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IMPROVED ACCESS TO FOOD SECURITY AND LIVELIHOOD OPPORTUNITIES OF IDPS AND HOST COMMUNITIES IN NASIR AND ULANG COUNTIES OF UPPERNILE STATE

Terms of Reference for Consultant

Final Evaluation

May, 2018

1.0 Background information and context

1.1 Programme description

Introduction: With funding from BMZ through ADRA Germany, ADRA South Sudan is at the tail end of implementing a 2 year Food Security and Livelihood Project code named "Improved Access to food security and Livelihood opportunities of IDPs and Host communities" in the Nasir and Ulang Counties of Upper Nile. The project seeks to improve livelihoods and ensure food security of IDPs and host communities in Nasir and Ulang Counties. It was aimed at enabling vulnerable populations' increase access to agricultural inputs (essential seeds, farming tools, and fishing gear) as a start-up package to restore production potential lost due to the ongoing conflict. The project also aimed at enhancing knowledge and skills about sustainable crop production, animal husbandry and fisheries that will ensure continuous production to reduce food insecurity and malnutrition. Mindful of the limited livelihood opportunities in a conflict situation, the project aimed to provide fishing gear to enable beneficiaries engage in fishing while promoting other economic/livelihood activities to revamp the market that has been dysfunctional. By combining these actions, the project aimed at contributing towards reducing malnutrition, increasing food security, reducing exposure to violence while improving the social, natural, and financial capital within the target area.

During the course of the project, supplementary funding was received through ADRA Czech to cover a number of activities that were designed to add value to the project but not covered under the BMZ funding. These activities included the training of TOTs on fish preservation, and construction of smoking kilns to add value to the harvested fish, the distribution of assorted fruit tree seedlings and vegetable and maize seeds to beneficiaries to increase food diversity, training on post-harvest handling to decrease post-harvest losses,

establish and support veterinary shops to ensure availability of animal drugs within the communities.

Project objectives:

Overall objective (Impact): To contribute to the reduction of extreme poverty and hunger in the Upper Nile State in order to achieve the national poverty reduction strategies within the framework of SDG 1 &2

Specific objective (Outcome): Improved access to food security & livelihood opportunities for 10,000 Households in Nasir and Ulang counties.

Key results (Outputs)

The project has 3 key outputs:-

R1: Prevention and combating of malnutrition for 2,500 children under 5 years is ensured.

The project aimed to combat malnutrition among children by ensuring the distribution of nutrient rich food and kits to prepare the food to 2,500 under 5 children as well as the production of diversified foods.

R2: Long-term food security for 10,000 households ensured through improved and diversified food production

In order to achieve this result, the project aimed at organizing and training farmer groups(multipliers), establish demonstration sites, train farmers, distribute seeds and tools and fishing gear, train community Animal Health workers (CAHW),conduct animal vaccination campaigns, and supply veterinary drugs and train cattle keepers on animal health.

R3: Livelihood of 143 beneficiary HHs is improved through establishment of VSLAs, through functioning markets, through operational small enterprises and enhanced local administrative structures

Under this result, the project aimed at establishing Village Saving and Loan Associations (VSLA), train beneficiaries in VSLA and business development/start up.

R.4 Improved institutional and community leadership support systems. This Result aimed to improve institutional and community leadership through community dialogue, capacity building, and advocacy on land use and livestock based development. The community dialogue with aimed at identifying and developing better solutions acceptable by project participants, by incorporating the project values and concerns into decision making as well as help gain community support, and educate/create awareness among the community for better transformation. The project also aimed at building the capacity of the local leaders/elders and community representatives who are influential within the community through informative dialogue sessions that would influence effective land use and livestock based development in the target areas.

1.2 Objectives of the Evaluation

The main objective of the final evaluation is to seek to establish the performance of the project towards set objectives, examine project efficiency, assess appropriateness of program design, assess project efficiency, assess linkages/collaboration efforts, and assess stakeholder participation and project sustainability.

Specific objectives will include;

- 1) To assess the extent to which the project objectives have been met.
- 2) To evaluate the relevance and appropriateness of project design, activities and methodologies in relation to the targeted communities as well as the intended outcomes.
- 3) To ascertain whether programme resources/funds were spent efficiently and in accordance with the agreed financial expenditure plan.
- 4) To assess the effectiveness and success of the Village Saving and Loan Associations (VSLA), as well as business development/start up.
- 5) To establish the extent to which community and local authorities were strengthened and engaged in the planning and determining context specific solutions to the community challenges/needs
- 6) To identify the key strengths, weaknesses, opportunities, threats and lessons learned that influenced the programme success and provide recommendations.
- 7) To assess the context in which the programme operates and to determine the implications for future programme work.
- 8) Assess to what extent the project results, achievements and benefits are sustainable.

