



Terre des hommes

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## VACANCY ANNOUNCEMENT

Terre des Hommes Foundation (Tdh) is an international NGO focussed on Child Rights. To support the development of its project in Juba, Tdh is encouraging applications from South Sudanese nationals for the role of:

### Child Protection and Psychosocial Support Senior officer-Juba

Duty station: JUBA

Contract duration: 3 months (with possibility to be renewed)

Starting Date: ASAP

#### Job Overview/Summary:

The Child Protection and Psychosocial Support Officer-Juba will be embedded within the project of Provision of child protection services to children in South Sudan UN HOUSE (POC1&3) and collaborate with the Child Protection team to provide an expertise in Community-based Psychosocial Support.

This includes supervising teams of facilitators and community mobilisers for the implementation of Community-based PSS activities into the POCs according to CP Minimum Standards and Tdh Child protection policies, capacity building, set up and facilitation of trainings and training of trainers on Child Protection, CP Mainstreaming and PSS, S/he will collaborate with M&E to reinforce the Monitoring system of PSS activities as well as the accountability, and s/he will assist Program and Project Manager in the participation to coordination cluster meetings.

#### **Major Responsibilities.**

##### **Team Management & Human Resources Management**

- ☐ Supervise the PSS team into the PoCs
- ☐ train and coach PSS programme staff;
- ☐ assist in the recruitment of PSS new programme staff;
- ☐ Participate in ensuring a positive working environment and good team dynamics (solve out potential conflicts), support coordination meetings and follow the staff under his/her direct responsibility on a regular basis;
- ☐ Ensure conditions for a good flow of operational information (verbal exchanges, e-mails, reports,, etc.);
- ☐ Develop his/her subordinates' self-reliance and encourage collaboration.

##### **Project Management**

- ☐ Set up a training and coaching agenda for the PSS team, including facilitators in CFS, outreach activities and Community mobilisers
- ☐ Reinforce the Community-based PSS activities, in line with Child Protection Minimum Standards, IASC and other international guidelines in Child Protection.
- ☐ Reinforce the monitoring and evaluation of PSS activities in collaboration with the Program Manager and the M&E
- ☐ Set up and animate trainings on Child Protection, Child Protection Mainstreaming, PSS
- ☐ Follow up on the Child Protection and PSS situation in South Sudan, particularly in Equatoria, and activities' impact and propose adjustments of the project strategy if needed;
- ☐ Identify logistic and admin support needs related to the project and communicate these to the project manager/budget holder
- ☐ Support required actions by the administration related to protection team management and supervision;

##### **Project Strategy, reporting and planning**

- ☐ Feed information to the relevant Tdh colleagues in time to ensure donor and internal reporting;
- ☐ Participate in designing strategies and objectives for improved support to beneficiaries and contribute actively in its monitoring, evaluation and revision;
- ☐ Participate in CP and PSS assessments in its geographical zone of intervention or outside;

##### **Coordination and representation**

- ☐ Assist in the participation to cluster coordination and all relevant meetings
  - ☐ Participate in the coordination of cluster meetings co-led by Tdh
  - ☐ Work in close collaboration and consultation with available government structures, non-government actors, cluster system;
  - ☐ Coordinate with other departments (programme and support) as necessary;
  - ☐ Participate to represent Tdh in terms of CP and PSS in South Sudan;
- Do any other assigned duties or responsibilities assigned by the line manager





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**Values:**

- ☐ In his/her professional activities, adhere to the values defined in the strategic plan: commitment, expertise, integrity and self-reliance;
- ☐ Work in different security and cultural backgrounds and in difficult situations, deal with confrontation due to differences (intercultural).

**Abuse Prevention Policy – Child Protection Policy (CPP) – Operational Risk Management**

- ☐ Commit to follow Tdh Code of Conduct, GBV and Child Protection Policy (CPP) to ensure the best possible implementation of its policies within project teams (in the case of an identified problem, contact the Head of Delegation to report it);
- ☐ Assist in the implementation of resources for promoting awareness and supervision necessary for his/her colleagues to adhere to these policies and operational risk procedures;
- ☐ Contribute to updating the security plan on his/her area(s) of intervention;
- ☐ Check that the members of staff in his area(s) are in fact following safety procedures.

**Job requirement :**

- ☐ University degree preferred in a related field
- ☐ Good project management experience in emergency programmes within NGO/INGO
- ☐ Proven expertise/knowledge/Experience in Protection and Community-based PSS
- ☐ Strong interest in child protection and ability to work with children and affected individuals and groups
- ☐ At least 3 years' experience in a similar position
- ☐ Good experience in setting up and facilitating training, training of trainers,
- ☐ Good experience in PSS activities' monitoring, evaluation and accountability,
- ☐ Good experience in logistics, admin and finance
- ☐ Significant knowledge of international humanitarian response and development work
- ☐ Excellent written and spoken English and Arabic
- ☐ Advanced IT skills
- ☐ Excellent writing, reporting and communication skills
- ☐ Flexibility
- ☐ Responsive, motivated, good communicator
- ☐ Ability to work under pressure
- ☐ Office Pack

**Child Protection Policy:**

- ☐ To commit to respect Tdh Risk Management Policies including: Child Protection Policy, Safety and Security Policy and Anti-Fraud/Corruption Policy, Whistle Blowing Policy
- ☐ To commit to ensure the best implementation possible of the Tdh Risk Management Policies
- ☐ To commit to inform supervisors and to deal with any cases, allegations, or possibility of transgression, even potential, of the Tdh Risk Management Policies

**Others:**

Any other duty that may be assigned by the line manager, which is not mentioned in the job description  
But applicable to the function.

**Application modalities:**

Qualified and interested candidates should submit the updated CV with a covering letter to: **Terre des Hommes, Hai cinema, plot 43 block AXI, 2nd class, Juba, South Sudan, or be emailed to: [recruits.tdhss.juba@gmail.com](mailto:recruits.tdhss.juba@gmail.com)**

Clearly with the title indicated, "CP & PSS Senior Officer".

Closing date is 1<sup>st</sup> May 2018.

Only shortlisted candidates will be contacted for a written test.

Tdh's recruitment and selection procedures reflect our commitment to protect children's rights, which includes the prevention of all forms of child abuse. Tdh is an equal opportunity employer.  
Female candidates are encouraged to apply.

Submitted documentation will remain Tdh properties (do not submit originals).