

**ISLAMIC RELIEF SOUTHSUDAN
JOB DESCRIPTION
CLINICAL OFFICER**



TITLE: CLINICAL OFFICER	
TEAM/PROGRAMME: HEALTH AND NUTRITION	LOCATION: KAPOETA EAST
REPORTING TO	KAPOETA EAST IRW FIELD OFFICER
<p>CHILD SAFEGUARDING Level 3: The role holder will have contact with children and/or young people <u>either</u> frequently (e.g. once a week or more) <u>or</u> intensively (e.g. four days in one month or more or overnight) because they work in implementation of emergency health and nutrition interventions including working in PHCC/PHCU or Therapeutic Feeding Centre.</p>	
<p>ROLE PURPOSE Under the supervision and in regular consultation with the IRW- South Sudan field officer and team the purpose of this position is to see patients and administer requisite treatment for them. Provide day-to-day leadership for health facility and support the target community in addressing health specific health activities, meant to improve access to curative and preventive primary health care services.</p>	
<p>KEY AREA OF ACCOUNTABILITY:</p> <ul style="list-style-type: none"> • Ensure health sector of project is implemented as per national guidelines. <p>KEY ROLES AND RESPONSIBILITIES:</p> <ul style="list-style-type: none"> • Carry out clinic consultation, examination and prescription of drugs to patients according to South Sudan MOH Guidelines. • Refer medical cases which cannot be managed at that health facility level. • Ensure patients' registers are filled and legible. • Ensure health education is undertaken periodically. • Conduct on-job trainings to PHCU staff, community health workers and traditional birth attendants (TBAs). • Participate in health programs management meetings and other related health functions on local level. • Order and monitor supplies stock level and report to supervisor. • Ensure the clinic is clean and proper hygiene behaviours are applied. • Supervise adequate weekly and monthly clinical reporting. • Work closely and maintain relationships with MoH and other agencies with health programs. • Monitor the implementation of the health activities and prepare regular progress reports and other reporting to the line supervisor. • Any other additional responsibilities for project as assigned including administrative and planning functions. 	



ISLAMIC RELIEF SOUTHSUDAN
JOB DESCRIPTION
CLINICAL OFFICER



Key Qualifications

- Diploma in clinical medicine from certified Health College or Institute in South Sudan.
- Thorough knowledge and skills in primary health care related programs in rural areas.
- At least 2 years' experience working in primary health care field.
- Proven abilities in managing primary healthcare services.

Skills

- Excellent interpersonal and communication skills.
- Good record keeping accurate reporting.
- Ability to work under pressure and meet strict deadline
- Ability to work independently

Attitudes

- Proactive and takes initiative.
- Flexibility.
- Respect when dealing with others.
- Presentable, outgoing with a pleasant character.

How to Apply:

Applications should include updated Curriculum Vitae (CV), National ID and interest letter. In the cover letter (of no more than two pages in length) the candidate should briefly describe his or her motivation for the position and highlight relevant experience.

Send soft copy to Rita.Bojo@islamic-relief.or.ke or drop copies to IRW-Kapoeta East (Narus) Field, or/ IR- JUBA Office Hai Cinema Road (+211922680303 for direction enquiry) only shortlisted candidates will be contacted.

THE CLOSING DATE FOR RECEIPT OF APPLICATIONS IS Tuesday April 10th, 2018

Due to the urgency of these roles, Islamic Relief reserves the right to shortlist applications prior to the closing date

