



Vacancy Announcement
For South Sudanese Nationals Only

Nutrition Officer

General information:

JOB DESCRIPTION

Job Title: Nutrition Officers (2)
Department: Programmes
Reports to: Project Coordinator
Direct Reports: Community Nutrition Workers
Indirect Reports: N/A
Closing Date: 27th April 2018
Starting date: ASAP

Polish Humanitarian Action (PAH) is a non-governmental organization employing people who want to make the world a better place. For over 20 years, we have been providing relief in big and small emergencies worldwide alongside with running missions in several countries in crisis. Our interventions of both humanitarian and development character have been carried out in 49 countries so far. We concentrate on ensuring sustainable and stable development of regions suffering consequences of war and/or natural disasters. We possess long-standing expertise in Water, Sanitation and Hygiene (WASH), but also implement projects in Food Security and Livelihoods (FSL), as well as Shelter. For more information, please refer to www.pah.org.pl.

PAH in South Sudan:

PAH has been working in South Sudan since 2006 as one of the first NGOs established in Jonglei State. We are a small team of committed individuals aiming at delivering tangible and sustainable change in the largest, most populous and most conflicted state of South Sudan. We are needs- and community based, hence aside drilling and repairing boreholes, developing accompanying O&M structures and innovative approaches to sanitation and hygiene promotion, we have also been developing our emergency response capacity. Our Emergency Response Team (ERT) mainly reacts to WASH and NFI needs of populations affected by conflicts and natural disasters, which have been on the increase for the past three years. Thanks to the expertise gathered over the years, we were also appointed to lead WASH Cluster in the state: we coordinate WASH emergency response with partners and hence make sure all vulnerable communities are served at the time of crisis.

Job Purpose:

This role is responsible for direct planning, supervision and quality implementation of nutrition activities under integrated Food Security and Livelihood, WASH and Nutrition program addressing food and nutritional security in Western Bahr el Ghazal.

Key Accountabilities:

Technical Support & Management:

- Plan and coordinate implementation of community mobilization and health and nutrition education activities





- Oversee implementation of project activities in nutrition, as part of the wider integrated project with FSL and WASH
- Training of Community Nutrition Workers (CNWs) on key nutrition messaging, screening of SAM and MAM cases, referral and/or treatment
- Plan and coordinate community mobilisation and health and nutrition education activities on HH and community level
- Ensure screening is done on community level and referral system is in place for treatment services, provided by partners on the ground
- Supervise routine nutrition programme implementation of community messaging campaigns, referrals and preventive services on the field level, using supervision checklist
- Ensure quality supervision of treatment services and community level implementation of the nutrition programme
- Organise monthly meetings with the nutrition programme community volunteers and report the outcome to the Project Coordinator
- Organise regular planning meetings with the team and report to the Project Coordinator
- Support the planning, training and implementation of nutrition surveys and assessments
- Provide support to the community volunteers as required during implementation of activities

Coordination & Representation:

- Liaise with key partners including County Health Departments, local leaders, NGO partners, and other stakeholders (as necessary) to ensure good links between nutrition treatment and other sectors
- Establish, building and maintaining links with health and other nutrition services (SFPs and SCs)
- Attend nutrition cluster coordination meetings at the State level as directed by the Project Coordinator
- Ensure good links between the nutrition programmes with special attention to referral cases

Reporting:

- Ensure that regular reports are collected on a timely basis and to the correct standard
- Assist in compilation of statistical data and draft appropriate reports on activities as directed by the Project Coordinator
- Work with finance to prepare financial requests and ensure the timely reporting of expenditure

Administrative and Other Duties:

- Provide weekly written reports on activities to the Project Coordinator, including data entry.
- Submit appropriate requests for supplies to avoid stock out at service delivery units; follow up on orders and monitor consumption.
- Make regular physical inventory of all nutrition supplies at service delivery points and report back to the Project Coordinator
- Any other duties as required by the line manager.





PERSON SPECIFICATION

Qualifications and Experience:

Essential:

- Nutrition, Public Health qualifications
- At least two years field experience in working with health and nutrition promotion and service delivery that handles referrals
- Strong computer skills particularly Microsoft Office
- Experience of managing people
- Flexible, ability to work both as an individual and as a team member and under stress in what can be a harsh environment
- Republic of South Sudanese National, preferably from WBeG.

Work Based Skills and Competencies:

Essential:

- Ability to find solutions to complex problems in a challenging environment
- Good planning and organisational skills
- Good written and spoken English
- Fluent in Arabic and other regional languages (desirable)
- Strong negotiation and communication skills
- Able to work in challenging context, independently

Desirable:

- Background in training and capacity building
- A broad range of experience including logistics
- Experience working with integrated programs

Application Submission Criteria:

Please send a covering letter outlining how your skills and experience meet the Person Specification along with your CV to Human Resources at recruitment.ssud@pah.org.pl or submit your application to the Human Resource department, Juba OR Malaria Consortium Wau office.

Please indicate the position you are applying for in the subject line i.e. *“Application for the position of Nutrition Officer”*

Note: due to urgent need to fill this position, short listing may take place before the advertisement dead line.

We appreciate your application however, only short listed candidates will be contacted. If you have not been contacted within the closing date we regret that your application has been unsuccessful.

