



### Vacancy Announcement

Samaritan's Purse is a non-denominational evangelical Christian organization providing spiritual and physical aid to hurting people around the world. Since 1970, Samaritan's Purse has helped meet needs of people who are victims of war, poverty, natural disasters, disease, and famine with the purpose of sharing God's love through His Son, Jesus Christ. Samaritan's Purse International Relief is seeking to hire qualified persons to fill the following position.

**Vacancy:** Food Assistance Program Coordinator  
**Duty Station:** ~~Yida~~ Yida  
**Start Date:** ASAP  
**Deadline of Application:** 10<sup>th</sup> August, 2016

#### SUMMARY OF THE POSITION

The **Food Assistance Program Coordinator**, South Sudan is responsible for leading food program activities in Unity State (**Ajuong Thok and Pamir**), including receiving commodities, general food distribution (GFD), and monitoring nutrition activities. Responsibilities will include community relations, regular program reporting, and supervising program staff and the use of the organization's assets. The Program Coordinator (PC) will be expected to attend devotions and be an example to others through their faith and walk with the Lord.

#### MAJOR DUTIES AND RESPONSIBILITIES:

- Manage food assistance program activities in the assigned location according to work plans and proposals.
- Line manage the food assistance team, including contracted staff and casual laborers.
- Submit forms and regular reports to the Program Manager (PM) and/or WFP in a complete and timely manner.
- Maintain a registration database of beneficiaries and conduct additional registration activities as advised by the PM.
- Conduct regular monitoring and evaluation (M&E) activities according to Samaritan's Purse (SP) and WFP agreed standards and schedule, with the support of the M&E Officer.
- Ensure General Food Distributions (GFDs) and Blanket Supplementary Feeding Programs (BSFPs) are conducted efficiently and with beneficiaries in mind.
- Work alongside the Program Manager and Area Coordinator to develop additional food security programs in the assigned location.
- Coordinate effective implementation of clear security protocols for distributions.
- Encourage and facilitate the ongoing professional development of food distribution staff through support, guidance, training and mentoring.
- Encourage spiritual development and provide counseling to food assistance staff.
- Promote and maintain good communication within the team.
- Provide professional representation of Samaritan's Purse at coordination meetings with government, donor and civil society partner, NGOs and refugee communities.
- Attend daily morning devotions and participate in prayer support for the ministry, its donors and volunteers.



- Maintain a strong Christian witness to colleagues, vendors, charitable beneficiaries, and the general public.
- Assess, manage, and report critical physical, emotional, or spiritual concerns of supervised staff.

#### **KNOWLEDGE AND SKILLS**

- Maintains a personal relationship with Jesus Christ. Be a consistent witness for Jesus Christ.
- Bachelor's Degree in Arts/Science highly preferred.
- One year of college-level Biblical studies preferred.
- Expertise in food assistance programming specifically WFP programs highly preferred.
- Management and capacity building experience of national staff in NGO programming preferred.
- Practical, quick reasoning skills, must be able to keep communication lines open with all parties in the program, needs strong organizational and time management skills.
- Ability to coordinate activities with other agencies, build and maintain positive working relationships.
- Ability to understand a complex security situation and vise program design accordingly.

**How to apply:** Any interested applicants are required to submit an application letter, copies of academic certificates, updated CV, copy of National ID card for clear nationality identification to Samaritan's purse – Juba Office by **10<sup>th</sup> August, 2016**. Only South Sudanese applicants will be considered for this position.

Applications can also be sent via email to: [recruitsouthsudan@samaritan.org](mailto:recruitsouthsudan@samaritan.org)

We do appreciate your interest in working with us. However, only short listed candidates will be contacted.