion of secondary school or equivalent,

Essential:

- Previous experience General Food Distributions, or Food For Assets project (at least 6 months),
- Previous experience in implementing Food Security and Livelihoods activities with NGOs (at least 4 years),
- Previous experience on Cash Based Transfers (at least 6 months),
- Previous experience on teaching agricultural topics in particular Farmers Field Schools highly appreciated,
- Basic knowledge and understanding of agriculture, food security and distributions,
- Strong relationship building/ interpersonal skill,
- Positive attitude,
- Proficient on Microsoft Office, particularly Excel,
- Good reporting skills,
- Basic awareness of logistics and financial procedures
- Confident public speaker and teacher
- Energetic and interested.

Desirable:

- Excellent interpersonal skills and works well with people of different cultures, gender and backgrounds
- Works collaboratively with team members to achieve results
- Remains productive when under pressure with the ability to prioritize effectively, and respects and adheres to deadlines
- Able to work in a variety of environments and is prepared to conduct field missions for most of the week, often overnight, to remote locations with few amenities
- Strong relationship building / interpersonal skill;
- Basic protection and human rights training;
- Positive attitude;
- Energetic and interested
- Fluency in both Arabic and English (spoken and written)



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How to apply

Please send a covering letter outlining how your skills and experience meets the Person Specification along with your up to date CV, Copies (not original) of National ID card and academic certificates to Human Resources department through jobs.southsudan@drc-ssudan.org

OR

Submit your hard copy application to the Human Resource department to the attention of Finance/HR and Administration Officer DRC-DDG office located at Bentiu POC Log base at Eastern Gate or at DRC DDG Country Office location along Addis Ababa Road, opposite Norwegian People' Aid (NPA)/UNICEF in Juba. Title of the position/vacancy number MUST be clearly mark in the application subject line and on envelop. DRC-DDG is an equal opportunity employer; we encourage all qualified South Sudanese to apply, irrespective of gender, religion, and age. **Female Candidates are strongly encouraged to apply.**

Further information

NOTE:

Only short listed candidates will be contacted. We appreciate your application however, only short listed candidates will be contacted for interview. If you have not been contacted within two weeks of the closing date we regret that your application has been unsuccessful. Please continue, however, to periodically review our website, South Sudan NGO Forum website <http://www.comms.southsudanngoforum.org> for other suitable opportunities.

