



JOB ADVERT

Position:	Business Support Center Manager
Duty Station:	Juba, South Sudan with possible trips to field locations
Application Deadline:	4th September 2018
Duration:	10 months with possibility for extension (2 months' probation)
Start Date:	As soon as possible

The Business Support Center (BSC) is a South Sudanese NGO that develops higher education and entrepreneurship for young, ambitious people who will become empowered to lead their post-conflict society into prosperity. We aim to support the reconstruction/construction process by building the capacity of local economic and educational institutions in a way that is lasting and demands the pro-active participation of local communities.

The BSC is achieving its mission by organizing business plan competitions, business skills training, SME coaching & mentoring, business incubation, SME financing, intensive higher vocational summer courses, curriculum development and quality assurance at universities and higher vocational education institutions.

The BSC is looking for a dynamic individual who has business experience in working with SME Entrepreneurs. The BSC manager will be responsible for the daily operation of the BSC and its long-term sustainability long-term. This position is located in Juba with frequent trips to the field.

Main tasks and Responsibilities:

- Responsible to work with BSC expert to Start-Up and manage the BSC for SMEs, including the Business Skills Training and the training/coaching of BSC staff and coaches.
- Responsible for the management and operations of the BSC
- Will provide support to BSC expert in any area needed
- Responsible for implementing BSC best practices
- Responsible implementing mentoring and coaching program for BSC
- Will implement Business Plan Competitions with support from SPARK
- Will work with Finance Institutions on financing programs
- With the BSC expert, will co-develop and implement short-term and medium-term sustainability plan for the BSC

- Will take the lead in practical work (e.g. coaching BSC staff, training entrepreneurs, travelling to the far corners of the Republic).
- Responsible for acquisition of new programmes

Requirements and skills:

- Has an MBA or degree in business, finance, management, development or closely related fields.
- Strong Background in Business Skills
- Has experience in small business development, including in an environment that is comparable to South Sudan (similar social-economics challenges) as evidenced by project references.
- Experienced in training and facilitation of group processes
- Proven track record in acquisition
- Strong writing and reporting skills, including command of the English language
- Good communication and social skills
- Arabic is required
- South Sudanese Nationals only
- Women highly encouraged to apply

THE BSC OFFERS:

- Dynamic working experience;
- Training opportunities;
- Salary based on relevant experience and education
- A gross monthly salary between € 1400 and € 1600 depending on professional experience and based on a fulltime appointment of 40 hours;

How to apply?

For more information, please visit the SPARK website: www.spark-online.org. If interested, please apply with your motivation letter and your CV (both in English) on <https://vacancy.spark-online.org> until 4th September 2018. Please, with application send to us two references (phone number and email) which we can contact in the selection process.

For questions about the vacancy, please contact vacancy@spark-online.org reference **Business Support Center Manager**.

All applications will be assessed on rolling basis; interviews can therefore take place before the application deadline. However, due to the large volume of applications we receive, we cannot respond to every applicant individually. There may be a delay between the deadline and the moment we contact selected applicants.

If you have not received a reply we regret to inform that we have continued with other candidates with other candidates.

