



DCA CONSULTANCY CALL FOR DEVELOPMENT OF STRATEGIC PLANS FOR PARTNERS KDI and NRDC

Date: 30 October 2017

Reference no: PRJB 822

Subject: Short Term Consultants for Strategic Planning

Contracting Authority: DanChurchAid South Sudan

Deadline for submission of letter of interest: 06 November 2017, 5:00 PM

Time of the evaluation: November 2017



1.0 Introduction and Background:

1.1 DanChurchAid (DCA):

DanChurchAid (DCA) is an International organization working through both local and international partners in both Sudan and South Sudan since the 1980's providing humanitarian relief and established an office in Juba in 2007 after the signing of the Comprehensive Peace Agreement (CPA) One of DCA programme objective is to build institutional capacity of partners, communities and strengthen local government structures at county and Payam level in former Eastern and Central Equatoria, Jonglei and former Upper Nile states.

With this, DCA is looking for a short-term consultant to support its partners – Kapoeta Development Initiatives (KDI), in Kapoeta South County and National Relief and Development Corps (NRDC) in former Upper Nile State to develop 3-year Strategic Plan for each partner. The process should be conducted participatorily by KDI, NRDC and relevant stakeholders. This will include training of each partners board members on their role and responsibilities in November 2017 in Kapoeta and Juba respectively.

1.2 Kapoeta Development Initiative (KDI):

KDI is a community-based National Non-Governmental Organization (NNGO) based in Kapoeta State to support the most vulnerable communities in Kapoeta South and East Counties.

3 National Relief and Development Corps (NRDC):

NRDC is a Community-based National Non-Governmental Organization (NNGO) that has been in partnership with DCA since 2016. NRDC operates in Eastern Upper Nile mainly implementing Humanitarian response to the vulnerable Internally Displaced Persons (IDPs) and host communities.

2. Scope of Work:

The scope of work for the Consultant will include but not be limited to:

- 3.1 Establishing the Strategic Planning Framework and Policy framework;
- 3.2 Review the vision and mission based on KDI's and NRDC's mandate;
- 3.3 Undertake stakeholder mapping and analysis;
- 3.4 Undertake a situation analysis of KDI and NRDC operations to date;
- 3.5 Review KDI and NRDC institutional capacity, organizational set-up, financial and administrative systems against KDI and NRDC mandate and the identified strategic objectives and key result areas; and make recommendations, if any;
- 3.6 Train each partner's board members and review their roles and responsibilities



- 3.7 Propose a strategy for achieving the strategic objectives and key results;
- 3.8 Develop a Results and Resources Framework for the plan period;
- 3.9 Hold stakeholder a workshop meeting(s) to validate the draft Strategic Plan and prepare an action plan based on the strategic recommendations
- 3.10 Final review of the draft strategic plan by KDI, NRDC and DCA.
- 3.11 Finalize strategic plan and submit to KDI and NRDC and copy DCA

3. Expertise required:

7.1. Academic Qualifications:

At least a master's degree in a relevant field in the areas of planning, public policy, development studies and;

7.2. Experience:

- 7.2.1. At least five years professional experience in strategic planning and management
- 7.2.2. Prior working experience on decentralization issues is an added advantage
- 7.2.3. Demonstrated experience in working with government partners and other stakeholders in public sector development programs especially in areas of capacity development.

7.3. Skills and Competencies:

- 7.4. 7.3.1AA. Ability to work with minimal supervision;
- 7.2.2. High level written and oral communications skills in English;
- 7.2.3. Must be result-oriented, a team player, exhibiting high levels of enthusiasm, tact, diplomacy and integrity;
- 7.2.5. Demonstrate excellent interpersonal and professional skills in interacting with government/line ministries and development partners;
- 7.2.7. Skills in facilitation of stakeholder engagements/workshops;
- 7.2.8. Evidence of having undertaken similar assignments;
- 7.2.9. Experience in research, policy development, management and programming-related work

8. Application process:

Interested and qualified candidates should submit their applications which should include the following:

- 8.1 A Cover Letter
- 8.2 Detailed Curriculum Vitae
- 8.3 Proposal for implementing the assignment with realistic budget quoted in USD.

Please quote **“Strategic Plan – KDI and NRDC”** on the subject line.

Send your application to: JLKH@dca.dk and copy kiad@dca.dk and Christine.sudan@dca.dk not later than **Friday 6th November 2017, 5.00 pm.**