1.4 Purpose/ rationale of the evaluation

The purpose of this final evaluation is to assess project achievements, document lessons learnt and explore opportunities and good practices. The evaluation will also inform the development of a follow on project as well as other future programming in the target area and the Country at large.

1.5 Scope of the Evaluation

The project was implemented in 8 Payams of Nasir and Ulang counties in Upper Nile State as follows: Kurmuat, Parial, Yomding, Kerchoat in Ulang County and Jikmir, Makak, Maker and Mandeng in Nasir County.

The Evaluation will therefore be conducted in these Payams in accordance to the objectives of the Evaluation as above.

1.6 Expected Outputs

The main outputs of the final evaluation shall be:

- Initial work plan and proposal for study (with clear timeline, budget, data collection tools etc) to be presented.
- A comprehensive draft report with evidence based findings and recommendations.
- A presentation of the draft report to ADRA South Sudan for review

- A final report incorporating comments/feedback from ADRA South Sudan.

2.0 Methodology

The final evaluation will employ a mix of methodologies/approaches (both qualitative and quantitative) as deemed necessary to respond to the objectives of evaluation.

Data collection methods

The consultant(s) will be expected to use data collection methods that will appropriately respond to the evaluation objectives as well as capture data on all indicators reflected in the log frame. The consultant will be expected to recommend appropriate methodologies that will be discussed and approved by the ADRA South Sudan program team.

3.0 Human resource requirements

Whereas the consultant may employ the use of enumerators during the evaluation exercise, as part of ADRA South Sudan's capacity building strategy, the consultant will be requested to as much as possible use/involve the human resources available within the project/organisation so that this can be a learning experience for ADRA South Sudan.

3.2 Specific Tasks for Consultant

- To draft the final evaluation data collection instruments based on evaluation objectives and project key documents.
- To take overall responsibility for the fulfilment of the Terms of Reference.
- To share a comprehensive evaluation plan including time lines prior to field visits
- To compile a draft report for review
- To present the findings and recommendations of the final evaluation to the ADRA South Sudan programme team.
- To prepare a final version of the evaluation report.

3.3 Consultant person specification

- Excellent knowledge in food security issues, and specifically, agro-pastoral livelihood systems, and VSLA/Business Development as well as local leaders capacity building and engagement.
- Experience in designing and conducting high quality evaluations using a range of methodologies.
- Knowledge of research approaches in development.
- Experience with working in complex, rural and insecure locations.
- Excellent communication skills with field communities and enumerators.
- Ability to review and interpret financial documentation.
- Excellent evaluation/report writing skills.

4.0 Timeline

The evaluation is likely to commence by the 4th day of June 2018 for a period of three weeks to 22nd June, 2018. The review team will be expected to present a draft report by the 5th day of July 2018.

5.0 Schedule of payment

The consultant will receive an initial payment of 40% of the total contract upon signing the contract. The contract amount which will exclude travel costs to the field location, accommodation and feeding costs which shall be covered by ADRA South Sudan. The consultant's fee shall however, be subject to withholding tax in accordance with the Labour laws of South Sudan. Final payment will be made upon satisfactory completion of work. In case, the consultant cannot provide the products in accordance with the TOR, the timeframe agreed, or if the products are not of the required standard and quality, the payment to the consultant could be withheld, until the product is modified to meet ADRA South Sudan standards. In the event that the consultant fails to submit a satisfactory final product to ADRA South Sudan, the product prepared by the consultant shall not constitute the evaluation report.

6.0 Evaluation report format

The evaluation report shall be a comprehensive and detailed report that shall include (but not limited to):

- 1) An Executive Summary (no more than 3 pages)
- 2) Introduction and background information, objective, review questions, purpose and scope of the review.
- 3) Methodology
- 4) Findings and Lessons learnt
- 5) Recommendations
- 6) Conclusions
- 7) Annexes (copies of evaluation tools, list of interviewees, the ToR the evaluation schedule, pictures e.t.c)

Interested applicants should forward a technical and financial proposal, and CVs of consultant and team members - if applicable. Applications should be submitted to jobsadrass@gmail.com and the deadline for submission is the 25th May, 2018.


John Mwanza
Country Director
ADRA South Sudan

