

## **Call for Quotations for the Provision of Office Furniture**

## About us

Institute of Social Policy and Research (ISPR) is a public policy and research center founded to undertake social, economic and governance policy research, and conduct tailored courses and management consultancy for civil society groups, and the public and private sector.

We bridge the policy research gaps in South Sudan and the region and offer expert analysis on public policies, legislation and capacity development mechanisms that assist to build strong institutions. We create a platform for the government, the private sector, and the civil society to work together to fast-track policy development that respond to the needs of the South Sudanese people.

The Institute intends to procure additional furniture to its office set up in our new office and requests companies to submit quotations for the below items.

S/No	Description	Quantity
1	Office chairs	2
2	Office Desks	2
3	File Cabinet	1
4	File Cupboard	1
5	White Board	1

## **Terms and Conditions**

- Interested companies must be duly registered in South Sudan and possess tax clearance certificate from the relevant government entities.
- All quotations must be in South Sudanese Pounds.
- Quotation must include delivery costs to the below address
- Qoutation must include any necessary set up of the furniture such as cupboard, desks and file cabinet.

[New Office Address from July 1, 2018]

Tongping Residential Area, Plot 152, Block 3K South, 2<sup>nd</sup> Class Opposite AAH Office Downstream Juba Regency Hotel Road E: <u>info.ispr2017@gmail.com</u> W: <u>www.isprss.org</u>

Submit your quotations to <u>info.ispr2017@gmail.com</u> and copy to <u>info@isprss.org</u>. Deadline for submission is July 10, 2018.