



Terms of Reference for Consultancy to Conduct a Baseline Study for the project: Inclusive and integrated nutrition sensitive resilience approach to enhance nutritional outcomes for women and girls of child bearing age and under-fives in Aweil North and Jur River counties of Former Northern Bahr el Ghazal and Western Bar El Gazal states respectively of South Sudan.

1.0 About Christian Aid

Christian Aid is an international development organization working globally for profound change that eradicates the causes of poverty, and striving to achieve equality, dignity and freedom for all, regardless of faith or nationality. We work with partners to implement integrated and innovative programs to end poverty by addressing the underlying causes.

2.0 Overview of the Project

In South Sudan, Christian Aid works to bring lasting change to the lives of the poorest conflict affected communities. We are currently in the inception phase of a new UK Aid funded nutrition project in Aweil North and Jur River counties. The project aims to contribute to improved nutrition outcomes for women and girls of child bearing age and children under five years, by using an **inclusive and integrated nutrition sensitive approach** that promotes individual, household and community resilience to the risks of undernutrition. This will be achieved through multi sectoral linkages, increased **integration** through implementation of strategies to address underlying causes of undernutrition, **empowering** women, girls, men and their households to improve their household nutrition and care practices, access to diverse nutritious food, safe water and sanitation, health services, and overcome gender and social norms barriers. The project will also strengthen capacity of the 2 county nutrition departments to improve coordination and delivery of nutrition services.

3.0 Objectives of the Consultancy

General Objective:

In order to collect baseline data for the purposes of informing the project log frame and Monitoring, Evaluation and Learning (MEL) component of this project, Christian Aid South Sudan seeks to engage the services of a qualified and experienced consultant (s)/consultancy firm to implement the baseline study for the project in the two counties.

The main objective of the consultancy is therefore to generate quantitative and qualitative baseline data for project indicators in line with project's log frame and identified impact path ways in the theory of change. The data will be used to establish benchmarks against which achievement of the project milestones will be monitored and evaluated throughout the life of the project.

Specific objectives:

The specific objectives of the consultancy are:

1. In consultations with the CA South Sudan project management team, technical advisors and partners, review the current project indicators (output, outcome, and impact) and develop a Theory of Change which interrogates the programme logic (based on available evidence), risks and assumptions made and update the current log frame as necessary.

2. Design and implement a baseline survey to establish baseline values for each of the indicators.
3. Based on identified baseline data, develop tools and methodologies to be used by project team for monitoring, in order to ensure that monitoring data collected during project implementation is in line with the log frame.

4.0 Specific tasks

The consultant (s) will be expected to:

- Participate in briefing and consultation meetings to discuss the assignment, familiarizes with the project and collaborate with the CA project and partner staff on the development of the baseline design plan.
- Participate in an inception workshop with CA staff and partners and co-facilitate the collective review, understanding and refining of the log frame and theory of change
- Develop in collaboration with CA and partners a detailed baseline survey plan, including: desk review on relevant documents from the project, government and other nutrition actors in South Sudan, data collection plan for each agreed indicator, providing a clear definition, the data requirements, data sources and the methods of data collection;
- Design data collection tools including for digital data gathering and work closely with the gender and inclusion advisor and M&E advisor from CA in developing/refining the gender and inclusion analysis tools.
- Organize for pre-testing tools, recruitment and training of research assistants, implementation of data collection in the field
- Lead data collection in the field and subsequent data analysis
- Submit a draft baseline study report for review and feedback by Christian Aid
- Present key findings of the survey in a PowerPoint format.
- Produce and submit final report with all necessary attachments, based on feedback from Christian Aid and other stakeholders identified by the team

5.0 Methodology

5.1. Before the baseline:

- a. Review of the log frame to assess its relevance for measuring project progress and propose modifications
- b. Development of the TOC
 - i. Context analysis (including stakeholders analysis) – conducted through desk review and meeting discussions
 - ii. Enabling factors needed for the project to succeed (internal to the project and external)
 - iii. Link between the different outputs, outcomes leading to a better impact

Note that (a) and (b) should be done simultaneously as they will feed in each other.

5.2. Baseline methodology:

The baseline will be conducted in Aweil North and Jur River counties using both quantitative and qualitative methods.

Sampling methodology: 95% confidence level and 5% margin of error.

To maintain the quality of the data, all quantitative data will be collected using Digital Data Gathering Devices. All data, both qualitative and quantitative must also be **disaggregated by location, age, sex, disability** etc. All raw data collected will be shared with Christian Aid.

6.0 Expected Outputs (Deliverables)

- A baseline study report clearly outlining the objectives of the project, impact pathways, methodology of the survey, data collection tools and work schedule.
- First draft report to Christian Aid for discussion and comments to include an
- Final report incorporating feedbacks from Concern and other stakeholders
- The tools and questionnaires used for the data collection
- Raw data in an excel format

7.0 Duration

The consultant is expected to carry out the exercise within a total of **21** working days with the exercise starting from 3rd October 2018 and concluding not later than **31st October 2018**.

8.0 Consultant Profile

The consultant (s)/consultancy firm must have the following qualifications and experience to be eligible for this assignment:

- The lead consultant must should have a post graduate degree in a related field (nutrition, food security, development studies, public health, gender, monitoring and evaluation) with a strong research, monitoring and evaluation component
- Practical, demonstrable and relevant experience in conducting nutrition baseline surveys with multidisciplinary indicators (related to nutrition, agriculture, and gender) and in delivering agreed outputs on time and within budget.
- Demonstrated experience and expertise in implementing rigorous research using Quantitative and Qualitative evaluation methodologies.
- Demonstration of good knowledge of the South Sudan context and preferably the specific counties for this project.

9.0 Lines of Communication

The Consultant(s) will report to the Christian Aid South Sudan Country Manager and will work closely with the M&E Officer.

10.0 Protection of beneficiaries and other programme participants

Christian Aid has a Safeguarding Framework that includes Staff Code of Conduct and a Child Protection Policy which have been developed to ensure the maximum protection of programme participants and to clarify the responsibilities of CA staff, consultants, visitors to the programme and partner organization, and the standards of behaviour expected of them. In this regard, it is the responsibility of the consultant to demonstrate commitment to strictly adhere to Christian Aid's Code of Conduct and Child Protection Policy. The consultant has the responsibility to ensure that any persons hired, used or consulted during the process are made familiar with the policies and commit to abide by them during execution of this work. Any candidate offered a contract with Christian Aid will be expected to sign Code of Conduct and Child Protection Policy as an appendix to their contract. By doing so, candidates acknowledge that they have understood the contents of policies and agree to conduct themselves in accordance with the provisions of these two documents

11.0 How to apply

Applicants should submit Technical and Financial proposals including a CV, three referees and copies of reports for previous work conducted by consultant from similar assignments, to jubarecruitment@christian-aid.org and copy TMubonderi@christian-aid.org on or before 21st September 2018