

CALL FOR CONSULTANCY

Background

Action Africa Help International (AAH-I) is a nongovernmental Organization operating in South Sudan with a mission to support disadvantaged Communities to sustainably improve their standard of living through Community empowerment approach in partnership with stake holders. AAH-I implements Primary Health Care, Agriculture, Humanitarian aid projects and Capacity Building. The organization is calling for proposal from competent and reputable Consultants for provision of consultancy services as per the following Terms of Reference.

TERMS OF REFERENCE

TRAINING OF COMMUNITY PSYCHOSOCIAL COUNSELLORS

I. BACKGROUND

Between June 2018 and May 2020, AAH –I will be implementing the regional Primary Health Project. The project provided support to Maridi county Hospital and 47 Bomas in Yei, Morobo, Mundri West, Maridi & Ibba counties.

In context of the psychosocial stress which affected the people in South Sudan in general and the project area in particular for the past 3 years, it is critical that psychosocial interventions are integrated into the implementation process of the project to address psychosocial challenges in the community and provide support to afflicted individuals or community groups to ensure they enjoy quality health and promote their participation in community action for improved human development. The project will establish a pilot community psychosocial program in Maridi State.

The overall goal to which the psychosocial interventions will contribute is “**improved quality of life**” for the community of Maridi State. The overall purpose is “**enhanced local capacities for Community based psychosocial support**”

AAH – I seeks to conduct a training community based psychosocial counsellors at Payam/ Boma levels, who will provide primary psychosocial services at community level.

II. OBJECTIVE

The main objective is to conduct Training of community based psychosocial. However, because psychosocial support should be based on the existing psychosocial problems, the consultant will work with the field team to develop the baseline psychosocial situation on which training guidelines for the training of trainers will be developed and indicators of progress developed for M&E of the interventions.

The specific objectives will be:

- 1) Conduct baseline psychosocial profiles in Maridi State.
- 2) Develop training manuals for training of psychosocial Counselors.
- 3) Conduct training of trainers of psychosocial Counselors.

III. METHODOLOGY

The training of psychosocial Counsellors will involve 30 community counsellors The training should be conducted after the process of developing the baseline psychosocial profile and developing the training guidelines. The detail of the process for the various components is outlined below.

- 1) Conduct training of trainers, which will involve;
 - a) Develop psychosocial profile.
 - b) Develop training guidelines.
 - c) Conducting the training of community psychosocial counsellors

IV. PERIOD OF THE TRAINING OF TRAINERS

The survey contract will be from 12th– 30th November 2018. Details timeframe for the various components are given below;

- 1) Conduct community psychosocial profile – 12th– 16th November 2018
- 2) Develop training guidelines – 19th– 23rd November 2018.
- 3) Conduct training of the CB psychosocial counsellors – 26th– 30th November 2018.

V. STATEMENT OF WORK

The consultant shall carry out the following activities, but not limited to them:

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|--------|--|
| Task 1 | Conduct baseline psychosocial profile in Maridi State. |
| Task 2 | Develop training guideline |
| Task 3 | Conduct training of the CB psychosocial counsellors. |

VI. OUTPUTS

The main expected outputs of the consultancy are the following;

- 1) Baseline psychosocial assessment report.
- 2) Training guidelines for training of the community psychosocial counsellors
- 3) Training of report in four hard copies and internet soft copy.

VII. PROPOSED TIMING:

The ToT under the consultancy will 10 part time days and 5 days full time starting from 12th November through to 30th November 2018.

Description of tasks (activities)	Duration (in days)
Conducting baseline assessment.	5
Develop training guidelines	3
Conduct Training of trainers.	5
Writing of training of trainers report.	1
Subtotal	14

Total Number of working consultant days – 14 days

AAH-I RESPONSIBILITIES:

AAH-I will meet the travel costs and transport costs for field travel, as well as accommodation costs in the field. AAH-I shall also avail necessary project documents (Project proposal, project areas, etc.) and relevant stationery for the field study and stakeholders' workshop.

APPLICATION PROCEDURE

The interested candidates are requested to submit:

- a. Technical proposal showing how the consultant intends to carry out the consultancy.
- b. Financial proposal.
- c. Samples of previous work on projects evaluation.
- d. Curriculum Vitae of the consultant

All the above documents should be submitted to **procurement.southsudan@actionafricahelp.org** with the title **Consultancy: Training of Trainers in Psychosocial support** on the subject line on or before **7th November 2018**.

EVALUATION AND AWARD OF CONSULTANCY

Eligible proposals will be evaluated based on full and open competition, in strict adherence to the Scoring Criteria detailed below:

Criteria	Score
Interpretation of scope of work	20 points
Suitability of the proposed Methodology	30 points
Experience and expertise in similar assignments	30 points
Financial Proposal	20 points