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Reference No. CACH-T-2016-343:

Date: 21st April 2016.

RE: **RFQ for assorted construction materials**

Caritas's Switzerland is seeking for quotation for the supply of the below listed construction materials.

This is a formal invitation to your company to submit a quotation on a letter head to Caritas's Switzerland attention either through e-mail or in a sealed envelope cleared marked with the above reference number.

Due to the urgency to have these materials, the last date of submission of quotations is 11:00 am on Monday 25th April 2016.

Item No.	Description	Unit	Qty	To be filled in by the supplier	
				Unit price in USD	Total in USD
1	Mattock	Piece	3		
2	Pick axe	Piece	10		
3	Metallic bucket	Piece	15		
4	Pitch Bar (Talimo)	Piece	6		
5	Rock chisel	Piece	4		
6	Sweeping brush with hard bristles	Piece	10		
7	Wheel barrow	Piece	10		
8	Shovels with metallic handles	Piece	10		
9	Metal ladder, foldable, 4 meters height	Piece	2		
10	Hammer 5LB (5kgs)	Piece	10		

11	Ball pen hammer big size	Piece	10		
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Kindly provide the following information on your quotation.

- a) Delivery terms
- b) Payment terms
- c) Payment method
- d) Quotation validity

NOTE: This inquiry implies no obligation on the part of Caritas Switzerland (buyer). Caritas reserves the right to reject any or all quotations and/or to accept the most attractive offer. This is NOT an order.

Thanks

Lasuba Stephen