



Introduction

Cordaid is a Dutch, international non-governmental organization which combines 100 years of experience and expertise in emergency aid and structural poverty eradication. Cordaid believes in a world without poverty and exclusion. We strive for a just and sustainable society where every person counts. We stand for knowledge and talent sharing between North and South, between farmers and businesses, between activists and policymakers. Where poverty, conflict and exclusion tear up societies, we connect people and communities. We also stand for professionalism, expertise and solidarity across borders, to make a difference where it is most needed. Together with more than 600 partner organizations in Africa, Asia, the Middle East and Latin America we structurally improve the living conditions of the poorest and most excluded populations - the bottom billion.

Cordaid has been active in South Sudan for more than 20 years, with a strong focus on civil society capacity-building. Currently it has programs in the area of emergency response, DRR, health, food security, extractives, security & justice, women leadership and investments. Cordaid is active in seven States in South Sudan.

Therefore, currently Cordaid is seeking to recruit a Pharmaceutical Technologist as detailed below,

Position Title	Pharmaceutical Technologist
Duty station	Wau Teaching Hospital – Raja State
Reporting to	Hospital Coordinator

Broad description of role

The pharmaceutical technologist is responsible for setting up and the management of the Hospital Pharmaceutical department to ensure uninterrupted supply of medicines and medical supplies to all the hospital departments and ensure that the hospital is able to establish a drug management system.

Accountability and responsibilities

1. Manage the hospital medical supply including forecasting of needs and overall management of the hospital medical supplies chain.
2. Ensuring that the pharmaceuticals (drugs), medical/laboratory supplies and medical laboratory equipment received from central medical store or donated from other stakeholders conform to specifications.
3. Review all the drug orders raised from the hospital departments before they are finally approved for distribution.
4. Receive and analyse the monthly drug consumption data from the various departments and generate monthly pharmaceutical reports.
5. Provide feedback to the hospital administration on drug consumption and ensure that there are not out of stock.
6. Prepare orders for pharmaceuticals and follow up with Hospital Coordinator to ensure delivery to the hospital.
7. Give quarterly analysis of the drugs consumptions and improve the existing drug management procedures
8. Create a re-order level for all the drugs used in all hospital within 6 months of assignment.
9. Assist in preparation and implementation of the required pharmacy protocols and ensure there adherence at all times to promote rational drug use.
10. Provide training on proper pharmaceutical and dispensing procedures to the team members when called upon.
11. Any other duty as assigned by the line manager.

Qualifications and competences

- Minimum qualification is a diploma in pharmaceutical technology or a degree in pharmacy from a recognized institution, with at least 2 years post qualification working experience.
- Should be registered by the relevant regulatory body to practice.
- Computer literacy skills with proficiency in MS word. MS Excel. MS Access an added advantage
- Must be fluent in spoken and written English



BUILDING FLOURISHING COMMUNITIES

- Must be able to self-start
- Must be enthusiastic and ready to work extra hours to achieve the objectives of the program.

Further information and how to apply

Interested and qualifying applicants can submit their application letter including a CV in English, copies of birth certificate, National ID and qualification documents, both phone and email contact details of at least 4 professional references, including most recent/current employer/supervisor to the following email hr.southsudan@cordaid.org

Mention the vacancy reference number in subject line: - (e.g. **CSS037 - Pharmaceutical Technologist - Raja**)

Applications can also be hand dropped at Cordaid main office in Juba located behind the Equatorial/UAP Tower, Just a few meters after the Strome Foundation.

Deadline for submission is before the 22th of May 2017 at 17:00hrs

Cordaid is an equal opportunities employer and women are strongly encouraged to apply.

Only shortlisted candidates will be contacted.

All applications submitted cannot be returned

Approved
RRC - Juba
Chen J. Achon
E. Abu

